

Job's Daughter International
Idaho Manual of Rules and Regulations
2013

Below is a copy of the **complete Idaho Manual** with the 2013 changes. If you need to download a complete Idaho Manual please use this copy otherwise see the 2013 amendments - new pages only.

**The newly amend ID B-GGC 3d, Educational Awards will not be posted at this time. Due to an error in submission to Supreme Jurisprudence I will need to re-submit. My apologies.

Idaho's Manual must be printed on **yellow** paper to keep is separate from the supreme pages.

By law each Bethel is required to have at least 4 copies of the Supreme pages as well as the Idaho pages.

The **yellow** Idaho pages are to be inserted after the corresponding Supreme pages.

The new Supreme pages can be found on the Supreme website www.jobsdaughtersinternational.org The Constitution & Bylaws can be found on the left side, tenth box down, under **RULES, FORMS, AND BOOKS**, Constitution and bylaws. Initially you will need to print the entire Supreme Constitution and Bylaws. Each year you will need to update only the pages where changes have been made.

Please be sure you have the 2012 pages from Supreme downloaded and in you book. New 2013 pages should be out soon.

The same will apply to the Idaho Manual.

Updates **WILL NOT** be sent to you from the Executive Manager or the Grand Secretary. It is the responsibility of the Bethel Guardian to see that the C&B and the Manual of Rules and Regulations are kept up to date.

Please let the Grand Secretary know as soon as you have down loaded both the Supreme and Idaho pages.

Thank You
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**MANUAL OF RULES AND REGULATIONS
OF THE
GRAND GUARDIAN COUNCIL OF IDAHO, INCORPORATED
JOB'S DAUGHTERS INTERNATIONAL**

This Manual consists of items pertinent to this Grand Guardian Council as a supplement to the Constitution and Bylaws of the Supreme Guardian Council, Bethel Guardian Councils, Bethels, Uniform Code for Bethels and Parents' Clubs contained in the Constitution and Bylaws of Job's Daughters International.

**CONSTITUTION OF A GRAND GUARDIAN COUNCIL
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

Section 1.

(a) The name of this organization is the Grand Guardian Council of Idaho, Incorporated, Job's Daughters International.

**ARTICLE II
OBJECT**

Section 1.

(a) The object of the Grand Guardian Council and the Grand Guardian as the Executive Officer thereof, is to be supreme in its territorial jurisdiction in all matters pertaining to the Bethels, Bethel Guardian Councils and its own affairs subject to the provisions of the laws of the Supreme Guardian Council.

**ARTICLE III
AUTHORITY**

Section 1.

(a) The Grand Guardian Council operates under the authority of a Charter granted by the Supreme Guardian Council and dated August 20, 1934. The jurisdiction of this Grand Guardian Council shall be limited to the State of Idaho.

**ARTICLE IV
MEMBERSHIP**

Section 1.

(a) Supreme, C-GGC 1
(b) Supreme, SI 13
(c) This GGC may establish an "Emeritus" Grand Officer Title to recognize one who has performed outstanding and dedicated service to the GGC, such as Grand Secretary, Grand Treasurer, or Grand Director of Music. An appropriate award will be acquired and presented by the GGC.

**ARTICLE V
OFFICERS**

Section 1. Elective Officers

(a) Supreme, C-GGC 1
(b) The Grand Inner Guard and Grand Outer Guard (both Master Masons) shall be elected officers.

Section 2. Appointive Officers:

(a) Supreme,

Section 3. Executive Officer: Supreme, C-GGC 2

Section 4. Executive GGC: Supreme, C-GGC 2

ARTICLE VI ELIGIBILITY

Section 1.

- (a) No person shall be eligible for elective office of a GGC unless she/he is voting delegate.
- (b) No person shall be eligible for an appointive office unless she/he is or has been a voting delegate thereof.
- (c) The Delegate shall conform to the Job's Daughter International Youth Protection Program. Current Version.
- (d-f) Supreme, C-GGC 2
No officer of the GGC shall hold two (2) offices in the GGC simultaneously. This shall not prevent them from holding an office in a BGC, or being a member of a GGC committee, or serving as a Deputy Grand Guardian. Exception: Supreme, C-GGC; Art. X, Sec. 1(b).

ARTICLE VII ELECTION, VOTING PRIVILEGES, AND PROXY

Section 1. Election

- (a-c) Supreme, C-GGC 2
- (d) The annual election of GGC officers shall be held the second day of the Annual Session at 1:00 p.m.
- (e) The Associate Grand Guardian shall preside during the election. Election may be by secret ballot or by aspiration. The Associate Grand Guardian will determine the method of elections, with the following exceptions:
 - (1) The following offices shall be by secret ballot only.
 - [aa] Grand Guide.
 - [bb] Grand Marshal.
 - [cc] Grand Inner Guard.
 - [dd] Grand Outer Guard.
 - (2) If more than one person aspires for the same office, elections shall be by secret ballot for that office.

Section 2. Voting Privileges:

- (a) Supreme, C-GGC 2

Section 3. Proxy

- (a) No vote shall be cast by proxy.

**ARTICLE VIII
APPOINTMENTS****Section 1.**

- (a) Supreme, C-GGC 3

**ARTICLE IX
TERM****Section 1.**

- (a) Supreme, C-GGC 3

**ARTICLE X
INSTALLATION****Section 1.**

- (a-c) Supreme, C-GGC 3
(d) No officer shall be installed by proxy.
(e) Installation of the Grand Guardian Council shall be held prior to the close of the Annual Session and may be a combined installation with the Grand Bethel Officers and Grand Bethel Representatives.

**ARTICLE XI
VACANCIES****Section 1.**

- (a-d) Supreme, C-GGC 3

**ARTICLE XII
MEETINGS****Section 1.**

- (a) This GGC shall meet in Annual Session either the third or fourth Thursday in June. In the event of an emergency the Grand Guardian, with written consent of the Associate Grand Guardian, Vice Grand Guardian, and Vice Associate Grand Guardian, or any two of them, may change the dates or place of meeting or cancel the Annual Session. Notice of the proposed action shall be sent immediately to the members of the Jurisprudence Committee and the Finance Committee.
- (b) Supreme, C-GGC 3
- (c) The Grand Guardian may call a semi-annual or special meeting of this GGC for the transaction of business of this GGC.
- (d) A quorum for the transaction of business of this GGC shall consist of the Executive Members of the Bethel Guardian Councils representing one half (1/2) of the Bethels of this Jurisdiction. Should this number fall between two (2) whole numbers the number required for a quorum shall be rounded up to the next whole number..
- (e) Rules of Order governing the procedure of this GGC shall be those set forth in SI 1, substituting the word "Grand" for "Supreme" and "Bethel" for "Grand".

Section 2.

- (a) The presiding Grand Guardian shall set aside a time to receive invitations for the next Annual Session. The acceptance of such invitations is by majority vote of the members present.
- (b) If no invitations are received, the Grand Guardian shall designate the place of meeting.

**BYLAWS OF THE
GRAND GUARDIAN COUNCIL OF IDAHO, INCORPORATED
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
DUTIES**

Section 1.

- (a) The Grand Guardian Council of Idaho, Incorporated adopted the latest Manual of Rules and Regulations in 2007.
- (b) Supreme, B-GGC 1
- (c) This Grand Guardian Council approved the formation of a Grand Bethel at the 1948 Annual Session of this GGC and adopted Grand Bethel Bylaws which are included in this Manual.
- (d-f) Supreme, B-GGC 1

**ARTICLE II
POWERS OF THE
EXECUTIVE MEMBERS OF THE
GRAND GUARDIAN COUNCIL**

Section 1.

- (a-b) Supreme, B-GGC 1

**ARTICLE III
DUTIES OF THE
GRAND GUARDIAN COUNCIL OFFICERS**

Section 1. Rulings:

- (a) Supreme, B-GGC 1

Section 2. The Grand Guardian shall:

- (a-c) Supreme, B-GGC 1
- (d) Within thirty (30) days after the close of the Annual Session of the GGC:
 - (1) Consider the recommendations of the members of the BGC submitted on Form 222 and those of the Bethel members submitted on Form 221.
 - (2) Appoint the members of the BGC's. By 8/7/2010, appointees working with JDI in the USA shall be on the current list of CAVs provided by the Executive Manager.
Appoint up to:
 - [aa] Five (5) executive members.
 - [bb] Four (4) associate members.
 - (3) Send Certificates of Appointment, Form 191, to the incoming Bethel Guardian.
- (e) Issue Dispensations and Charters in the name of the GGC.
 - (1) Invite members of the GGC (other than the Grand Secretary) to assist as instituting officers. The members should be from the vicinity of the Bethel which is to be instituted. When the required number of instituting officers is not available in the vicinity, five cents (.05) per mile (by the most direct route) and hotel room for one night, when necessary, shall be allowed.
 - (2) Return to the Grand Secretary for placement in the respective Bethel's permanent file:
 - [aa] Forms 101 and 103, applications for Dispensation and Charter.
 - [bb] Form 102, Dispensation when Charter has been granted.

- (3) Submit stubs to the Jurisprudence Committee at the Annual Session.
- (f) Supreme, B-GGC 1
 - (1) Submit stubs or copies to the Jurisprudence Committee and Finance Committees at the Annual Session.
- (g) Supreme, B-GGC 1
 - (1) Place on probation any Bethel and / or Bethel Guardian Council for good and sufficient reason.
- (h) Supreme, B-GGC 1
 - (1) Appoint committees and assisting member thereto, as may be necessary and designate the chairman thereof. By 8/7/2010, appointees working with JDI in the USA shall be on the current list of CAVs provided by the Executive Manager.
 - (2) Before the close of the Annual Session of the GGC at which she is installed, she shall appoint the following committees: Jurisprudence, Appeals and Grievances, Finance, Credentials, Memorials, Promotion, Fraternal Relations, Grand Bethel, Educational Awards, Trophy, Audit, Degree of Royal Purple, Shrine's Hospitals for Children Salt Lake City Caravan, Ways & Means, Website, Grand Session Arrangements and Leadership.
 - (3) Prior to the following Annual Session, appoint the following committees: Distribution, and Courtesy.
- (i-j) Supreme, B-GGC 1

- (k-n) Supreme B-GGC 2
- (o) Immediately following Installation obtain from the retiring Grand Guardian:
- (1) Charter.
 - (2) Seal.
 - (3) Gavel of the Grand Guardian Council.
 - (4) Filing case containing copies of each Chartered Bethel's Uniform Code for Bethels.
- (p) Send a Certificate of Appointment, Form 190, to each Grand Officer and each GGC committee member, including information relating to their duties for use in preparing their reports for Annual Session.
- (q) Prepare a directory containing the list of the Grand Officers, Past Grand Guardians, Past Associate Grand Guardians, GGC Committees, Grand Bethel Officers and Grand Bethel Representatives, Executive Bethel Guardian Councils, including their addresses and the Grand Guardian's itinerary.
- (r) Make an Official Visitation to each Chartered Bethel except those that have been chartered less than three (3) months prior to the end of her term. The purpose of her visit will be:
- (1) Witness the Ritualistic Work.
 - (2) Give assistance to the Bethel and Guardian Council members.
 - (3) Review the affairs of the Bethel.
 - (4) Inspect all books.
 - (5) Meet with all members of the Bethel for a school of instruction.
- (s) Prepare and mail official letters.
- (t) Deposit with the Grand Secretary, no later than the 20th of each month, all money collected and received from:
- (1) Special Dispensations.
 - (2) Charter fees.
 - (3) Special project money.
- [aa] Bethel contributions shall be itemized and listed in the Program Booklet and the Annual Proceedings.
- (u) Make a presentation at the Grand Convocation of Masonic Family organizations. This presentation shall be notification that a twenty dollar (\$20.00) donation has been made to the HIKE Fund Inc. in their honor.
- (1) Notify the Grand Secretary to send such donation to the HIKE Fund Inc.
 - (2) This amount may be matched by the Grand Bethel of Idaho.
- (v) Approve or disapprove amendments to the Uniform Code for Bethels at least three (3) weeks prior to the GGC Annual Session, submitting them with her action to the Jurisprudence Committee.
- (w) Make arrangements for sufficient quantities of:
- (1) Invitations to Grand Guardian Council Session.
 - (2) Program Booklets for the Annual Session.
 - (3) Directory.
- (x) Submit a report including the progress of the organization and recommendations for the good of the Order.
- (1) Provide a copy of her report to the Grand Secretary by June 1st.
 - (2) Send one (1) copy of her report to each member of the Jurisprudence Committee, no later than two (2) weeks prior to Session.

- (y) Attend Grand Bethel at 11:00 a.m. on the final day of the Annual Session, designated as the Job's Daughter Hour.
- (z) Attend SGC business meetings as the official delegate of this Grand Jurisdiction.

Section 3. The Associate Grand Guardian shall:

- (a-e) Supreme, B-GGC 2
- (f) Serve as Chairman of the Fraternal Relations Committee, Chairman of the Miss Idaho Job's Daughter Pageant Committee and a member ex-officio of the Grand Bethel Committee.
- (g) Submit a report in triplicate of his activities and duties, to the Distribution Committee before the close of the Annual Session.
- (h) Preside during the election of officers of the GGC.

Section 4. The Vice Grand Guardian shall:

- (a-b) Supreme, B-GGC 2
- (c) Submit a report in triplicate of her activities and duties, to the Distribution Committee before the close of the Annual Session.
- (d) Serve as a member ex-officio of the Grand Bethel Committee.

Section 5. The Vice Associate Grand Guardian shall:

- (a-b) Supreme, B-GGC 2
- (c) Submit a report in triplicate of his activities and duties, to the Distribution Committee before the close of the Annual Session.
- (d) Serve as a member of the Miss Idaho Job's Daughter Pageant Committee, the Shrine's Hospital for Children Salt Lake City Caravan Committee and a member ex-officio of the Grand Bethel Committee.

Section 6. The Grand Secretary shall:

- (a) Supreme, B-GGC 2
- (b) Supreme, B-GGC 2
 - (1) Compile the proceedings of the Annual Session of the GGC from the minutes of the Session, reports of the Grand Officers and Committees, ceremonies, items of interest, Bethel Guardian's reports, Installation of the GGC Officers and Grand Bethel material including Installation.
 - (2) Submit a transcript of the minutes, ceremonies, items of interest, Installation and Grand Bethel minutes to the presiding Grand Guardian and to the immediate Past Grand Guardian for approval.
 - (3) Mail Proceedings, fee to be determined by printing costs, no later than December 31st following the Annual Session to the following:
 - [aa] One (1) copy to each Bethel who places an order with the Grand Secretary's office.
 - [bb] One (1) copy to each individual who places an order with the Grand Secretary's office.
 - [cc] Complimentary copies shall be sent to:
 - [1] Immediate Past Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen and Miss Idaho Job's Daughter.
 - [2] Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, and Miss Idaho Job's Daughter.
 - [3] Session Stenographer.
 - [4] Session Arrangements Chairman.
- (c) Conduct correspondence, acknowledge gifts, and affix the seal of the organization when necessary.
- (d) Supreme, B-GGC 2
 - (1) The mailing list shall consist of all:
 - [aa] Members in good standing of the GGC.
 - [bb] Each Idaho Bethel.

- (e) Receive all money due the GGC, issue a receipt for same, and pay it over to the Grand Treasurer in the same form in which it was received, no later than fifteen (15) days after receipt of said funds. With the exception of cash which will be deposited into the appropriate account, turning bank receipt over to the Grand Treasurer along with all appropriate accounting information.
- (f) Prepare an annual detailed report of all receipts and disbursements of the GGC for the fiscal year. Excerpts of this report may be read at the Annual Session rather than the entire report.
 - (1) Report shall include:
 - [aa] Record of Dispensation and Charters.
 - [bb] Statement of Cost of Inventory and Supplies.
 - [cc] Summary of the supply account.
 - [dd] Detailed report of Petty Cash Fund.
 - [ee] Summary of the membership in Idaho.
 - [ff] Financial report of each fund detailing receipts with amounts and sources, disbursements with name of payee, purpose and amount, and the total amounts of each annually.
 - (2) Submit one (1) copy of the report to:
 - [aa] Each member of the Finance Committee.
 - [bb] The CPA, or audit committee along with all books and records of the office for the annual audit.
 - (3) Provide sufficient copies of the Grand Guardian's, Grand Secretary's, and Grand Treasurer's Reports, copy of the proposed amendments for the year and additional reports that are submitted before June 1st, for distribution to each voting delegate at the first business session of each GGC Annual Session.
- (g-j) Supreme, B-GGC 2
- (k) Issue membership card (dues receipt) showing title and year of membership upon receipt of current GGC dues.
- (l) Be custodian of the books and records pertaining to the office, keeping them in order and up-to-date at all times.
- (m) Draw and sign all checks for the withdrawal of funds of the GGC to be countersigned by the Grand Treasurer.
- (n) Close the books of the office on the 25th of April of each year.
- (o) Maintain an inventory of supplies required by the GGC and Bethels, with the exception of robes, capes, flags, Bethel seals and novelty items.
 - (1) Deliver or mail supplies to Bethels or individuals as requested.
 - (2) Maintain a file for each Bethel containing supply orders, memoranda and correspondence for each fiscal year. Such records shall be retained for five (5) years.
 - (3) Deliver or mail Promotion supplies designated as Gratis Supplies, listed in SI 16. Issue invoices to the Promotional Fund.
 - (4) Issue invoices for supplies sent to Bethels and individuals, keeping a detailed record of same
- (p) Keep all correspondence pertaining to the office and all GGC Officers and Committees.
- (q) Maintain a permanent file for each Bethel which shall include a copy of the latest Uniform Code for Bethels and Amendments thereto. For each Bethel chartered after number fifty-three (53), the file shall also contain the application for Dispensation, Application for Charter and the Dispensation. (Records up to this number are not complete).
- (r) Furnish blank certificates, Form 190 and 191, to the Vice Grand Guardian.
- (s) Order the printing of the following:
 - (1) Official Stationery for GGC Officers and committees according to existing laws.
 - (2) Forms not available through Supreme.
 - (3) Reprints of the Welcome Booklet upon approval of the Grand Guardian.
 - (4) Proceedings. (See B-GGC, ART III Section 6 (b))

- (5) Directories, upon receipt of information from the Grand Guardian.
- (6) Appropriate cards for the Grand Chaplain.
- (t) Receive all proposed amendments to the Manual of Rules and Regulations of the GGC.
- (u) Report each Dispensation and Charter granted to the Executive Manager of the SGC.
 - (1) When the Charter has been granted, the Bethel seal, including Bethel Number and Charter date, shall be ordered from the Executive Manager.
- (v) Order a jewel from the official jeweler for the retiring Grand Guardian and Associate Grand Guardian no later than March 1st of each year.
 - (1) Jewel shall be engraved with "Idaho".
 - (2) The Grand Secretary shall consult with the retiring Grand Guardian and Associate Grand Guardian to select the jewel of their choice.
 - (3) The Grand Guardian Council shall only furnish funds to purchase the least expensive official jewel available from the official supplier and shall only cover one-half (1/2) of the gold surcharges levied by the official supplier. The balance of the surcharge shall be paid by the retiring officer. In addition, if a more expensive jewel is desired, the additional cost shall be paid by the retiring officer.
- (w) Mail to Bethels the required number of copies of:
 - (1) Form 110 (Annual Report) to be sent to the Guardian Secretary of each Bethel no later than December 10th each year providing said forms have been received from SGC.
 - (2) Send to the Bethel Guardian no later than April 20th of each year:
 - [aa] Two (2) copies of Form 222 (Report of Recommendations for Bethel Guardian Council)
 - [bb] Bethel Guardian Report Form.
 - (3) Two (2) copies of the GGC Directory. The fee will be determined by the printing and mailing costs.
- (x) Notify Bethels and GGC Members by email or postcard:
 - (1) That the Supreme Constitution and Bylaws have been revised and are ready to be downloaded from the Supreme Website
 - (2) That the Manual of Rules and Regulations of the Grand Guardian Council have been approved and are ready to be downloaded from the Idaho Website.
- (y) Select a Session Stenographer to assist at the Annual Session.
- (z) Have custody of the Credential Registration Books belonging to the GGC and to:
 - (1) Maintain a permanent record of members who register and pay their GGC membership fees each year.
 - (2) Prepare the books annually for the use of the Credential Committee, furnishing a record of GGC membership fees paid.
 - (3) Instruct the Credentials Committee in the use of said books, and if requested, render assistance.
- (aa) See that a sufficient supply of voting delegate cards is available to the credentials committee at registration of the Annual Session.
 - (1) Provide a sufficient supply of Australian ballots for use by the Voting Delegates in the election of GGC Officers.
 - (2) Retain four (4) copies of each Annual Proceedings for the permanent records of this GGC: one (1) copy shall be used for compiling one (1) bound volume of uniform size every three (3) years.
 - (3) Mail one (1) copy of the GGC Directory to each GGC member and any other person upon request. The fee will be determined by the printing and mailing costs.

Section 7. The Grand Treasurer shall:

- (a) Supreme, B-GGC 2
- (b) Deposit all money received to the credit of the GGC.
- (c) Countersign all checks drawn on GGC funds for payment of all expenses approved by law or the Finance Committee.

- (d) Keep detailed records of all GGC funds recording receipts and disbursements in a cash ledger.
 - (1) Money shall be kept in separate funds: General, Educational, Promotional and Investment. Any additional funds must be approved by the Executive members of the GGC.
 - (2) Separate checking accounts shall NOT be established for the Educational, Promotional and Investments accounts.
- (e) Close the books of the office on the last day of each month and on April 30th for preparation of the Annual Report.
- (f) Make recommendations to the GGC for disposition of money, such as transfers from checking accounts to savings and/or investments, and execute their decisions.
- (g) Prepare a detailed report of each fund with receipts, disbursements and other financial transactions for the fiscal year. The report shall contain a record of all checks drawn, by number, and respective totals and balances.
 - (1) One (1) copy shall be sent to the Grand Secretary for copying and distribution to all voting delegates at the Annual Session.
 - (2) One (1) copy shall accompany the books and papers for audit to the Audit Committee.
 - (3) One (1) copy for each member of the Finance Committee.

Section 8. The Grand Guide and Grand Marshal shall:

(a-b) Supreme, G-GGC 3

(c) The Grand Guide shall:

- (1) Obtain judges and supervise the Ritual Competition at the Annual Session.
- (2) Serve as a member ex-officio of the Grand Bethel Committee and the GGC Session Arrangements Committee.
- (3) Submit a report in triplicate of duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(d) The Grand Marshal shall:

- (1) Prepare a suitable Flag Ceremony for presentation at the Annual Session.
- (2) Provide decorations and favors for the GGC Banquet.
- (3) Serve as a member ex-officio of the Grand Bethel Committee and the Finance Committee.
- (4) Submit a report in triplicate of duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

Section 9. The Grand Inner and Grand Outer Guards shall:

(a-b) Supreme, G-GGC 3

(c) The Grand Inner Guard shall:

- (1) Serve as a member of the Shrine's Hospital for Children Salt Lake City Caravan Committee and as a member ex-officio of the GGC Session Arrangements Committee.
- (2) Submit a report in triplicate of duties performed to the Distribution Committee before the close of the Annual Session.

(d) The Grand Outer Guard shall:

- (1) Be responsible for the flags belonging to the GGC.
- (2) Serve as a member of the Shrine's Hospital for Children Salt Lake City Caravan Committee.
- (3) Submit a report in triplicate of duties performed to the Distribution Committee before the close of the Annual Session.

Section 10. Other Grand Officers shall:

(a) Supreme, B-GGC 3

(b) The Grand Chaplain shall:

- (1) Attend at the Altar and lead the GGC in its devotions.
- (2) Prepare and supervise a Bible Ceremony for the Annual Session.
- (3) Plan a Memorial Ceremony to be given at the Formal Opening of the Annual Session of the GGC.
- (4) Upon notification of the death of a Past Grand Guardian, Past Associate Grand Guardian, or Grand Officer:
 - [aa] Notify all members in good standing in the GGC and all Idaho Bethels.
 - [bb] Notify the Grand Secretary and request a memorial donation be made to the Scholarship Fund in the amount of fifty dollars (\$50.00).
 - [cc] Send a sympathy card to the family from the GGC.
- (5) Upon notification of the death of the mother, father, or an immediate family member of a Grand Officer, Past Grand Guardian or Past Associate Grand Guardian:
 - [aa] Send a sympathy card to the GGC member.
- (6) Submit a report in triplicate of duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(c) The Grand Librarian shall:

- (1) Obtain judges and supervise the Literary and Arts & Crafts Competitions at the Annual Session.
- (2) Recommend articles and books to the Bethels that will be helpful to the Bethel Librarian.

- (3) Submit a report in triplicate of duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.
- (4) Serve as a member ex-officio of the Grand Bethel Committee.
- (d) **The Grand Director of Music shall:**
 - (1) Provide suitable music for the Annual Session.
 - (2) Obtain judges and supervise the Music Competition at the Annual Session.
 - (3) Submit a report in triplicate of duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.
 - (4) Serve as a member ex-officio of the Grand Bethel Committee.
- (e) **The Grand Senior and Junior Custodians shall:**
 - (1) Care for the properties of the GGC during the Annual Session and give assistance to the Grand Guardian as required.

ARTICLE IV COMMITTEES

Section 1. Eligibility

- (a) No person shall be eligible to serve on a standing committee of GGC unless she/he is or has been a voting delegate thereof.
 - (1) Persons who have served on a BGC shall be eligible to serve on other committees.
- (b-c) Supreme, B-GGC 3
- (d) Standing Committees are: Appeals and Grievance, Finance, Grand Bethel and Jurisprudence.
 - (1) All Standing Committees shall have a member appointed for a three (3) year term.
 - (2) No member may serve more than three (3) consecutive years. After a one (1) year absence a member may be re-appointed.

Section 2. Restrictions

- (a-b) Supreme, B-GGC 3

Section 3. Vacancies

- (a) Should a vacancy occur on a Standing Committee during the year, the Grand Guardian shall appoint an eligible member.

Section 4. Appointment and Duties of Committees

- (a) Have in her/his charge and turn over to her/his successor all records pertaining to the committee.
- (b) Submit a report, in triplicate, of duties performed and an itemized statement of expenses, if applicable, to the Distribution Committee before the close of the Annual Session.
- (c) **Jurisprudence Committee** composed of three (3) members. Duties:
 - (1) Carefully consider all properly submitted amendments to the manual of the GGC.
 - (2) The report of this committee shall be the first order of business after the reports of the Grand Guardian and the Associate Grand Guardian.
 - (3) Consider the questions pertaining to the law that are referred to it by any member of a Bethel or this GGC.
 - (4) Advise the Grand Guardian when requested on the legality of any action, ruling or question.
 - (5) Review the stubs of Special Dispensations granted and advise on them.
 - (6) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution committee before the close of the Annual Session.
 - (7) Give careful consideration to the Uniform Code for Bethels or Amendments thereto.
 - [aa] Approve / Disapprove the Uniform Code for Bethels or Amendments within sixty (60) days after receipt of same.
 - [1] The Chairman shall:
 - {a} Review the Uniform Code for Bethels or Amendments thereto for approval and signature.

{b} Forward one (1) copy of same and seven (7) copies of the certification sheet received from the Bethel, to the members of the committee for their approval and signatures.

[2] Committee members shall:

{a} Review the Uniform Code for Bethels or Amendments thereto for approval and signature.

{b} Forward approved copies to the next committee member or Grand Guardian. Uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet.

{c} Send six (6) signed copies of the certification sheet to the Chairman of the Jurisprudence Committee for distribution.

[3] The Chairman shall:

{a} Distribute one (1) copy of the Uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet to the Grand Secretary.

{b} Retain one (1) copy of the Uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet.

{c} Return one (1) copy of the Uniform Code for Bethels or Amendments thereto and four (4) signed copies of the certification sheet to the Bethel.

[4] The Bethel shall:

{a} Attach one (1) signed copy of the certification sheet to each copy of the Uniform Code for Bethels or Amendments thereto.

{b} Provide one (1) copy to:

{1} Honored Queen.

{2} Bethel Guardian.

{3} Associate Bethel Guardian.

{4} Guardian Secretary who shall file the copy in the Bethel's Permanent Record Book.

{c} These copies shall be passed on to their successor.

(d) Appeals and Grievances Committee composed of three (3) members. Duties:

(1) Investigate all appeals, complaints or grievances lawfully filed.

(2) Report recommendations to the Executive members of the GGC within thirty (30) days of receipt.

(3) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(e) Finance Committee composed of three (3) members. The Grand Marshal shall serve as a member ex-officio. Duties:

(1) Approve or disapprove any accounts presented as claims against the GGC.

(2) Make recommendations for the improvement of the financial status of the GGC.

(3) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

[aa] Include a list of all bills presented to the GGC and action taken.

(4) Audit the books and accounts of any Bethel when requested to do so by the Grand Guardian.

(5) Make recommendations concerning insurance on supplies.

(6) One (1) member of this committee shall be appointed by the Grand Guardian to the GGC Session Arrangements Committee.

(f) Credentials Committee composed of five (5) members. Duties:

(1) Obtain from the Grand Secretary the necessary credential books. Refer to the current record of the GGC membership and the Grand Session registration. Collect from each delegate, ten dollars (\$10.00) GGC dues if not current.

(2) Present a voting card and ballot to each member entitled.

- (3) Be prepared to give a partial report before the opening of the business session stating that a quorum is present.
- (4) Prepare a final report to be read before the annual election of officers. Include the following who have registered and paid the required fees:
 - [aa] Job's Daughters.
 - [bb] Voting Delegates.
 - [cc] Distinguished Guests.
 - [dd] Non Voting Delegates.
 - [ee] Total number registered and number of Bethels represented.
- (5) Submit a report in triplicate of duties performed with a financial statement of money collected, to the Distribution Committee before the close of the Annual Session.

(g) Promotion Committee composed of at least five (5) members from various areas of the Jurisdiction. Duties:

- (1) Promote the growth of the Order and assist the Grand Guardian.
 - [aa] Assist a Bethel in maintaining the required members needed for a stated meeting.
 - [bb] Assist by obtaining prospective new Bethel members or Bethel Council Members in an area where the Grand Guardian sees the possibility of success to institute a new Bethel or to reinstitute a Bethel which is no longer in existence.
 - [cc] Keep in close contact with the Chairman of Fraternal Relations Committee and other Grand Officers in regard to promotional activities.
- (2) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.
 - [aa] The Chairman shall keep a file of Reports and all other promotional material including requests for information and all contacts made, either personal or in writing.
 - [bb] Obtain supplies needed for promotional work through the Grand Secretary's office.

(h) Fraternal Relations Committee composed of ten (10) members. The Associate Grand Guardian shall serve as Chairman. Duties:

- (1) Make known to the members of the various Masonic Family organizations the ideals and purpose of Job's Daughters International.
- (2) Encourage the exemplification of the ritualistic work for eligible adult organizations.
- (3) Maintain contact with the Associate Bethel Guardians and Promoters of Fraternal Relations of the Bethels.
- (4) Assist the Grand Guardian and/or Promotion Committee when requested to do so.
- (5) Encourage the Bethel Members to find ways to show appreciation for the use of Masonic Temples.
- (6) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(i) Grand Bethel Committee composed of four (4) members. The Chairman shall be a Past Bethel Guardian, the Vice Chairman a Past Associate Bethel Guardian, the Grand Bethel Committee Secretary and Grand Bethel Committee Treasurer, a Past Bethel Guardian or Past Associate Bethel Guardian. Ex-Officio members and advisory Board: refer to R&R GRAND BETHEL, ARTICLE XVI, Section 1 (b-c) Duties:

- (1) Hold at least two (2) meetings, one (1) in the fall and one (1) in the spring prior to the opening of Grand Bethel Session.
- (2) The Grand Bethel Chairman shall:
 - [aa] Submit a report in triplicate of duties performed to the Distribution Committee before the close of the Annual Session.

[bb] Bring to the business meeting of the GGC results of discussion by the Daughters in Grand Bethel of proposed Amendments pertaining to Grand Bethel and the Miss Idaho Job's Daughter Pageant.

(3) See R&R GRAND BETHEL, ARTICLE XVII

(j) Educational Awards Committee composed of three (3) members. Duties:

- (1) Determine recipient(s) for awards from the Educational Fund:
 - (a) Eligibility requirements for awards from the Education Fund:
 - (i) Members who are college eligible.
 - (ii) Majority members who are college eligible and have not reached thirty (30) years of age.
 - (iii) Member(s) of an active Bethel, except those under reorganization, which has not contributed at least twenty-five dollars (\$25.00) per term of the preceding fiscal year, May1 through April 30, for the Education Fund will not be eligible.
 - (iv) Member(s) of an active Bethel under reorganization which has not contributed at least twenty-five dollars (\$25.00) during the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible. A Bethel "under reorganization" shall mean any Bethel under reorganization during the preceding fiscal year.
 - (v) Applications must be postmarked no later than June 1.
 - (vi) An awardee may be granted one (1) additional award for a second year provided that application for such award is made in the same manner as the first.
 - (b) First and second alternates will be selected who will receive the awards if the winners do not complete their plans to enroll for their further education.
- (2) Determine recipient(s) for the Debbie Lindsey Educational Award each year.
 - (a) Eligibility requirements for awards from the Debbie Lindsey Educational Award Fund:
 - (i) Members who are at least second year college students or beyond.
 - (ii) Majority members who have not reached thirty (30) years of age and are at least second year college students or beyond.
 - (iii) Member(s) of an active Bethel except those under reorganization which has not contributed at least twenty-five dollars (\$25.00) per term of the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible.
 - (iv) Member(s) of an active Bethel under reorganization which has not contributed at least twenty-five dollars (\$25.00) during the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible. A Bethel "under reorganization" shall mean any Bethel under reorganization during the preceding fiscal year.
 - (v) Applications must be postmarked no later then June 1.
 - (vi) An awardee may receive the Debbie Lindsey Educational Award only one time.
 - (b) An alternate will be selected who will receive the award if the winner does not complete her plans to enroll for further education.
- (3) A member may not receive both an award from the Educational Fund and the Debbie Lindsey Educational Award in the same year.
- (4) A member may not receive more than two (2) total awards.
- (5) Educational Awards shall be in the amount of five hundred dollars (\$500.00).

- (a) The amount available for presentation of awards from the Educational Fund shall not exceed the lesser of:
 - (i) Five Thousand Dollars (\$5,000.00); or
 - (ii) The amount placed into the Educational Fund by the Honored Queens projects, gifts and donations designated for the Educational Fund and interest earned by the Educational Funds, for the preceding fiscal year, May 1 through April 30, of the Grand Guardian Council.
- (b) Awards shall be given from the Debbie Lindsey Educational Award fund until such time as no funds are available.
- (6) Awards are given for continuing educational studies in an academic or vocational institution.
- (7) The Grand Guardian shall approve the applications and the evaluation systems to be used in determining recipients of awards.
- (8) The Grand Secretary will issue checks to the awardees upon receipt of proof of enrollment from the awardee.
- (9) The chairman of the committee will maintain and turn over to her/his successor a file containing a copy of the applications and evaluation systems used as guidelines.
- (10) The chairman shall submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(k) Trophy Committee composed of three (3) members. Duties:

- (1) Provide to the Grand Bethel Chairman criteria for the following awards:
 - [aa] Travel.
 - [bb] Visitation.
 - [cc] Service.
- (2) Purchase all trophies / medallions to be presented at the Annual Session. (Not to exceed seven hundred dollars (\$700.00); Four hundred dollars (\$400.00) from the Promotional Fund, Three hundred dollars (\$300.00) from Grand Bethel.
- (3) The Trophy Committee Chairman shall serve as a member ex-officio of the Grand Bethel Committee.
- (4) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(l) Courtesy Committee, composed of three (3) members, two (2) of whom shall be PGG's or PAGG's and one (1) member of a Hostess Bethel. Duties:

- (1) Assist in extending courtesy to distinguished guests at the Annual Session.
- (2) The Courtesy Committee shall coordinate with the Grand Guardian to extend an invitation to the Annual Grand Session to the presiding officer(s) of the Idaho Masonic Grand Bodies and shall arrange for payment of:
 - [aa] Registration fee, room costs, program booklet, luncheon and banquet tickets for the Supreme Guardian and the Associate Supreme Guardian.
 - [bb] Registration fee and one (1) banquet ticket for:
 - [1] Most Worshipful Grand Master of Masons in Idaho A.F.&A.M.
 - [2] Worthy Grand Matron and Worthy Grand Patron of Idaho, O.E.S.
 - [3] Grand Royal Matron and Grand Royal Patron of the Grand Court of Idaho, Order of the Amaranth.
 - [4] Illustrious Potentate of El Korah Temple and Calam Temple of the A.A.O.N.M.S.
 - [5] Queen of Iras Temple and Malac Temple of the Daughters of the Nile.
 - [6] Most Excellent Grand High Priest of the Grand Chapter of Royal Arch Masons of Idaho.
 - [7] Most Illustrious Grand Master of the Grand Council of Cryptic Masons of Idaho.

[8] Right Eminent Grand Commander of the Grand Commandery of Knights Templar of Idaho.

[9] Sovereign Grand Inspector General or Deputy of the Supreme Council for the Orient of Idaho of the Ancient and Accepted Scottish Rite.

[10] Executive Officer of Idaho Demolay.

[11] Supreme Inspector or Deputy of the International Order of Rainbow for Girls of Washington-Idaho.

[12] Supreme Officers

[13] or the designated representative of those listed above [1]-[11].

- (3) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(m) Distribution Committee composed of three (3) members. Duties:

- (1) Collect all reports.
- (2) Refer to the Jurisprudence Committee all recommendations pertaining to law.
- (3) Refer to the Finance Committee all recommendations pertaining to finance.
- (4) Submit all reports to the Grand Secretary before the close of the Annual Session.
- (5) Before the close of the Annual Session make a motion that all portions of the reports not referred and all other reports be received and printed in the proceedings.

(n) GGC Session Arrangements Committee, composed of: A Chairman, Vice Chairman, Secretary, Treasurer, and a member of the Finance Committee, who shall not serve as Treasurer. The Grand Guide and Grand Inner Guard shall serve as members ex-officio of this committee. Duties:

- (1) Send information concerning the Annual Session to all persons on the current mailing list no later than April 1st.
- (2) The committee is allowed five hundred dollars (\$500.00) to help defray expenses. See B-GGC, ARTICLE VI, Section 4 (a) (4)
- (3) Guideline figures on expenses and the Grand Guardian Council Tax ID Number may be obtained from the Grand Secretary.
- (4) If a convention fee is assessed for the current Annual Session, it is collected by this committee and is used as expenses for the cost of the Annual Session.
- (5) Collect registration fees of fifteen dollars (\$15.00) per adult to be paid to the Grand Secretary. Collect registration fees of five dollars (\$5.00) per Daughter to be paid to the Grand Bethel Secretary.
- (6) The Chairman shall prepare a detailed financial report of receipts and disbursements and file said report with the Grand Secretary and the Chairman of the Finance Committee no later than September 1st following the Annual Session.
 - [aa] The Finance Committee shall review the report and authorize deposits of surplus funds or payment of any deficit with the approval of the Executive members of the GGC. The Finance Committee may request an audit.
 - [bb] The Grand Secretary shall include this report in the Proceedings of the Annual Session.
- (7) After all Annual Session bills are paid, the remaining funds shall be divided equally between the Grand Guardian Council and the Grand Bethel.
 - [aa] The share going to the GGC shall be deposited in the General Fund of the GGC.
 - [bb] Any deficit justified shall be paid from the General Fund with the approval of the Executive members of the GGC and the Finance Committee.

(o) Audit Committee composed of three (3) members. Duties:

- (1) Audit the books of the Grand Secretary and the Grand Treasurer at the close of each fiscal year.

2012

Bylaws GGC

[aa] When a new Grand Secretary or Grand Treasurer is elected and installed, the Audit Committee will make arrangements for the books of that office to be audited by a CPA. If neither the Grand Secretary or the Grand Treasurer have changed after five (5) years, the Audit Committee shall determine if a CPA audit is deemed necessary.

(2) Give a verbal report after Jurisprudence Committee. Submit a report in triplicate of duties performed to the Distribution Committee before the close of the Annual Session.

[aa] Upon audit by a CPA, the audit shall be distributed among the Executive GGC for review and then to be included in the proceeding of the Annual Session.

(p) Degree of Royal Purple Committee composed of three (3) members and shall include at least one (1) recipient and one (1) male member of the Grand Guardian Council. Duties:

- (1) Distribute information to the Bethels regarding the nomination process.
- (2) Distribute nomination forms when requested.
- (3) Receive nominations and recommendations from Executive members of the Bethel Guardian Councils.
- (4) Determine the recipient(s) of the award in accordance with the eligibility requirements as outlined in Articles III, IV, and V.
- (5) Confer with the Grand Bethel Chairman concerning arrangements for the conferral of the degree at the Annual Session of the GGC.
- (6) Order a medallion(s) when funds are received from the nominator(s):
[aa] Deliver a rose(s), certificate(s) and medallion(s) to the Grand Bethel Chairman when the Degree of Royal Purple Ceremony is to be performed.
- (7) Maintain a permanent file which the Chairman shall turn over to a successor.
- (8) Destroy all nominations and recommendations following the determination of the recipient(s).
- (9) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(q) Shrine's Hospital for Children Salt Lake City Caravan composed of at least three (3) members: Vice Associate Grand Guardian, Grand Inner Guard, and Grand Outer Guard. Duties:

- (1) Advise with the Grand Guardian in the selection of a Wagon Master who shall act as Chairman.
- (2) Coordinate an annual caravan to the Shrine's Hospital for Children Salt Lake City, preferably on Memorial weekend.
- (3) The annual caravan shall consist of a weekend trip to include two (2) nights, two (2) meals, one (1) all day pass to Lagoon Amusement Park, one (1) T-shirt and one (1) Shrine Caravan charm/pin.
- (4) The GGC shall provide money for advance purchases of food, T-shirts, charm/pin and deposits.
- (5) All money collected from participants shall be turned over to the GGC.
- (6) All profits shall be donated to the Shrine's Hospitals for Children Salt Lake City in the name of the Idaho Jurisdiction of Job's Daughters International.
- (7) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(r) Web Site Committee composed of at least three (3) members. Duties:

- (1) Establish and maintain an Internet Web Site for the Idaho Jurisdiction of Job's Daughters International.
- (2) Expenses not to exceed four hundred dollars (\$400.00) annually will be paid from the General Fund.

2012

Bylaws GGC

- (3) Provide updates to the Idaho Jurisdiction Web Site at least once every sixty (60) days.
- (4) Ascertain the site is in compliance with Supreme Guardian Council Web Site guidelines, and that a hyper-link between the two sites is maintained.
- (5) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

(s) Leadership Committee./Job's Daughter University (JDU) composed of five (5) members. One (1) member shall be a member of the Grand Bethel Committee and shall serve as liaison. Duties:

- (1) Initiate, promote and develop a Leadership Program that will enhance the Order's objective of development of leadership as well as the basic skills of Bethel management, and life skills. Training will alternate between adult leadership training and Daughter leadership training and begin with adult training in 2009-2010.
- (2) Offer effective annual workshops to train those who are interested in Leadership Development in our jurisdiction.
- (3) Develop a "Training Team" of individuals who possess a level of talents and skills and are willing to present effective training programs.
- (4) Submit a report in triplicate of the duties performed and an itemized statement of expenses to the Distribution Committee before the close of the Annual Session.

ARTICLE V DEPUTIES

Section 1. Grand Deputy

- (a) Supreme, B-GGC 3
- (b) SGC or GGC members may be appointed as Grand Deputy.

Section 2, Deputy Grand Guardian

- (a) Supreme, B-GGC 3
- (b) If the Grand Guardian is unable to fulfill the duties of her office and the Vice Grand Guardian is unable to assume the duties, the Grand Guardian may appoint deputies from members of the GGC who will be know as Deputy Grand Guardians.
 - (1) The expenses of such Deputies shall be assumed by the Grand Guardian, except in the case of promotion work.

ARTICLE VI FINANCES

Section 1. Receipts

- (a) Supreme, B-GGC 3

Section 2. Fees

- (a) Each member of the GGC shall pay annual GGC dues of ten dollars (\$10.00). Payment of the annual dues and registration fee for the Annual Session is a necessary condition to vote at any meeting of the GGC, including the Annual Session. (See B-GGC, Art. VII, Sec 1)
- (1) Executive Members of the BGC shall see that this fee is paid to the Grand Secretary at the time of BGC Installation.
 - (2) Any past or present Bethel Guardian or Associate Bethel Guardian may become a life member by paying the current dues times twenty-five (25). The money received from Life Memberships shall be placed in a savings fund, separate and apart from the normal operating income. Interest accumulated shall be used to pay the participating members dues each year and for such programs as will perpetuate the principles of Job's Daughters. The fund shall be under the jurisdiction of the Grand Guardian, Associate Grand Guardian, and the Chairman of the Finance Committee. Ex-officio members shall be the Vice Grand Guardian, Vice Associate Grand Guardian and Grand Secretary. The Grand Treasurer shall maintain the Life Membership Fund. The Grand Secretary will issue a Life Membership card upon payment of the Life Membership fee.
 - (3) Each adult attending the Annual Session is required to pay a registration fee of fifteen dollars (\$15.00), to be collected by the GGC Session Arrangements Committee and paid to the Grand Secretary.
- (b) Supreme, B-GGC 3

Section 3. Exemption

- (a) Supreme, B-GGC 4

Section 4. Disbursements

(a) General Fund

- (1) The fee charged for the audit of the books and records of the Grand Secretary and Grand Treasurer.
 - (2) Memorial gift in the amount of fifty dollars (\$50.00) to the Scholarship Fund upon the death of a Past Grand Guardian, Past Associate Grand Guardian or a current Grand Officer.
 - (3) Official Past Grand Guardian and Past Associate Grand Guardian jewels to the extent allowed by Article III, Section 6, (v)
 - (4) The GGC Session Arrangements Committee shall be paid five hundred dollars (\$500.00).
 - (5) The Session Stenographer shall be paid fifteen dollars (\$15.00).
 - (6) Invitations and program booklets for the Annual Session.
 - (7) Petty Cash Fund.
 - (8) Insurance for Grand Secretary supplies and equipment listed in inventory.
 - (9) Office and general supplies for Bethels and GGC.
 - (10) All Committee expenses unless otherwise specified under Committees.
- (11) Grand Guardian Expenses:**
- [aa] Official letterhead, copying of official letters and her Annual Report.
 - [bb] Postage.
 - [cc] Lodging voting delegate registration fee and formal banquet ticket to attend the Annual Session of the SGC. As the official delegate of this Grand Jurisdiction, she is required to attend the SGC business meetings.

[dd] Travel to the Annual Session of the SGC shall be allowed via the most economical airfare available or, if less expensive and desirable, by automobile by the most direct route at a rate equal to that set by the Internal Revenue Service, for charitable purposes, per mile roundtrip.

[1] If the Grand Guardian cannot attend the Annual Session of the SGC, she may appoint the Vice Grand Guardian to represent her as her proxy at the session, paying over said funds to this delegate.

[ee] Mileage at ten cents (.10) per mile, for one way transportation to the Annual Session, hotel bill while at Session, and such banquet and luncheon tickets as desired for planned meals.

(12) Associate Grand Guardian Expenses:

[aa] Mileage at ten cents (.10) per mile, for one-way transportation to the Annual Session, hotel bill while at the Annual Session of the GGC, and such banquet and luncheon tickets as desired for planned meals.

[bb] If the Associate Grand Guardian so chooses to attend the Annual Session of the SGC, his voting delegate registration fee will be paid if he attends SGC business meetings.

[1] If the Associate Grand Guardian cannot attend the Annual Session of the SGC, he may appoint the Vice Associate Grand Guardian to represent him as his proxy at the session, paying over said funds to this delegate.

(13) Vice Grand Guardian Expenses:

[aa] Compensation for cost of two hundred (200) stamps for the expenses of her office.

[bb] A loan of up to two thousand five hundred dollars (\$2,500.00) may be obtained to cover a deposit for the Annual Session facilities. To be reimbursed by the GGC Session Arrangements Committee as funds become available.

(14) Grand Secretary Expenses:

[aa] Monthly compensation of one hundred fifty dollars (\$150.00) for services rendered and the rental of office space and storage for supplies. Such expenses shall not exceed one thousand eight hundred dollars (\$1,800.00) annually.

[bb] GGC Annual Session expenses of fifty dollars (\$50.00).

[cc] Lodging and delegate registration fee to the Annual Session of the SGC.

[dd] Travel to the Annual Session of the SGC shall be allowed via the most economical airfare available or, if less expensive and desirable, by automobile by the most direct route at a rate equal to that set by the Internal Revenue Service, for charitable purposes, per mile roundtrip.

(15) Grand Treasurer Expenses:

[aa] Monthly compensation of twenty-five dollars (\$25.00) for services rendered and rental of office space and storage of supplies. Such compensation not to exceed three hundred dollars (\$300.00) annually.

[bb] GGC Session expenses of fifty dollars (\$50.00).

(16) Grand Marshal Expenses

[aa] Compensation up to fifty dollars (\$50.00) for decorations for the Grand Guardian Council Banquet.

(17) Web Site Committee:

[aa] Expenses not to exceed four hundred dollars (\$400.00) annually.

(b) Promotion Fund

(1) Supreme Guardian Official Visit expenses:

[aa] Hostess Bethels allowed one hundred twenty-five dollars (\$125.00).

[bb] Gift not to exceed twenty-five dollars (\$25.00) purchased by the Grand Guardian.

[cc] Motel expenses for not more than two (2) nights.

[dd] Reimbursement to any GGC member paying for meals for the Supreme Guardian during her visit.

[ee] When the Associate Supreme Guardian is present, the same expenses for motel and gift will be allowed.

2011

ID B-GGC 4a
Bylaws GGC

(2) Grand Guardian Expenses:

- [aa] Seventy Five dollars (\$75.00) per Chartered Bethel for Official Visits.
- [bb] Mileage of five cents (.05) per mile for promotion work. Promotion work includes, but is not limited to, travel to represent Idaho Job's Daughters at the other Idaho Masonic grand meetings. All mileage reimbursements shall be approved by the Finance Committee before being paid. Travel expenses not allowed if along her official visit route. If necessary to retrace her steps to care for an emergency or give needed assistance, such mileage reimbursement applies.
- [cc] Purchase of prepaid telephone cards to be used for calls to assist Bethels. Unused and partially used cards shall be passed to her successor.
- [dd] Upgrades of cell phone coverage as needed, with the approval of the Finance Committee.
- [ee] Necessary expenses for organizing, chartering, and instituting new Bethels (See B-GGC; ARTICLE III, Section 2 (e)).
- [ff] A one hundred dollar (\$100.00) allowance to attend the annual SGC Leadership Workshop.

(3) Vice Grand Guardian Expenses:

- [aa] A one hundred dollar (\$100.00) allowance to attend the annual SGC Leadership Workshop.

(4) Leadership Committee Expenses:

- [aa] Expenses not to exceed one thousand dollars (\$1,000.00) annually.

(5) Trophy expenses of four hundred dollars (\$400.00) annually.

(6) Payments to the general fund to cover the cost of gratis supplies furnished by the GGC to aid in the institution of Bethels.

(7) When the balance of this fund reaches zero (0), all expenses shall be paid from the General Fund

(c) Educational Fund

- (1) Educational Awards.
- (2) Expenses of the Educational Awards Committee.

Section 5. Revenue

(a) General Fund

- (1) Dispensation fee of seventy-five dollars (\$75.00) for new Bethels.
- (2) Charter fee of twenty-five dollars (\$25.00) for new Bethels.
- (3) Initiation fee of four dollars (\$4.00) which shall annually increase by two percent (2%) beginning January 1, 2004 for each new member paid by the Bethel annually on their report (Form 110).
- (4) Annual dues for each member reported by Chartered Bethels on December 31, 2007 is ten dollars and twelve cents (\$10.12) and annually shall increase by two percent (2%).
 - [a] For each active member reported by Bethels on their Annual Report (Form 110). "Active" means still on the membership roll.
- (5) Fees required on Form 123 (Annual Report of the Grand Guardian Council).
- (6) One-half (1/2) of any profit from the GGC Session Arrangements Committee after all bills have been paid.

**ARTICLE VII
PENALTIES AND FINES**

Section 1. Penalties

(a-d) Supreme, B-GGC 4

IDB-GGC 4b

Section 2. Fines

- (a) The Annual Report and accompanying fees must be received by the Grand Secretary no later than January 31st. Executive members of the BGC's who are delinquent in filing this report (Form 110) shall be fined twenty dollars (\$20.00) payable to the GGC. Executive members of the BGC delinquent in paying this fine shall lose their right to membership in the GGC and will be ineligible for reappointment as an Executive member of a BGC until such fine is paid.

(b-c) Supreme, B-GGC 4

**ARTICLE VIII
EDUCATIONAL AND PROMOTIONAL FUNDS**

Section 1.

- (a) Each chartered Bethel shall conduct a fund raising project each term for the Educational and Promotional Funds.
- (1) Two-thirds (2/3) of the funds raised shall be remitted to the Grand Secretary within thirty (30) days of completion of the project, to be divided equally between the Education and Promotion Funds.
 - (2) One-third (1/3) shall remain with the Bethel.

Section 2. Educational Fund

- (a) The Educational Fund of the GGC shall consist of money now on hand and all money, donations, bequests, and interest that may accumulate from this fund. The purpose of this fund shall be to assist members of Job's Daughters for further education. Awards shall be granted only for professional, vocational or academic educational purposes.
- (b) The Grand Secretary shall be Secretary for the fund and the Grand Treasurer shall be Treasurer for the fund.
- (c) The interest payments of GGC savings accounts shall be credited to the Educational Fund, except from those designated as investment accounts.

Section 3. Promotional Fund

- (a) The expenses for the organization, institution and chartering of new Bethels shall be paid from the Promotional Fund.
- (b) All Promotional bills, except gratis supplies, shall be sent to the Finance Committee for approval.
- (c) All expenses pertaining to promotion shall be approved by the Grand Guardian before going to the Finance Committee.

**ARTICLE IX
DISCIPLINE AND REMOVAL FROM OFFICE**

Section 1. Discipline

(a-b) Supreme, B-GGC 4

Section 2. Removal from Office

(a-b) Supreme, B-GGC 5

**ARTICLE X
APPEALS**

Section 1.

(a) Supreme, B-GGC 5

**ARTICLE XI
MANUAL OF RULES AND REGULATIONS**

Section 1. Amendments

- (a) Amendments to this Manual may be made at any Annual Session of this GGC by a two-thirds (2/3) affirmative vote of the members present and voting.
 - (1) Amendments proposed by members of the GGC shall be sent in writing to the Grand Secretary at least sixty (60) days prior to Annual Session.
 - (2) A copy of all proposed amendments will be sent to each voting delegate thirty (30) days prior to the Annual Session.
- (b-e) Supreme, B-GGC 5
- (f) Proposed immediate amendments shall be submitted in writing and be signed by ten (10) delegates representing ten (10) different Bethels. They shall be adopted only by unanimous vote of the members present and voting during the Annual Session.
- (g) Amendments shall not become effective until approved by the Vice Supreme Guardian and the Supreme Jurisprudence Committee. Upon approval the Grand Secretary's office will notify all Bethels and GGC members by email or postcard that the Amendments have been approved and are ready to be downloaded from the Idaho website and printed on the appropriate color paper.

**ARTICLE XII
BOOK OF CEREMONIES**

Section 1.

(a-d) Supreme, B-GGC 5

(e) An original entrance ceremony for use at a Bethel Installation may be used if approved by the Grand Guardian. To obtain approval, two (2) copies of the same must be sent to the Grand Guardian well in advance of the Installation. The Grand Guardian will return one (1) copy to the Bethel showing her written approval for the one-time use of the ceremony.

**IDAHO CONSTITUTION OF A
BETHEL GUARDIAN COUNCIL
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

- Section 1.**
(a) Supreme, C-BGC 1

**ARTICLE II
OBJECT**

- Section 1.**
(a) Supreme, C-BGC 1

**ARTICLE III
AUTHORITY**

- Section 1.**
(a) Supreme, C-BGC 1

**ARTICLE IV
MEMBERSHIP**

- Section 1. Membership**
(a) Supreme, C-BGC 1

- Section 2. Loss of Membership**
(a) Supreme, C-BGC 1

**ARTICLE V
COUNCIL MEMBERS**

- Section 1.**
(a) Supreme, C-BGC 1

2008

Constitution - BGC

**ARTICLE VI
ELIGIBILITY**

Section 1. Regular

(a-f) Supreme, C-BGC 2

Section 2. Special

(a-b) Supreme, C-BGC 2

**ARTICLE VII
ELECTIONS**

Section 1.

Supreme, C-BGC 2

**ARTICLE VIII
APPOINTMENTS**

Section 1.

(a-c) Supreme, C-BGC 2

**ARTICLE IX
TERM OF OFFICE**

Section 1. Regular

(a-b) Supreme, C-BGC 2

(c) Members of the BGC shall continue to perform the duties of their office until their successors have been installed.

(1) If there is no successor to be installed, the term of office concludes at the discretion of the Grand Guardian.

- (d) Executive members of a BGC shall serve no more than two (2) consecutive years in the same office except at the discretion of the Grand Guardian. After allowable consecutive years, they shall be ineligible to serve in that respective office until after a lapse of one (1) year.

Section 2. Rights/Privileges – Titles

- (a-b) Supreme, C-BGC 3

**ARTICLE X
INSTALLATION**

Section 1.

- (a) Members of a BGC, including those re-appointed, shall be installed at the first or second Bethel meeting in September.
- (b-e) Supreme, C-BGC 3

**ARTICLE XI
VACANCIES**

Section 1.

- (a-e) Supreme, C-BGC 3

**ARTICLE XII
MEETINGS**

Section 1. Monthly Meetings

- (a-c) Supreme, C-BGC 3

2008

(d-e) Supreme, C-BGC 4

Section 2. Annual Meetings

(a-b) Supreme, C-BGC 4

Section 3. Purpose of the Annual Meeting

(a-e) Supreme, C-BGC 4

**IDAHO BYLAWS OF A
BETHEL GUARDIAN COUNCIL
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
GENERAL DUTIES OF THE EXECUTIVE MEMBERS**

Section 1. Duties

- (a-i) Supreme, B-BGC 1
- (j) See that the approved Uniform Code for Bethels is filed in the front of the Permanent Record Book and that all approved amendments to said Uniform Code are noted therein.

Section 2. Petitioners

- (a) Supreme, B-BGC 1

Section 3. Vote

- (a-b) Supreme, B-BGC 1

**ARTICLE II
DUTIES OF THE EXECUTIVE MEMBERS**

Section 1. The Bethel Guardian shall:

- (a-k) Supreme, B-BGC 1

- (l-m) Supreme, B-BGC 2
- (n) Make certain the Bethel initiates Pilgrims, or exemplifies the initiatory work, at least once during each Honored Queen's term.
- (o) See that preparations are made for the Official Visit of the Grand Guardian.
 - (1) Arrange ample time to hold a meeting with the BGC.
 - (2) Allot one and one-half (1½) hours for Grand Guardian school of instruction with Bethel members.
 - (3) Have the following books and records available for inspection:
 - [aa] Cash Book(s).
 - [bb] Bethel Minute / Roll Call Book.
 - [cc] Permanent Record Book .
 - [dd] Binder containing Record of Dues Form 142.
 - [ee] BGC Minute Book.
 - (4) Remind the Executive members of the BGC to pay their membership fees to the GGC at the time of their council installation. Such fees are to be sent to the Grand Secretary.
 - (5) Arrange for the lodging and meals of the Grand Guardian, as it is the privilege of the Bethel to have her as their honored guest.
 - (6) Notify the Grand Guardian of the Bethel's plans well in advance of the date of her visit.
- (p) Be the representative of the Bethel at the Annual Session. Write a report of action taken by the GGC to be read to the Bethel at their first regular meeting after the Annual Session. If she is unable to attend the Annual Session, an Executive member of the BGC shall be appointed to represent the Bethel and make said report.
- (q) Submit a written report of the Bethel membership and activities for the year on the Guardian's report form sent to each Bethel Guardian by the Grand Secretary. Said report is to be given to the Grand Secretary not later than the close of the Annual Session of the GGC. These reports will become a part of the Annual Proceedings.
- (r) Request Special Dispensations from the Grand Guardian. (See SI 6)
- (s) See that the Honored Queen's Card is read and presented to each newly installed Honored Queen at the Bethel Installation.
- (t) Have in her charge, and turn over to her successor:
 - (1) Bethel Charter, if not permanently located at the meeting place.
 - (2) All copies of Proficiency Work.
 - (3) One (1) Ritual.
 - (4) One (1) copy of the Constitution and Bylaws of the SGC.
 - (5) One (1) copy of the Manual of Rules and Regulations of the GGC.
 - (6) One (1) copy of the Uniform Code for Bethels.
 - (7) One (1) copy of the Book of Ceremonies

Section 2. The Associate Bethel Guardian shall:

- (a-e) Supreme, B-BGC 2
 - (1) See that the Audit Report is filled out, signed and attached to the Bethel Cash Book(s).
- (f) Supreme, B-BGC 2
- (g) Assist the Outer Guard in the performance of her duties and ascertain the eligibility of late visitors as needed.
- (h) Assist the members of the Pledge Committee in the performance of their duties as set forth in the Ritual.
- (i) Have in his charge and turn over to his successor:
 - (1) One (1) Ritual.
 - (2) One (1) copy of the Constitution and Bylaws of the SGC.
 - (3) One (1) copy of the Manual of Rules and Regulations of the GGC.
 - (4) One (1) copy of the Uniform Code for Bethels

- (j) Read SI-11; Article VI, Section 1. Eligibility for Elections the meeting prior to elections and again the night of elections of Bethel Officers. No other comments are to be made or read.

Section 3. The Guardian Secretary shall:

- (a-e) Supreme, B-BGC 2
- (f) Have in her/his charge and turn over to her/his successor:
- (1) Bethel Seal.
 - (2) Permanent Record Book(s).
 - (3) Binder(s) containing Record of Dues Form 142.
 - (4) Guardian Secretary's Cash Book (if applicable)
 - (5) One (1) copy of the Constitution and Bylaws of the SGC.
 - (6) One (1) copy of the Manual of Rules and Regulations of the GGC.
 - (7) One (1) copy of the Uniform Code for Bethels.
- (g) Order supplies from the Grand Secretary and the official jeweler. (See SI 17)
- (h) Provide the Bethel Recorder with the envelope received from the Grand Secretary for mailing of ballots (Form 221) the Bethel members' recommendations for appointment to the Executive BGC.
- (i) Compile the items to be given to new members when initiated, which shall include the Welcome Book, Receipt of Dues and Parent's card(s).
- (j) See that the Treasurer's Report (Form 151) is filed in the envelope fastened to the Minute / Roll Call Book.
- (k) Issue receipt for dues collected, obtain the signature of the Bethel Recorder and affix the Bethel Seal.
- (l) Record the receipt of dues in the Record of the Dues Book, which contains a Form 142 for each Bethel member. Form 142 shall be kept forever.
- (1) At the time a member reaches Majority, is suspended or expelled, Form 142, Record of Dues, shall be attached to her original Petition for Membership (Form 130 or 131) and kept forever.

Section 4. The Guardian Treasurer shall:

- (a-d) Supreme, B-BGC 2
- (e) Supervise the use of Forms 150 and 151. File Form 150 in the Cash Book.
- (f) Deposit all Bethel funds within seven (7) working days to the credit of the Bethel, retaining a duplicate of the deposit slip.
- (g) Check carefully the monthly bank statements in conjunction with the Bethel check book and the Bethel Cash Book(s).
- (h) Have in her/his charge and turn over to her/his successor:
- (1) The Bethel Check Book, and records of account.
 - (2) Guardian Treasurer's Cash Book (if applicable).

Section 5. The Guardian Director of Music shall:

- (a-c) Supreme, B-BGC 2
- (d) Follow the instructions for the Bethel Musician and Choir as set forth in the Ritual and Music Ritual of the Order.
- (e) Hold special practices for the Bethel Choir and/or obtain permission from the Honored Queen to hold short practices during Good of the Bethel.
- (f) Care for and maintain all music of the Bethel.
- (g) Have in her/his charge and turn over to her/his Successor:
- (1) One (1) Ritual.
 - (2) One (1) Music Ritual and/or CD.

OR

The Guardian Director of Epochs shall:

- (a-c) Supreme, B-BGC 2
- (d) Have in her/his charge and turn over to her/his successor:

2008

ID B-BGC 2a
Bylaws - BGC

- (1) One (1) Ritual.
- (2) One (1) copy of the Proficiency Work.
- (3) One (1) Book of Ceremonies.

**ARTICLE III
DUTIES OF ASSOCIATE MEMBERS**

Section 1. The Promoter of Sociability shall:

- (a-c) Supreme, B-BGC 2
- (d) Have charge of the Initiatory Card.

Section 2. The Custodian of Paraphernalia shall:

- (a) Supreme, B-BGC 2

2008

Bylaws - BGC

(b) Supreme, B-BGC 3

Section 3. The Promoter of Finance shall:

(a-c) Supreme, B-BGC 3

Section 4. The Director of Epochs or Director of Music shall: (See B-BGC, ART II, Section 5)

(a) Have in her/his charge and turn over to her/his successor:

- (1) One (1) Ritual.
- (2) One (1) copy of the Proficiency Work.
- (3) One (1) Book of Ceremonies.

Section 5. The Promoter of Hospitality shall:

(a-b) Supreme, B-BGC 3

Section 6. The Director of Patrol shall:

(a-c) Supreme, B-BGC 3

Section 7. The Promoter of Youth Activities shall:

(a-b) Supreme, B-BGC 3

Section 8. The Promoter of Good Will shall:

(a) Supreme, B-BGC 3

Section 9. The Promoter of Fraternal Relations shall:

(a-b) Supreme, B-BGC 3

Section 10. The Director of Promotion shall:

(a) Supreme, B-BGC 3

**ARTICLE IV
COMMITTEE CHAIRMAN**

Section 1. Appointment

(a) Supreme, B-BGC 3

- (1) Chairman of Merit System shall keep an accurate record of the points earned by each member of the Bethel, and give a report of same at Bethel meetings upon request.
- (b) Chairman of Scrapbook shall supervise the making of a scrapbook containing activities of the Bethel. It is to be assembled according to the rules sent out by the Grand Librarian. All work on the scrapbook is to be done by the Bethel Daughters only.

Section 2. Eligibility

(a) Supreme, B-BGC 3

**ARTICLE V
RESIGNATION AND REMOVALS**

Section 1. Resignations

(a) Supreme, B-BGC 4

Section 2. Removal of an Executive Member

(a) Supreme, B-BGC 4

Section 3. Automatic Removal

(a-c) Supreme, B-BGC 4

**ARTICLE VI
FINES**

Section 1.

(a) The Annual Report and accompanying fees must be received by the Grand Secretary by January 31st. Executive members of the BGC's who are delinquent in filing this report (Form 110) shall be fined twenty dollars (\$20.00) payable to the GGC. Executive members of the BGC delinquent in paying this fine shall lose their right to membership in the GGC and will be ineligible for reappointment as an Executive BGC member until such fine is paid.

**ARTICLE VII
DISCIPLINE**

Section 1. Members of the BGC

(a-b) Supreme, B-BGC 4

Section 2. Bethel Members

(a-c) Supreme, B-BGC 4

2008

**ARTICLE VIII
APPEALS**

Section 1. Privilege

(a) Supreme, B-BGC 5

Section 2. Restrictions

(a) Supreme, B-BGC 5

**IDAHO CONSTITUTION OF A BETHEL
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

Section 1.

(a) Supreme, C-BETHEL 1

**ARTICLE II
OBJECT**

Section 1.

(a) Supreme, C-BETHEL 1

**ARTICLE III
AUTHORITY**

Section 1.

(a) Supreme, C-BETHEL 1

**ARTICLE IV
MEMBERSHIP**

Section 1. Members

(a-c) Supreme, C-BETHEL 1

Section 2. Resident Requirements

(a) Supreme, C-BETHEL 1

**ARTICLE V
OFFICERS**

Section 1 Elective.

(a) Supreme, C-BETHEL 2

Section 2. Appointive

(a) Supreme, C-BETHEL 2

Section 3. Substitute

(a-b) Supreme, C-BETHEL 2

(c) In case any elective officer must be absent from a meeting, a Past Honored Queen or a Majority Member may fill a vacancy in the line.

**ARTICLE VI
ELIGIBILITY**

Section 1.

(a-b) Supreme, C-BETHEL 2

**ARTICLE VII
ELECTION**

Section 1.

(a-c) The election of officers shall be held at the first or second meeting in the months of May and November unless otherwise stipulated in Uniform Code for Bethels.

(d) The method for balloting shall be secret ballot.

(e-i) Supreme, C-BETHEL 2

**ARTICLE VIII
APPOINTMENTS**

Section 1.

(a) Supreme, C-BETHEL 2

**ARTICLE IX
TERM OF OFFICE**

Section 1.

(a-b) Supreme, C-BETHEL 3

**ARTICLE X
INSTALLATION**

Section 1. General

- (a) Installation shall take place during the first or second meeting of June and December without formal opening or closing unless otherwise stipulated in their Uniform Code for Bethels.
- (b-e) Supreme, C-BETHEL 3
- (f) Idaho Bethels shall allow open installation and permit the taking of pictures if it does not in any way detract from the ceremony.
- (g) Supreme, C-BETHEL 3
- (h) Under presentations, following installation of officers, the Installing Honored Queen (just prior to presenting the Honored Queen's pin), shall READ and PRESENT to the Honored Queen, the Honored Queen's Card.

Section 2. Installing Officers

(a-g) Supreme, C-BETHEL 3

**ARTICLE XI
VACANCIES**

Section 1. Elective Office

(a-d) Supreme, C-BETHEL 3

2008

Constitution-Bethel

Section 2. Appointive Office
(a-b) Supreme, C-BETHEL 4

ARTICLE XII
MEETINGS

Section 1. Regular
(a-h) Supreme, C-BETHEL 4

2008

ID C-Bethel 4
Constitution-Bethel

(i-p) Supreme, C-BETHEL 5

Section 2. Open

(a-b) Supreme, C-BETHEL 5

Section 3. General Items

(a-d) Supreme, C-BETHEL 5

Section 4. Attendance

(a-c) Supreme, C-BETHEL 5

ID C-Bethel 5

**IDAHO BYLAWS OF A BETHEL
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
GENERAL PROVISIONS**

Section 1. Birthday

(a) Supreme, B-BETHEL 1

Section 2. Official Seal

(a) Supreme, B-BETHEL 1

Section 3. Move/Change of Location

(a-b) Supreme, B-BETHEL 1

Section 4. Bylaws

(a) Idaho adopts in its entirety the format for Uniform Code for Bethels as outlined in SI-11 of the Supreme Constitution adding Idaho's additions allowed by law.

Section 5. Member of Honor

(a) Supreme, B-BETHEL 1

Section 6. Auxiliary Club

(a) Supreme, B-BETHEL 1

**ARTICLE II
MEMBERSHIP**

Section 1. Petition

(a) Supreme, B-BETHEL 1

(b) Petitions for membership/affiliation must be received and read at a Bethel meeting held previous to the date of the initiation. (See SI 14.20)

(1) Procedure following an objection to a petition:

[aa] The objection will be stated simply with no comments or discussion.

[bb] The petition will be referred to the Executive members of the BGC to determine the validity of the objection.

[cc] If the objection is upheld the process ceases and all fees are returned.

[dd] If the objection is not upheld the process resumes.

(c-e) Supreme, B-BETHEL 1

(f) Petitions for membership, Form 130, must be accompanied by the Form 134, Request for information on Masonic Relationship and the initiation fee.

Section 2. Affiliation/Reinstatement

(a-b) Supreme, B-BETHEL 1

2011

Bylaws - Bethel

(c-e) Supreme, B-BETHEL 2

Section 3. Dual Membership

(a) Supreme, B-BETHEL 2

(1) Daughters may acquire dual membership in one (1) other Idaho Bethel.

(b-d) Supreme, B-BETHEL 2

Section 4. Resignation from the Order

(a) Supreme, B-BETHEL 2

**ARTICLE III
DEMITS**

Section 1. Issue

(a-b) Supreme, B-BETHEL 2

Section 2. Process

(a-b) Supreme, B-BETHEL 2

**ARTICLE IV
BETHEL FINANCES**

Section 1. Receipts

(a-b) Supreme, B-BETHEL 2

2008

Bylaws - Bethel

(c) Supreme, B-BETHEL 3

Section 2. Exemption from Fees and Dues (See SI 14.22)

(a) Supreme, B-BETHEL 3

Section 3. Disbursements

(a-c) Supreme, B-BETHEL 3

(d) All Bethel accounts shall be paid before the conclusion of each term and prior to vacation months. Arrangements shall be made to take care of expenditures during vacation months.

Section 4. Educational and Promotional Funds (SI 14.22)

(a-c) Supreme, B-BETHEL 3

**ARTICLE V
RECOMMEND EXECUTVE MEMBERS OF THE BGC**

Section 1.

(a) Supreme, B-BETHEL 3

**ARTICLE VI
OFFICIAL REGALIA**

Section 1. Description

(a-b) Supreme, B-BETHEL 3

2008

Bylaws - Bethel

(c) Supreme, B- Bethel 4

Section 2. Wearing of Regalia

(a-e) Supreme, B-BETHEL 4

**ARTICLE VII
STANDING COMMITTEES**

Section 1.

(a) Supreme, B-BETHEL 4

**ARTICLE VIII
PAST HONORED QUEEN AND PAST PRINCESS JEWEL**

Section 1. Regular

(a-b) Supreme, B-BETHEL 4

(c) Price to be determined by the Bethel.

Section 2. Special

(a) Supreme, B-BETHEL 4

Section 3.

(a) A Senior or Junior Princess whose resignation from office becomes necessary or who is unable to advance, shall be entitled to a Past Princess pin, providing she is in good standing in the Bethel.

(b) Price to be determined by the Bethel.

ARTICLE IX AMENDMENTS

Section 1.

(a-c) Supreme, B-BETHEL 5

(d) The Bethel shall:

- (1) Prepare seven (7) copies of the Uniform Code for Bethels or Amendments.
- (2) Prepare seven (7) copies of the following Certificate signed by the Honored Queen, Bethel Guardian, and Guardian Secretary:
"We hereby certify that the attached Amendment(s) to the Uniform Code for Bethels were read at a stated meeting of the Bethel, laid over at least one (1) regular meeting, re-read and adopted by a two-thirds (2/3) affirmative vote of the Bethel members present."
- (3) Mail all seven (7) copies of the certification sheet and four (4) copies of the Uniform Code for Bethels or Amendments to the Chairman of the Jurisprudence Committee.
- (4) Retain three (3) copies of the Uniform Code for Bethels or Amendments for the Bethel.
- (6) After the Uniform Code for Bethels or Amendments have been approved by the Jurisprudence Committee and the Grand Guardian the Chairman of the Jurisprudence Committee shall:
 - [aa] Return one (1) copy of the approved Uniform Code for Bethels or Amendments and four (4) copies of the certification sheet to the Bethel.
- (6) The Bethel shall:
 - [aa] Attach a certification sheet to the three (3) copies of the Uniform Code for Bethels or Amendments which were retained by the Bethel.
 - [bb] A copy of the Uniform Code for Bethels or Amendments will be given to:
 - [1] The Honored Queen.
 - [2] Bethel Guardian.
 - [3] Associate Bethel Guardian.
 - [4] Guardian Secretary. The Guardian Secretary should file her/his copy of the Uniform Code or Amendments in the Permanent Record Book.
- (7) These copies shall be passed on to their successors when their term has expired.
- (e) When the Bethel is notified by the Grand Secretary of changes to SI-11 which have been enacted by the SGC or the GGC, that notification shall be attached to the copies of the Uniform Code for Bethels in the possession of the Honored Queen, Bethel Guardian, Associate Bethel Guardian and the Guardian Secretary. The Uniform Code for Bethels shall be annotated to show these changes. The changes become effective immediately upon receipt of the notice from the Grand Secretary and do not require submission of amendments to the Uniform Code for Bethels by sending them to the Jurisprudence Committee for approval. The Bethel members shall be advised of the changes at the next stated meeting after receipt.

ARTICLE X DISCIPLINE

Section 1. Supervision

(a) Supreme, B-BETHEL 5

2008

Bylaws - Bethel

Section 2. Hearing

(a-b) Supreme, B-BETHEL 5

Section 3. Course of Action

(a-d) Supreme, B-BETHEL 5

Section 4. Notice

(a) Supreme, B-BETHEL 5

Section 5. Reinstatement

(a) Supreme, B-BETHEL 5

(b) Supreme, B-BETHEL 6

Section 6. Pregnancy of a Daughter

- (a) A Daughter who becomes pregnant shall not be allowed active participation in the Order until she reaches Majority Membership status. While pregnant she may not attend Bethel functions.
- (b) Any Daughter who becomes pregnant as a result of rape or incest shall not be disciplined as provided in subsection (a) above.
- (c) The rights or privileges terminated as provided in subsection (a) shall be reinstated:
 - (1) Upon application by the Daughter to the Executive members of the BGC, approval thereof and completion of any conditions imposed by the Executive members of the BGC.
- (d) A Daughter shall have the right to a hearing as provided in B-BETHEL; Article X, Section 2 prior to termination of active participation provided in subsection (a) of this section and for the purpose of determining any issue in subsection (b) of this section, and the right of appeal provided for in B-BETHEL; Article XI, (Supreme).

**ARTICLE XI
APPEAL**

Section 1.

(a-b) Supreme, B-BETHEL 6

**ARTICLE XII
LOSS OF HONORS**

Section 1.

(a-b) Supreme, B-BETHEL 6

2010

SI-1

**SUPPLEMENTAL INSTRUCTION NUMBER 1
RULES OF ORDER AND PARLIAMENTARY AUTHORITY**

RULES OF ORDER

1. Quorum

- (b) A quorum for the transaction of business of this GGC shall consist of the Executive Members of the Bethel Guardian Councils of one half (1/2) of the Bethels of this Jurisdiction. Should this number fall between two (2) whole numbers, the number required for a quorum shall be rounded up to the next whole number.

2. – 8. Supreme SI-1 1

PARLIAMENTARY AUTHORITY

1. – 4. Supreme, SI-1 1

IDAHO SUPPLEMENTAL INSTRUCTION 10.1

ORGANIZATION OF A BETHEL

1. General

(a-b) Supreme, SI-10.1 1

2. Eligibility for Bethel Membership

(a-c) Supreme, SI 10.1 1

(d) If it is necessary to initiate before the date of institution, a courtesy initiation may be requested and all fees and dues collected with the petitions shall be retained for the Bethel to be instituted. After institution, petitions shall be received as specified in the Bylaws of the BGC.

(e) Petitioners so initiated shall sign the Uniform Code for Bethels and Permanent Record Book issued to the Bethel to be instituted.

3. Eligibility for Appointment to Bethel Guardian Council (BGC)

Section 1. Regular

(a-f) Supreme, SI-10.1 1

Section 2. Special

(a) Supreme, SI-10.1 1

2008

SI-10.1

(b-c) Supreme, SI-10.1 2

4. Meeting Place

(a) Supreme, SI-10.1 2

5. Supplies

(a-b) Supreme, SI-10.1 2

6. Dispensation

(a-d) Supreme, SI-10.1 2

7. Petition to Reinstitute

(a-c) Supreme, SI-10.1 2

8. Appointment of Bethel Guardian Council

(a) Supreme, SI-10.1 2

(b) Duties and prerogatives of the BGC's of Bethels under dispensation shall be the same as those of Chartered BGC's.

(c) The newly appointed Executive members of the BGC will receive all petitions for membership or affiliation.

9. Appointment of Bethel Officers

(a) Supreme, SI-10.1 2

2008

SI-11

IDAHO SUPPLEMENTAL INSTRUCTION NUMBER 11
UNIFORM CODE FOR BETHEL
SUBSTITUTE THE WORD 'GRAND' FOR 'SUPREME'

ARTICLE I
NAME

Section 1.

(a) Supreme, SI-11 1

Section 2.

(a) Supreme, SI-11 1

ARTICLE II
OBJECT

Section 1.

(a) Supreme, SI-11 1

ARTICLE III
MEMBERSHIP

Section 1. Eligibility

(a-b) Supreme, SI-11 1

Section 2. Petitions

(a) Supreme, SI-11 1

(b) Supreme, SI-11 1

(1) Petitions for membership, Form 130, must be accompanied by the Form 134, Request for information on Masonic Relationship, and the initiation fee which shall be no less than the amount specified in SI-7 2. Initiation Fee.

Section 3. Investigation

(a) Supreme, SI-11 1

2008

SI-11 1

**ARTICLE IV
MEETINGS**

Section 1. Time and Place

(a-b) Supreme, SI-11 2

Section 2.

(a-l) Supreme, SI-11 2

(m) (1-5) Supreme SI-11 2

(6) Pass the Proficiency Test within six (6) months following Initiation

ARTICLE V OFFICERS

Section 1. Elective

- (a) Supreme, SI-11 3

Section 2. Appointive

- (a) Supreme, SI-11 3

Section 3. Substitute

- (a) Supreme, SI-11 3
 (b) In case any elective officer must be absent from a meeting, a Past Honored Queen or a Majority Member may fill a vacancy in the line.

Section 4. Officer Duties

- (a) Requirements to become a Past Honored Queen:
- (1) Serve the Bethel for an entire term and preside at all convocations of the Bethel, unless excused by the Executive members of the BGC for good and sufficient reasons.
 - (2) Conduct an initiation or exemplify the initiatory work once during each term (Double-Tri Bethel or Tri-Bethel meetings excluded).
 - (3) Have an official Worship Service.
 - (4) Have a money-making project for the Promotion and Education Fund.
 - (5) Serve as Installing Officer at the installation of her successor unless unforeseen circumstances prohibit her doing so and the absence is excused by the Executive members of the BGC.
 - (6) Exemplify all ritual work from memory.
- (b) Section 1. (a) (1) – (6) above shall be read by the Installing Officer at installation.

ARTICLE VI ELECTION/APPOINTMENT OF OFFICERS

Section 1. Eligibility for Election

- (a-b) Supreme, SI-11 3
 (c) Any member soliciting votes for office or permitting her friends to do so shall disqualify both members from holding office by action of the Executive members of the BGC.

Section 2. Election

- (a) Election of officers shall be held at the first or second meeting in the months of May and November unless otherwise specified in the Uniform Code for Bethels.
 (b) Supreme, SI-11 3
 (c) The method of balloting shall be secret ballot.
 (d-g) Supreme, SI-11 3

Section 3. Appointment

- (a) Supreme. SI-11 3

ARTICLE VII TERM OF OFFICE

Section 1.

- (a-b) Supreme, SI-11 3

2008

SI-11

Section 2. Fees

(a-b) Supreme, SI-11 5

Section 3. Annual Dues

(a) Supreme, SI-11 5

Section 4. Exemption from Fees and Dues (See SI 14.22)

(a) Supreme, SI-11 5

Section 5. Disbursements

(a) Supreme, SI-11 5

(b) All Bethel accounts shall be paid before the conclusion of each term and prior to vacation months. Arrangements shall be made to take care of expenditures during vacation months.

**ARTICLE XII
OFFICIAL REGALIA**

Section 1. Description

(a-c) Supreme, SI-11 5

Section 2. Wearing of Regalia

(a-d) Supreme, SI-11 5

(e) Supreme, SI-11 6

**ARTICLE XIII
DISCIPLINE**

Section 1. Supervision

(a) Supreme, SI-11 6

Section 2. Loss of Office

(a) Supreme, SI-11 6

Section 3. Suspension

(a-b) Supreme, SI-11 6

Section 4. Expulsion

(a-b) Supreme, SI-11 6

Section 5. Appeal

(a-b) Supreme, SI-11 6

Section 6. Pregnancy of a Daughter

- (a) A Daughter who becomes pregnant shall not be allowed active participation in the Order until she reaches Majority Membership status. While pregnant she may not attend Bethel functions.
- (b) Any Daughter who becomes pregnant as a result of rape or incest shall not be disciplined as provided in subsection (a) above.
- (c) The rights or privileges terminated as provided in subsection (a) shall be reinstated:
 - (1) Upon application by the Daughter to the Executive members of the BGC, approval thereof and completion of any conditions imposed by the Executive members of the BGC.
- (d) A Daughter shall have the right to a hearing as provided in B-BETHEL Article X, Section 2 prior to termination of active participation provided in subsection (a) of this section and for the purpose of determining any issue in subsection (b) of this section, and the right of appeal provided for in B-BETHEL Article XI, (Supreme).

**ARTICLE XIV
DEBITS**

Section 1.

(a) Supreme, SI-11 6

**ARTICLE XV
AMENDMENTS**

Section 1.

(a) Supreme, SI-11 6

Section 2. Prerogatives of a Bethel

(a) Supreme, SI-11 6

2008

SI-11

- (b) Supreme, SI-11 7
- (c) The Bethel shall:
- (1) Prepare seven (7) copies of the Uniform Code for Bethels or Amendments.
 - (2) Prepare seven (7) copies of the following Certificate, complete with Bethel seal and signed by the Honored Queen, Bethel Guardian, and Bethel Guardian Secretary":
"We hereby certify that the attached Amendment(s) to the Uniform Code for Bethels were read at a stated meeting of the Bethel, laid over at least one (1) regular meeting, re-read and adopted by a two-thirds (2/3) affirmative vote of the Bethel members present."
 - (3) Mail all seven (7) copies of the certification sheet and four (4) copies of the Uniform Code for Bethels or Amendments to the chairman of the Jurisprudence Committee.
 - (4) Retain three (3) copies of the Uniform Code for Bethels or Amendments for the Bethel.
- (d) After the Uniform Code for Bethels or Amendments, have been approved by the Jurisprudence Committee and the Grand Guardian the chairman of the Jurisprudence Committee shall:
- (1) Return one (1) copy of the approved Uniform Code for Bethels or Amendments and four (4) copies of the certification sheet to the Bethel.
 - (2) The Bethel shall:
 - [aa] Attach a certification sheet to the three (3) copies of the Uniform Code for Bethels or Amendments which were retained by the Bethel.
 - [bb] A copy of the Uniform Code for Bethels or Amendments will be given to:
 - (1) The Honored Queen
 - (2) Bethel Guardian
 - (3) Associate Bethel Guardian
 - (4) Guardian Secretary. The Guardian Secretary should file her copy of the Uniform Code or Amendments in the Permanent Record Book.
 - (3) These copies shall be passed on to their successors when their term has expired.
- (e-f) Supreme, SI-11 7
- (g) When the Bethel is notified by the Grand Secretary of changes to SI-11 which have been enacted by the SGC or the GGC, that notification shall be attached to the copies of the Uniform Code for Bethels in the possession of the Honored Queen, Bethel Guardian, Associate Bethel Guardian and the Guardian Secretary. The Uniform Code for Bethels shall be annotated to show these changes. The changes become effective immediately upon receipt of the notice from the Grand Secretary and do not require submission of amendments to the Uniform Code for Bethels by sending them to the Jurisprudence Committee for approval. The Bethel members shall be advised of the changes at the next stated meeting after receipt.

**ARTICLE XVI
RECOMMENDATIONS FOR EXECUTIVE MEMBERS
OF THE BETHEL GUARDIAN COUNCIL**

Section 1.

- (a-b) Supreme, SI-11 7

**ARTICLE XVII
PAST HONORED QUEEN'S AND
PAST PRINCESS' JEWEL**

Section 1. Regular

- (a-b) Supreme, SI-11 7
- (c) Price to be determined by the Bethel.

Section 2. Special

- (a) Supreme, SI-11 7
- (b) Price to be determined by Bethel

Section 3.

- (a) A Senior or Junior Princess whose resignation from office becomes necessary or who is unable to advance shall be entitled to a Past Princess pin, providing she is in good standing in the Bethel.
- (b) Price to be determined by the Bethel.

**RULES AND REGULATIONS
GRAND BETHEL OF IDAHO
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
NAME**

Section 1.

- (a) The name of this organization shall be the Grand Bethel of Idaho, Job's Daughters International.

**ARTICLE II
OBJECT**

Section 1.

- (a) To band together all Job's Daughters of Idaho for the purpose of promoting interest; the welfare and growth of the Order; to bring the Daughters into a closer relationship with the other jurisdictions; to give the Daughters further opportunity to develop leadership ability.

**ARTICLE III
JURISDICTION**

Section 1.

- (a) The jurisdiction of this Grand Bethel is limited to the State of Idaho.
- (b) The Grand Bethel of Idaho shall be under the supervision of the Grand Bethel Committee in all things pertaining to rules, regulation and finance, with the approval of the Grand Guardian.

**ARTICLE IV
MEMBERSHIP AND REGISTRATION**

Section 1. Membership

- (a) Membership in the Grand Bethel of Idaho shall include all members of Job's Daughters in Idaho in good standing in their respective Bethels.

Section 2. Registration

- (a) Pre-registration may be required and shall be made by the Bethel Guardian or Guardian Secretary when forms are received from the Grand Bethel Chairman.
- (b) When registration is at the Annual Session, current dues receipts must be presented.
- (c) Registration of the Daughters at the Annual Session shall be conducted by the Grand Session Arrangements Committee.

**ARTICLE V
MEETINGS**

Section 1. Business

- (a) The Annual Meeting of the Grand Bethel shall open with a formal meeting at 8:45 a.m. on the second day of the GGC Annual Session and close when all business has been concluded. This meeting shall be held separately from the GGC business session. The purpose of this meeting shall be:
 - (1) Give reports of the year.
 - (2) Select Grand Bethel Officers and Grand Bethel Representatives for the ensuing year.
 - (3) Transact business.

- (4) Perform the Majority Degree or Degree of Royal Purple Ceremony. Should there be no candidate(s) for either ceremony, the Grand Bethel Chairman and the Grand Guardian will select a suitable ceremony.
 - (5) Have at least one (1) hour of each Grand Bethel Session set aside and be known as the “Job’s Daughter” hour, the designated time to be eleven (11:00) a.m. the final day of the Annual Session.
 - [aa] The Grand Guardian shall be privileged to spend this hour with the members of Grand Bethel.
 - [bb] The Vice Grand Guardian shall be invited as a non-participating guest.
- (a) Those entitled to be in attendance shall show an official registration badge.

Section 2. Installation

- (a) Installation of Grand Bethel Officers and Grand Bethel Representatives shall be held prior to the close of the Annual Session of the GGC and may be a combined installation with the GGC.
- (b) The Installing Officer shall be:
 - (1) The Presiding Grand Bethel Honored Queen
- (c) The other Installing Officers, selected by the incoming Grand Bethel Honored Queen, and approved by the Grand Bethel Chairman shall be:
 - (1) Honored Queens or Past Honored Queens with the exception of the Installing Musician.

**ARTICLE VI
OFFICERS AND REPRESENTATIVES**

Section 1. Officers

- (a) There shall be nineteen (19) officers in the Grand Bethel, bearing the same title as officers in the Bethel preceded by "Grand Bethel".
- (b) Grand Bethel Line Officers shall be from Honored Queens and Past Honored Queens, who have not attained the age of twenty (20) or married and who meet the requirements set forth in GRAND BETHEL; Article VII, Section 1 (a) & (b).
- (c) Grand Bethel Musician shall be selected from registered members who possess qualifications as a musician and who are not more than twenty (20) years of age and unmarried.
- (d) Other Grand Bethel Officers shall be selected from registered members who are an Honored Queen, Past Honored Queen, or member who is at least fourteen (14) years of age and not more than twenty (20) years of age and unmarried.

Section 2. Representatives

- (a) There shall be one (1) Grand Bethel Representative for each State, Province, Territory or Country or combination thereof, wherein Job's Daughters International exists.
- (b) Grand Bethel Representatives shall be selected from registered members who are an Honored Queen, Past Honored Queen, or member who is at least thirteen (13) years of age and not more than twenty (20) years of age and unmarried, or a Daughter under the age of thirteen (13) who has a letter of parental consent and who has attended at least one
 - (1) Annual Session of Grand Bethel prior to the drawing.

**ARTICLE VII
ELIGIBILITY AND RESTRICTIONS**

Section 1. Eligibility

- (a) Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Guide, and Grand Bethel Marshal shall be from registered Honored Queens and Past Honored Queens.
- (b) Honored Queens and Past Honored Queens, who have not attained the age of twenty (20) or married, who wish to be in the drawing for the Grand Bethel Line Officers (GBHQ, GBSP, GBJP, GBG, GBM) shall:
 - (1) Pass a written test of the Ritual and general knowledge of the Order with a score of seventy percent (70%) or better. In the event that the minimum score must be lowered to allow enough Daughters to be in the drawing to fill all Line Officers, only those who have passed the exam with a score of seventy percent (70%) or better shall be in the drawing for Grand Bethel Senior Princess.

- (2) Pass an oral recitation examination on a selected section from either the Majority Degree or the Degree of Royal Purple Ceremony
 - (a) A minimum score of seventy (70) percent is required to pass.
 - (b) In even-numbered years, the selection shall be from the Degree of Royal Purple Ceremony. In odd-numbered years, the selection shall be from the Majority Degree.
- (3) Provide a letter of intent stating that she and her parent(s) or legal guardian(s) are aware of the responsibilities as outlined in Grand Bethel; Article XI, Section 1 and the financial commitments. The letter of intent must be signed by the Daughter and her parent(s) or legal guardian(s) and presented to the Grand Bethel Committee upon her request to take the qualifying test.
- (c) The Grand Bethel Musician shall be drawn from those present who are:
 - (1) Qualified Musicians who provide a letter of musical proficiency from her Bethel Guardian Council and is approved by the Grand Director of Music.
 - (2) A member who is not more than twenty (20) years of age and unmarried.
 - (3) A member in good standing in her Bethel.
- (d) All other Grand Bethel Officers must be:
 - (1) An Honored Queen, Past Honored Queen, or fourteen (14) years of age or older, but not more than twenty (20) years of age and unmarried.
 - (2) A member in good standing in her Bethel.
- (e) Grand Bethel Representatives shall be:
 - (1) An Honored Queen or Past Honored Queen, or thirteen (13) years of age or older, but not more than twenty (20) years of age and unmarried.
 - (2) A member in good standing in her Bethel.
 - (3) A Daughter under the age of thirteen (13) who has a letter of parental consent and who has attended at least one (1) Annual Meeting of Grand Bethel prior to the drawing.

Section 2. Restrictions

- (a) Beginning with the drawing of the Grand Bethel Musician, no two (2) names from one (1) Bethel may be drawn for Grand Bethel Officers or Grand Bethel Representatives until all Bethels present are represented.
- (b) No Bethel number shall be drawn for a Grand Bethel floor officer two (2) years in succession unless all other Bethels represented have been given an opportunity to accept or reject an office. At the beginning of the drawing for the Grand Bethel Representatives all remaining Bethel numbers will be added to the drawing.
- (c) No Daughter shall be drawn for a Grand Bethel floor Office or Grand Bethel Representative two (2) years in succession unless she is the only eligible member from her Bethel.
 - (1) This restriction does not apply to the drawing for the Grand Bethel Line Officers .
- (d) An Officer or Representative of the Grand Bethel of Idaho suspended or expelled from her Bethel or who marries during her term of office automatically loses her office in the Grand Bethel of Idaho.

ARTICLE VIII DRAWING

Section 1.

- (a) The names of all girls attending the Annual Session shall be mailed to the Grand Bethel Chairman prior to the Annual Session.
- (b) The Grand Bethel Chairman shall check the names of those eligible for the drawing.
- (c) The Grand Bethel Senior Princess shall advance to Grand Bethel Honored Queen if she desires, but she must be present.
- (d) Term of office shall be one (1) year, from one (1) GGC Annual Session to the next.

- (e) Grand Bethel Line Officers are drawn first from those Honored Queens and Past Honored Queens meeting eligibility requirements (GRAND BETHEL; ART VIII, Sec 1 a, b).
- (f) Grand Bethel Musician is drawn second from those meeting eligibility requirements (GRAND BETHEL; ART VII, Sec. 1c).
- (g) Those eligible names remaining after the drawings for Grand Bethel Line Officers and Grand Bethel Musician shall be added to the names of all other Grand Bethel members in attendance meeting eligibility requirements. (GRAND BETHEL; ART VII, Sec. 1d).

**ARTICLE IX
FINANCES****Section 1. Receipts**

- (a) Each member of Grand Bethel shall pay a fee of five dollars (\$5.00) at the time of registration, to be collected by the GGC Session Arrangements Committee and paid over to the Grand Bethel Committee Secretary.
- (b) All funds belonging to the Grand Bethel shall be collected by the Grand Bethel Committee Secretary in the name of Grand Bethel and turned over to the Grand Bethel Committee Treasurer who will issue a receipt for same and deposit it in the Grand Bethel account.
- (c) If a Grand Bethel medallion is lost, a sum equal to the replacement cost of the medallion shall be collected from the Bethel. If a Grand Bethel medallion is damaged, a sum equal to the cost of repair shall be collected from the Bethel.
- (c) One-half (1/2) of any profit from the GGC Session Arrangements Committee.

Section 2. Coin March

- (a) Two (2) coin marches will be held at the Annual Session. The first coin march will be held during the Miss Idaho Job's Daughter Pageant and the second during the Grand Bethel meeting during which the Majority Degree or the Degree of Royal Purple is given. Coin march money shall be turned over to the Grand Bethel Committee Secretary.
- (b) Such money shall be divided in half, one-half (1/2) to be given to the Grand Bethel Honored Queen and one-half (1/2) to be given to the Miss Idaho Job's Daughter for the purpose of traveling during her term.

Section 3. Disbursements

- (a) A check for one-half (1/2) the sum of the coin march money shall be issued to both the Grand Bethel Honored Queen and the Miss Idaho Job's Daughter within thirty (30) days following the Annual Session.
 - (1) Any portion of these funds not expended for travel shall be returned to the account of the Grand Bethel.
- (b) No indebtedness shall be incurred without the approval of the majority of the Grand Bethel Committee and the Grand Guardian.
- (c) Bills properly authorized shall be paid by warrant signed by the Grand Bethel Committee Treasurer and countersigned by the Grand Bethel Chairman.
- (d) The sum of one hundred dollars (\$100.00) shall be allowed the GGC to help defray the cost of printing the Proceedings of the Annual Session.
- (e) The Grand Bethel Honored Queen, the Miss Idaho Job's Daughter, and the Grand Bethel Chairman (who shall serve as chaperone) shall be provided with up to four (4) nights lodging expenses (double occupancy) while attending the Annual Session of the GGC and such banquet and luncheon tickets as desired.
- (f) The Grand Bethel Junior Princess shall be allowed expenses for table favors and decorations for the Grand Bethel banquet at the Annual Session of the GGC not to exceed fifty dollars (\$50.00).
- (g) The sum of seventy-five dollars (\$75.00) shall be given to each member of the Supreme Messenger Team.
- (h) The Grand Bethel Chairman shall be allowed personal expense money for the Annual Session of the GGC not to exceed fifty dollars (\$50.00).
- (i) The Grand Bethel Honored Queen, Miss Idaho Job's Daughter, and Grand Bethel Chairman (who shall serve as chaperone) shall be allowed air fare, round trip coach, registration lodging, and such banquets and luncheon tickets as desired when attending the Annual Session of the GGC.
- (j) The Grand Bethel Chairman shall be furnished a petty cash fund of one hundred dollars (\$100.00).

- (k) The Grand Bethel Honored Queen and the Miss Idaho Job's Daughter shall be allowed fifteen cents (.15) per mile by the most direct route, when attending the official visit of the Supreme Guardian, JDI to Idaho and Grand convocations of Masonic Family organizations. Registration fees to attend the Idaho State Chapter, Order of DeMolay Annual Conclave and Washington/Idaho Grand Assembly of Rainbow Girls will also be allowed.
- (l) The State Master Councilor, DeMolay, the Idaho State Sweetheart, and the Grand Worthy Advisor for Rainbow shall be allowed a ticket to the Grand Bethel banquet held during the Annual Session of the GGC.
- (m) The Grand Bethel shall pay the GGC Trophy Committee up to three hundred dollars (\$300.00) per year for awards to be given at the Annual Session of the GGC.
- (n) The Grand Bethel books shall be closed and prepared for inspection no later than May 25th each year.
- (o) The Grand Bethel Honored Queen shall receive an official jewel, at the lowest price, upon faithful completion of the term for which she was installed.
- (p) The Miss Idaho Job's Daughter shall receive an official jewel, at the lowest price upon faithful completion of the term for which she was selected.
- (q) The sum of fifty dollars (\$50.00) shall be given to Daughters selected by the Grand Guardian and Grand Bethel Chairman to attend the SGC Leadership Conference.

ARTICLE X VACANCIES

Section 1.

- (a) Should the station of Grand Bethel Honored Queen become vacant, the Grand Bethel Senior Princess may advance.
- (b) Should the Grand Bethel Senior Princess be unable to advance, the line of succession shall be: Grand Bethel Junior Princess, Grand Bethel Guide, and Grand Bethel Marshal.
 - (1) This line of succession shall be used ONLY when the office of the Grand Bethel Honored Queen becomes vacant, and/or the Grand Bethel Senior Princess is unable to advance.
- (c) Should the Grand Bethel Honored Queen or the Grand Bethel Senior Princess be drawn for Supreme Bethel Honored Queen at the Annual Session of the SGC and she accepts, she will relinquish her Grand Bethel office and the line of succession will be followed.

ARTICLE XI DUTIES OF OFFICERS

Section 1. Grand Bethel Honored Queen

- (a) Preside over all convocations of the Grand Bethel and at other ceremonies when requested to do so by the Grand Bethel Committee or the Grand Guardian.
- (b) Serve as the Installing Honored Queen of Grand Bethel.
- (c) Visit Bethels whenever possible to promote good will for Job's Daughters International.
- (d) Invite the State Master Councilor of DeMolay, the Idaho State Sweetheart and the Grand Worthy Advisor of Rainbow to the Grand Bethel banquet held the first evening of the Annual Session of the GGC.
- (e) Correspond with the Grand Bethel Officers, Grand Bethel Representatives and Bethels. All correspondence shall be approved by the Grand Bethel Chairman.
- (f) Represent the Grand Bethel of Idaho at the Annual Convocations of Masonic Family organizations.
- (g) Assist in planning the following Annual Session.
- (h) Prepare the Grand Bethel Line Officers test. The Grand Bethel Committee will give approval prior to the administration of said test.

Section 2. Grand Bethel Senior Princess

- (a) Be prepared to fulfill the duties of the Grand Bethel Honored Queen, should that become necessary.
- (b) Assist in planning the following Annual Session.
- (c) Conduct the drawing for the selection of Grand Bethel Officers and Grand Bethel Representatives. She shall be assisted by the Grand Bethel Honored Queen, Grand Bethel Junior Princess and the members of the Grand Bethel Committee.

Section 3. Grand Bethel Junior Princess

- (a) Be responsible for favors and table decorations for the annual Grand Bethel banquet.

Section 4. Other Grand Bethel Officers

- (a) **The Grand Bethel Guide and Grand Bethel Marshal** shall be prepared to lead the marches for Grand Bethel meetings.
- (b) **The Grand Bethel Chaplain** shall give all prayers during Grand Bethel meetings, and at the close of Formal Opening of the GGC. A copy of all prayers shall be given to the Grand Bethel Chairman.
- (c) **The Grand Bethel Recorder** shall call the Roll of Grand Bethel Officers, Grand Bethel Representatives and Bethels at each Grand Bethel meeting and move to accept the minutes as printed in the Idaho Proceedings.

- (d) **The Grand Bethel Librarian** shall prepare an appropriate Librarian's report to be given at the Grand Bethel meeting. A copy of this report shall be given to the Grand Bethel Chairman.
- (e) **The Grand Bethel Treasurer** shall read the Treasurer's report of the Grand Bethel. This report will be prepared by the Grand Bethel Committee Treasurer and will be printed in the Idaho Proceedings.
- (f) All Grand Bethel Officers shall be prepared to take part in the Majority Degree Ceremony or the Degree of Royal Purple Ceremony.
- (g) All Grand Bethel Representatives are requested to correspond with Bethels in the Jurisdiction they represent, and submit a report to the Grand Bethel Chairman.
- (h) Each Grand Bethel Officer and Grand Bethel Representative will be expected to conduct a fund raising project during her year of service. The proceeds of the Grand Bethel Honored Queen's and Miss Idaho Job's Daughter's projects will be deposited in their respective travel funds. The proceeds of other Grand Bethel Officers and Grand Bethel Representatives projects will be deposited in the Grand Bethel General Fund.

**ARTICLE XII
SUPERVISION**

Section 1.

- (a-d) Supreme, Supreme Bethel 5
Substitute '**Grand**' for 'Supreme'

(e-f) Supreme, Supreme Bethel 6

Section 2. Discipline

- (a) All members shall be under the direct supervision of the Grand Bethel Committee, who shall have the power to investigate and reprimand members and remove officers for cause.

Section 3. Appeals

- (a) Grand Bethel members shall have the right to appeal against any act or decision of the Grand Bethel Committee which may abrogate any rights and privileges specifically guaranteed them by the Grand Bethel Bylaws, the Constitution and Bylaws of the SGC or the Manual of the GGC.
- (b) If no appeal is taken within sixty (60) days after the act or decision, the aggrieved parties shall lose the right to appeal.

ARTICLE XIII ORDER OF ESCORTS

Section 1.

- (a) Supreme Bethel 6

ARTICLE XIV REGALIA, MEDALLIONS, BANNERS AND JEWELS

Section 1. Regalia

- (a) Grand Bethel Officers and Grand Bethel Representatives will wear Grand Bethel Regalia for all official meetings of the Grand Bethel at the Annual Session.
- (1) Grand Bethel Honored Queen, Grand Bethel Senior Princess and Grand Bethel Junior Princess shall be provided with official Grand Bethel purple robes, Grand Bethel capes and crowns.
 - (2) All other Grand Bethel Officers will wear official Grand Bethel purple robes to be worn with purple cords.
 - (3) Grand Bethel Representatives will wear white Bethel robes.
 - [aa] Current Honored Queens and Princesses will wear their Bethel cape and crown for Formal Opening at the Annual Session. At all other meetings they will wear a white ribbon around their waist or a white cord.
 - [bb] Current Bethel Officers will wear a white cord.
- (b) Grand Bethel Regalia may be worn for Bethel visitations provided the Grand Bethel Officer is seated on the sidelines. Bethel protems will wear official Bethel Regalia.
- (c) Grand Bethel Regalia may be worn at other functions when authorized by the Grand Guardian or the Grand Bethel Committee

Section 2. Medallions

- (a) Each Grand Bethel Officer or Grand Bethel Representative shall be provided a Grand Bethel Medallion. The medallion must be returned to the Grand Bethel Committee Secretary at the next Annual Session. If the medallion is lost a fee equal to the replacement cost shall be charged to the Bethel which shall make payment to Grand Bethel. If the medallion is damaged a fee equal to the cost of repair shall be charged to the Bethel which shall make payment to Grand Bethel.

Section 3. Banners

- (a) Each Grand Bethel Honored Queen and Miss Idaho Job's Daughter shall receive a banner with her title and year of service.

Section 4. Jewels

- (a) Each retiring Grand Bethel Honored Queen and Miss Idaho Job's Daughter shall receive an official jewel, at the lowest available price.

**ARTICLE XV
AMENDMENTS**

Section 1. Submission

- (a) Amendments to the Grand Bethel Rules and Regulations may be made at any Annual Session by a two-thirds (2/3) affirmative vote of the voting delegates at the GGC Annual Session.

Section 2. Adoption

- (a) Amendments shall be acted upon by the Grand Bethel after which they will be referred to the GGC for action.
- (b) Legislation adopted by (a) shall become effective immediately upon distribution by the Grand Secretary.

**ARTICLE XVI
GRAND BETHEL COMMITTEE**

Section 1.

- (a) Grand Bethel Committee is appointed by the Grand Guardian (B-GGC 4g, Section 4j). The committee shall be composed of a Past Bethel Guardian who shall act as Chairman, a Past Associate Bethel Guardian who shall act as Vice Chairman. The Grand Bethel Committee Secretary and the Grand Bethel Committee Treasurer who shall be a Past Bethel Guardian or a Past Associate Bethel Guardian.
- (b) An Advisory Board, consisting of the Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Guide, Grand Bethel Marshal, Miss Idaho Job's Daughter, two (2) Job's Daughters who are not line officers in their Bethels and two (2) members who may be Past Honored Queens, line officers or Daughters who are not line officers in their Bethels may be invited to attend Grand Bethel Committee meetings.
- (c) The Grand Guardian, Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide, Grand Marshal, Grand Director of Music, Grand Librarian, Dance Competition Chairman and the Chairman of the Trophy Committee shall serve as members ex-officio.
- (d) Assist the Grand Bethel Senior Princess to prepare and plan a suitable ceremony for the Installation of the Grand Bethel.
- (e) Furnish the Grand Bethel Honored Queen a copy of the Installation Ceremony, and a copy of the order of business, at least thirty (30) days prior to the Annual Session of the GGC.
- (f) Supervise all meetings and practices of Grand Bethel.
- (g) Prepare Certificates of Appointment and distribute them and the medallions to the Grand Bethel Officers and Grand Bethel Representatives.
- (h) Furnish necessary information for the directory to the Grand Guardian.
- (i) Supervise and care for the property of Grand Bethel.
- (j) Send to all Grand Bethel Officers their parts in the Majority Degree Ceremony or the Degree of Royal Purple Ceremony at least thirty (30) days prior to the Annual Session.
- (k) Prepare the Grand Bethel portion of the Proceedings of the GGC. Send to the Grand Secretary within thirty (30) days after the close of the Annual Session.
- (l) Delegate duties as needed
- (m) Upon receipt of the Bethel Listings from the SGC office, the Grand Bethel Chairman shall provide the Grand Bethel Representatives with information for the Bethels in the Jurisdiction(s) which they represent.
- (n) Provide the Grand Bethel Officers with an outline of the duties of their respective offices.
- (o) Obtain a Majority Certificate duly signed and sealed by the Bethel prior to the Annual Session of the GGC if a member of the Bethel is to take the Majority Degree during Grand Bethel.
- (p) See other duties under Grand Bethel Committee in the Idaho B-GGC; Article IV, Section 4 (i).

**ARTICLE XVIII
DUTIES OF THE GRAND BETHEL COMMITTEE**

Section 1. Grand Bethel Committee shall:

- (a) Set guidelines for all competitions at the fall meeting.
- (b) Review and approve the Grand Bethel Line Officers test before given.

2010

R&R Grand Bethel

Section 2. Grand Bethel Vice Chairman

- (a) Read the portion of the Grand Bethel Rules and Regulations concerning eligibility, selection of Grand Bethel Officers and Grand Bethel Representatives and vacancies prior to the drawing.
- (b) Supervise the Grand Bethel Drawing.
- (c) Be responsible for setting up the Grand Bethel room.
- (d) Assist the Grand Bethel Chairman.
- (e) Administer the Grand Bethel Line Officers test.

Section 3: The Grand Bethel Committee Secretary Shall:

- (a) Keep minutes of all Grand Bethel Committee meetings.
- (b) Supervise the Grand Bethel Recorder
- (c) Assist in the distribution of The Grand Bethel Medallions
- (d) See that proper record is kept of the receipts of the Grand Bethel
- (e) Close the books of the office on the 25th of May each year and see that the books are inspected.
- (f) See other duties in B-GGC; Article IV, Section 4(i)

Section 4: The Grand Bethel Committee Treasurer Shall:

- (a) Prepare a Grand Bethel Treasurer's report to be given by the Grand Bethel Treasurer at the Grand Bethel meeting.
- (b) Assist in the distribution of the Grand Bethel medallions.
- (c) See that proper record is kept of the disbursements of the Grand Bethel
- (d) Close the books of the office on the 25th of May each year and see that the books are inspected.
- (e) See other duties in B-GGC: Article IV Section 4 (i)

**RULES AND REGULATIONS
MISS IDAHO JOB'S DAUGHTER PAGEANT
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I
TITLE**

Section 1.

- (a) The Daughter selected shall be known as Miss Idaho Job's Daughter, Job's Daughters International.

**ARTICLE II
OBJECT**

Section 1.

- (a) Miss Idaho Job's Daughter is a representative Job's Daughters International for the purpose of promoting the interest, welfare, and growth of the Order; bringing the Daughters of all Idaho Bethels into a closer relationship with each other and the GGC; and serving as a Daughter public relations emissary to adult Masonic family organizations and the public in general.

**ARTICLE III
SUPERVISION**

Section 1.

- (a) Miss Idaho Job's Daughter shall be under the general supervision of the Grand Guardian; however, the Grand Bethel Chairman shall provide guidance and approval of all activities. Such supervision shall be consistent with the available financial resources of the Daughter's home Bethel and family interests. The Grand Guardian shall be advised of her itinerary.
 - (1) If a MIdJD is under eighteen (18) years of age, she shall arrange for her chaperone in accordance with the JDI Youth Protection Program and Policy.

Section 2.

- (a) For purposes of discipline, the Miss Idaho Job's Daughter shall be considered a Grand Bethel Officer.

**ARTICLE IV
QUALIFICATIONS**

Section 1.

- (a) Miss Idaho Job's Daughter shall be a young woman who possesses a thorough knowledge of the Order, dignity, poise, charm, good manners, and personality. She must be able to meet the public, speak extemporaneously, and represent the Order with dignity and charm.

ARTICLE V ELIGIBILITY

Section 1. Contestant

- (a) A Daughter must be a member in good standing in her Bethel.

Section 2. Jurisdictional

- (a) Each Bethel shall have the right to send Daughters to compete in the preliminary test (test #1).

ARTICLE VI SELECTION

Section 1. General

- (a) Miss Idaho Job's Daughter shall be selected by competition at a pageant to be held in conjunction with the Annual Session of the Grand Bethel of Idaho.
- (b) The newly selected Miss Idaho Job's Daughter shall assume her official duties at the conclusion of the pageant and shall be allowed to compete for Miss International Job's Daughter at the Annual Session of the SGC immediately following.
- (c) The administration, production, and direction of the pageant is the responsibility of the Miss Idaho Job's Daughter Pageant Committee.
- (d) Pageant judges shall be designated for each of the requirements listed in Pageant; ART VI Section 2.
- (e) In the event of a tie, it shall be broken by referring to the combined written test and the recitation scores for the tied contestants. The contestant with the highest score shall be declared the winner.

Section 2. Requirements for Judging

- (a) Preliminary Test
- (1) Test #1 will consist of a written examination based on general knowledge of the Ritual and Music Ritual. It will be given in a minimum of five (5) locations across the State of Idaho during the months of March or April. The twelve (12) top scores (with allowance for a possible tie) will be invited to participate in the pageant at the Annual Session.
- (b) Semi-Finalist Test
- (1) Test #2 will consist of a written examination based on knowledge of the Ritual, Music Ritual and general knowledge of the Order.
- (c) Ritual Recitation
- (1) The recitation will be given in a white Bethel robe with a white cord.
- (2) Contestants will recite from the Ritual as selected by the Pageant Committee. Judging will be on accuracy and presentation.
- (3) Bethel robe with a white cord and official regalia as specified in B-BETHEL, ARTICLE VI Section 1 will be inspected for conformity to rules and regulations.
- (d) Interview
- (1) Contestant will have a five (5) minute private interview with a panel of pageant judges.
- (2) Judges will have received a fact sheet on each contestant giving age, education, training, interests, ambitions and Job's Daughter achievements.
- (3) Contestants will be judged on personality, diction, sincerity, manners, adaptability to the situation, and the general impression she makes.

(e) Stage Appearance

- (1) The dress will be evening gown.
- (2) Judging will encompass the total picture the contestant presents, considering her personality, posture, poise, grace of movement, appropriate (for her) hair style, and personal grooming
- (3) Contestants will be judged not only on the response to a question, but on the overall impression the contestant makes as she responds.

ARTICLE VII SUCCESSION

Section 1.

- (a) In the event that the Miss Idaho Job's Daughter cannot fulfill her term the 1st runner-up will become the Miss Idaho Job's Daughter. If unable to accept, selection shall be made in succession from the runners-up.
- (b) A Miss Idaho Job's Daughter who marries while reigning shall forfeit her title as Miss Idaho Job's Daughter.
- (c) In the event the Miss Idaho Job's Daughter is selected as Miss International Job's Daughter and she accepts, she will relinquish her title as Miss Idaho Job's Daughter.
 - (1) Refer to section 1 (a) of the Article.

ARTICLE VIII DUTIES OF MISS IDAHO JOB'S DAUGHTER

Section 1.

- (a) The Miss Idaho Job's Daughter shall:
 - (1) Send information regarding the preliminary test and pageant to all Bethels.
 - (2) Notify and send questionnaires for personal information to all semi-finalists no later than May 25th.
 - (3) Prepare questions for semi-finalists.
 - (4) Prepare written tests #1 and #2.
 - (5) Obtain at least five (5) pageant judges.
 - (6) Instruct judges on all aspects of the competition.
 - (7) Provide printed programs for the Pageant.
 - (8) Work in conjunction with the Pageant Committee in preparing for the Pageant.
 - (9) Complete a Grand Bethel Project.
 - (10) Participate in the Grand Bethel meetings.
 - (11) Be a member of the Grand Bethel Advisory Board.

ARTICLE IX FINANCES

Section 1. General

- (a) The goal of the Miss Idaho Job's Daughter Pageant is to be self supporting. All funds received shall be transferred to the Grand Bethel Committee Secretary for accounting and all bills submitted to the Grand Bethel Committee Treasurer for payment.

Section 2. Receipts

- (a) Preliminary Test Fees:
 - (1) Twenty dollars (\$20.00) per Bethel for one (1) Daughter taking the test.
 - (2) Thirty dollars (\$30.00) per Bethel for two to 5 (2-5) Daughters taking the test.
 - (3) Fifty dollars (\$50.00) per Bethel for six (6) or more Daughters taking the test.

Section 3. Expenses

- (a) Printing, mailing and engraving.
- (b) Luncheon expenses for all contestants, judges, Master/Mistress of Ceremonies, Pageant Committee and Miss Idaho Job's Daughter.
- (c) Flowers for the new Miss Idaho Job's Daughter.

**ARTICLE X
MISS IDAHO JOB'S DAUGHTER COMMITTEE**

Section 1. Members

- (a) The Members of this committee shall be the Associate Grand Guardian, the Vice Associate Grand Guardian and the judges' coordinators. The reigning Miss Idaho Job's Daughter may be consulted for her input.

Section 2. Duties of the Committee

- (a) The authority and duties of this committee shall be the supervision of the Miss Idaho Job's Daughter Pageant.
 - (1) Work in conjunction with the Miss Idaho Job's Daughter in preparing for the annual Pageant.
 - (2) Provide a luncheon for all contestants, the Judges, the Mistress/Master of Ceremonies, Pageant Committee and Miss Idaho Job's Daughter.
 - (3) Review tests and correspondence before given or sent.
- (b) The judges' coordinators shall help instruct and accommodate the judges, check and record the scores of the preliminary test, record and tally all test results and judges scores.

**IDAHO RULES AND REGULATIONS
DEGREE OF ROYAL PURPLE
JOB'S DAUGHTERS INTERNATIONAL**

HISTORY: At the 1999 Session of the Grand Guardian Council of Idaho, the history of the Degree of Royal Purple was read.

**ARTICLE I
TITLE**

Section 1.

(a) Supreme, Royal Purple 1

**ARTICLE II
OBJECT**

Section 1.

(a) Supreme, Royal Purple 1

**ARTICLE III
QUALIFICATIONS**

Section 1.

(a-c) Supreme, Royal Purple 1

**ARTICLE IV
ELIGIBILITY**

Section 1.

(a-b) Supreme, Royal Purple 1

**ARTICLE V
NOMINATION AND SELECTION**

Section 1. Nomination

(a-b) Supreme, Royal Purple 1

2008

R&R – Royal Purple

(c-e) Completed nomination and recommendation forms shall be sent to the Chairman of the Committee no later than January 31st.

Section 2. Selection

- (a) Supreme, Royal Purple 2
- (b) The recipient and the BGC nominating her shall be notified of her selection on or before March 15th by the Chairman of the Committee.

**ARTICLE VI
CONFERRING OF DEGREE**

Section 1.

- (a) The recipient shall attend the Annual Session of the GGC within three (3) years of her selection to receive the Degree.
- (b) In the event that it is absolutely impossible for the recipient to attend an Annual Session of the GGC, other arrangements for presentation of the Degree may be made by the Grand Guardian and the Committee.
- (c) A fee amounting to the cost of the medallion shall be paid by the recipient's family, a Bethel or anyone else who wishes to contribute. Payment shall be made to the Chairman of the committee no later than April 15th.
- (d) The Committee shall be responsible for providing the recipient with a rose and a certificate and for having her name, date of ceremony and Jurisdiction engraved on the reverse side of the medallion.
- (e) The Chairman of the Committee shall cooperate with the Grand Bethel Chairman, who will over see the Grand Bethel Officers in the Conferring of the Degree.
- (f) The conferring of the Degree shall take place on Saturday afternoon of the Annual Session as needed in place of the Majority Ceremony.

**ARTICLE VII
DEGREE OF ROYAL PURPLE COMMITTEE**

Section 1. Members

- (a) The Degree of Royal Purple Committee is appointed by the Grand Guardian. (B-GGC, ART. III, Sec. 2).
- (b) The Committee shall be composed of three (3) members and shall include at least one (1) recipient and one (1) male member of the Grand Guardian Council.

Section 2. Duties of the Committee

- (a) The Committee shall:
 - (1) Publicize the Degree of Royal Purple by distributing information to the Bethels regarding the nomination process.
 - (2) Distribute nomination forms when requested.
 - (3) Receive nominations and recommendations from Executive members of the Bethel Guardian Councils.
 - (4) Determine the recipient(s) of the award in accordance with the eligibility as outlined in Royal Purple; Articles III, IV, and V.

ID Royal Purple 2