

Job's Daughter International  
Idaho Manual of Rules and Regulations  
2024

I am sending the following on behalf of Grand Secretary Teri Nealis

Below are the new pages Idaho pages containing the amendments approved in 2024 and housekeeping that was needed.

Download and print the new IDAHO pages on bright green paper. Remove the old pages in the book and replace with the new pages.

There are more pages than usual due to the reformatting of Disbursements under Grand Bethel.

Also, there is a fair amount of Housekeeping.

The new Supreme pages are not yet available

Each Bethel is required to have at least 2 copies. See Supreme pages B-BGC Art II, Sec1 (H)

Thank You

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**BYLAWS OF THE  
GRAND GUARDIAN COUNCIL OF IDAHO, INCORPORATED  
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I  
DUTIES AND POWERS OF THE GRAND GUARDIAN COUNCIL**

**Section 1.**

- (a) (See Supreme B-GGC Art. I Sec. 1)  
 (1) The Grand Guardian Council of Idaho, Incorporated adopted the latest Manual of Rules and Regulations in 2007.
- (b) (See Supreme B-GGC Art. I Sec. 1)
- (c) (See Supreme B-GGC Art. I Sec. 1)  
 (1) This Grand Guardian Council approved the formation of a Grand Bethel at the 1948 Annual Session of this GGC and adopted Grand Bethel Bylaws which are included in this Manual.
- (d-f) (See Supreme B-GGC Art. I Sec. 1)

**ARTICLE II  
POWERS OF THE EXECUTIVE GRAND GUARDIAN COUNCIL**

**Section 1.**

- (a) – (b) (See Supreme B-GGC Art. II Sec. 1)

**ARTICLE III  
DUTIES OF THE GRAND GUARDIAN COUNCIL OFFICERS**

**Section 1. Rulings:**

- (a) (See Supreme B-GGC Art. III Sec. 1)

**Section 2. The Grand Guardian shall:**

- (a)-(c) (See Supreme B-GGC Art III Sec. 2)
- (d) (See Supreme B-GGC Art III Sec. 2)  
 (1) Within thirty (30) days after the close of the Annual Session of the GGC shall consider the recommendations of the members of the BGC submitted on Form 222 and those of the Bethel members submitted on Form 221.  
 (2) Appoint the members of the BGC's. Appointees working with JDI in the USA shall be on the current list of CAVs provided by the Executive Manager. Appoint up to:  
 [aa] Five (5) executive members.  
 [bb] Four (4) associate members.  
 (3) Send Certificates of Appointment, Form 191, to the incoming Bethel Guardian.
- (e) (See Supreme B-GGC Art. III Sec. 2)  
 (1) See Supreme B-GGC Art. III Sec. 2)  
 (2) Invite members of the GGC (other than the Grand Secretary) to assist as instituting officers. The members should be from the vicinity of the Bethel which is to be instituted. When the required number of instituting officers is not available in the vicinity, five cents (.05) per mile (by the most direct route) and hotel room for one night, when necessary, shall be allowed.  
 (3) Return to the Grand Secretary for placement in the respective Bethel's permanent file:  
 [aa] Forms 101 and 103, applications for Dispensation and Charter.  
 [bb] Form 102, Dispensation when Charter has been granted.
- (f) (See Supreme B-GGC Art. III Sec. 2)  
 (1) Submit stubs or copies to the Jurisprudence Committee and Finance Committees at the Annual Session.
- (g) (See Supreme B-GGC Art. III Sec. 2)  
 (1) Place on probation any Bethel and / or Bethel Guardian Council for good and sufficient reason.

- (h)-(o) See Supreme B-GGC Art. III Sec. 2)
- (p) Before the close of the Annual Session of the GGC at which she is installed, she shall appoint the following committees: Jurisprudence, Appeals and Grievances, Finance, Credentials, Promotion, Fraternal Relations, Grand Bethel, Educational Awards, Trophy, Audit, Adult Awards, Website/Social Media, Grand Session Arrangements, Leadership, Directory and HIKE.
- (q) Immediately following Installation obtain from the retiring Grand Guardian:
  - (1) Charter
  - (2) Seal
  - (3) Gavel of the Grand Guardian Council
  - (4) Filing case containing copies of each Chartered Bethel's Uniform Code for Bethels.
- (r) Send a Certificate of Appointment, Form 190, to each Grand Officer and each GGC committee member, including information relating to their duties for use in preparing their reports for Annual Session.
- (s) Make an Official Visitation to each Chartered Bethel except those that have been chartered less than three (3) months prior to the end of her term. The purpose of her visit will be:
  - (1) Witness the Ritualistic Work.
  - (2) Give assistance to the Bethel and Guardian Council members.
  - (3) Review the affairs of the Bethel.
  - (4) Inspect all books.
  - (5) Meet with all members of the Bethel for a school of instruction.
- (t) Prepare and mail official letters.
- (u) Deposit with the Grand Secretary, no later than the 20<sup>th</sup> of each month, all money collected and received from:
  - (1) Special Dispensations.
  - (2) Charter fees.
  - (3) Special project money.

[aa] Bethel contributions shall be itemized and listed in the Program Booklet and the Annual Proceedings.
- (v) Approve or disapprove amendments to the Uniform Code for Bethels at least three (3) weeks prior to the GGC Annual Session, submitting them with her action to the Jurisprudence Committee.
- (w) Submit a report including the progress of the organization and recommendations for the good of the Order.
  - (1) Provide a copy of her report to the Grand Secretary by June 1<sup>st</sup>.
  - (2) Send one (1) copy of her report to each member of the Jurisprudence Committee, no later than two (2) weeks prior to Session.
- (x) Attend Grand Bethel at 11:00 a.m. on the final day of the Annual Session, designated as the Job's Daughter Hour.
- (y) Attend SGC business meetings as the official delegate of this Grand Jurisdiction.

**Section 3. The Associate Grand Guardian shall:**

- (a-e) (See Supreme B-GGC Art. III Sec. 3)
- (f) Serve as Chairman of the Fraternal Relations Committee, Chairman of the Miss Idaho Job's Daughter Pageant Committee and a member ex-officio of the Grand Bethel Committee.
- (g) Submit one (1) printed and an electronic report of his activities and duties to the Grand Secretary before the close of the Annual Session.
- (h) Preside during the election of officers of the GGC.

**Section 4. The Vice Grand Guardian shall:**

- (a-b) (See Supreme B-GGC Art. III Sec. 4)
- (c) Submit one (1) printed and an electronic report of her activities and duties to the Grand Secretary before the close of the Annual Session.

- (d) Assist in extending courtesy to distinguished guests at the Annual Session.
- (e) Coordinate with the Grand Guardian to extend an invitation to the Annual Grand Session to the presiding officer(s) of the Idaho Masonic Grand Bodies as follows:
  - (1) Most Worshipful Grand Master of Masons in Idaho A.F. &A.M.
  - (2) Worthy Grand Matron and Worthy Grand Patron of Idaho, O.E.S.
  - (3) Grand Royal Matron and Grand Royal Patron of the Grand Court of Idaho, Order of the Amaranth.
  - (4) Illustrious Potentate of El Korah Temple and Calam Temple of the A.A.O.N.M.S.
  - (5) Queen of Iras Temple and Malac Temple of the Daughters of the Nile.
  - (6) Most Excellent Grand High Priest of the Grand Chapter of Royal Arch Masons of Idaho.
  - (7) Most Illustrious Grand Master of the Grand Council of Cryptic Masons of Idaho.
  - (8) Right Eminent Grand Commander of the Grand Commandery of Knights Templar of Idaho.
  - (9) Sovereign Grand Inspector General or Deputy of the Supreme Council for the Orient of Idaho of the Ancient and Accepted Scottish Rite.
  - (10) Executive Officer of Idaho DeMolay.
  - (11) Supreme Inspector or Deputy of the International Order of Rainbow for Girls of Washington-Idaho.
  - (12) Supreme Officers.
  - (13) or the designated representative of those listed above (1-12).
- (f) Serve as a member ex-officio of the Grand Bethel Committee.

**Section 5. The Vice Associate Grand Guardian shall:**

- (a-b) (See Supreme B-GGC Art. III Sec. 5)
- (b) Submit one (1) printed and an electronic report of his activities and duties to the Grand Secretary before the close of the Annual Session.
- (d) Serve as a member of the Miss Idaho Job's Daughter Pageant Committee.
- (e) Serve as member, ex-officio, of the Grand Bethel Committee.
- (f) Serve as member, Ex-officio, of the Promotion Committee.

**Section 6. The Grand Secretary shall: (See Supreme B-GGC-Art. XIII Sec. i)**

- (a) See Supreme B-GGC Art. III Sec. 6)
- (b) See Supreme B-GGC Art. III Sec. 6)
  - (1) Compile the proceedings of the Annual Session of the GGC from the minutes of the Session, reports of the Grand Officers and Committees, ceremonies, items of interest, Bethel Guardian's reports, Installation of the GGC Officers and Grand Bethel material including Installation.
  - (2) Mail Proceedings, fee to be determined by printing costs, no later than November 1<sup>st</sup> following the Annual Session to the following:
    - [aa] One (1) copy to each Bethel who places an order with the Grand Secretary's office.
    - [bb] One (1) copy to each individual who places an order with the Grand Secretary's office.
    - [cc] Complimentary copies shall be sent to:
      - [1] Immediate Past Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter.
      - [2] Grand Guardian, Associate Grand Guardian, Grand Bethel Honored Queen, Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter.
- (c) (See Supreme B GGC Art. III Sec. 6)
- (d) (See Supreme B GGC Art. III Sec. 6)
  - (1) The mailing list shall consist of all:
    - [aa] Members in good standing of the GGC.
    - [bb] Each Idaho Bethel

- (e) (See Supreme B-GGC Art. III Sec. 6)
  - (1) Pay it over to the Grand Treasurer in the same form in which it was received, no later than fifteen (15) days after receipt of said funds. With the exception of cash which will be deposited into the appropriate account, turning bank receipt over to the Grand Treasurer along with all appropriate accounting information.
- (f) (See Supreme B-GGC Art. III Sec. 6)
  - (1) Prepare an annual detailed report of all receipts and disbursements of the GGC for the fiscal year. Excerpts of this report may be read at the Annual Session rather than the entire report. Report shall include:
    - [aa] Record of Dispensation and Charters.
    - [bb] Statement of Cost of Inventory and Supplies.
    - [cc] Summary of the supply account.
    - [dd] Detailed report of Petty Cash Fund.
    - [ee] Summary of the membership in Idaho.
    - [ff] Financial report of each fund detailing receipts with amounts and sources, disbursements with name of payee, purpose and amount, and the total amounts of each annually.
  - (2) Email or submit one (1) copy of the report to:
    - [aa] The Chairperson of the Finance Committee.
    - [bb] The Audit Committee along with all books and records of the office for the internal financial review.
  - (3) Provide sufficient copies of the Grand Guardian's, Grand Secretary's, and Grand Treasurer's Reports, copy of the proposed amendments for the year and additional reports that are submitted before June 1<sup>st</sup>, for distribution to each voting delegate at the first business session of each GGC Annual Session.
- (g-j) (See Supreme B-GGC Art. III Sec. 6)
- (k) Issue membership card (dues receipt) showing title and year of membership upon receipt of current GGC dues.
- (l) Be custodian of the books and records pertaining to the office, keeping them in order and up-to-date at all times.
- (m) Draw and sign all checks for the withdrawal of funds of the GGC to be countersigned by the Grand Treasurer.
- (n) Close the books of the office on the 30<sup>th</sup> of April of each year.
- (o) Maintain an inventory of supplies required by the GGC and Bethels, with the exception of robes, capes, flags, Bethel seals and novelty items.
  - (1) Deliver or mail supplies to Bethels or individuals as requested.
  - (2) Maintain a file for each Bethel containing supply orders, memoranda and correspondence for each fiscal year. Such records shall be retained for five (5) years.
  - (3) Deliver or mail Promotion supplies designated as Gratis Supplies, listed in Supreme SOP-Bethel-20. Issue invoices to the Promotional Fund.
  - (4) Issue invoices for supplies sent to Bethels and individuals, keeping a detailed record of same
- (p) Keep all correspondence pertaining to the office and all GGC Officers and Committees.
- (q) Maintain a permanent file for each Bethel which shall include a copy of the latest Uniform Code for Bethels and Amendments thereto. For each Bethel chartered after number fifty-three (53), the file shall also contain the application for Dispensation, Application for Charter and the Dispensation. (Records up to this number are not complete).
- (r) Furnish blank certificates, Form 190 and 191, to the Vice Grand Guardian.
- (s) Order the printing of the following:
  - (1) Forms not available through Supreme.
  - (2) Proceedings. (See Supreme B-GGC, Art. III Sec. 6 (b))
  - (3) Directories, upon receipt of information from the Directory Committee.
- (t) Receive all proposed amendments to the Manual of Rules and Regulations of the GGC.

- (u) Report each Dispensation and Charter granted to the Executive Manager of the SGC.
  - (1) When the Charter has been granted, the Bethel seal, including Bethel Number and Charter date, shall be ordered from the Executive Manager.
- (v) Order a jewel from the official jeweler for the retiring Grand Guardian and Associate Grand Guardian no later than March 1<sup>st</sup> of each year.
  - (1) Jewel shall be engraved with "Idaho".
  - (2) The Grand Secretary shall consult with the retiring Grand Guardian and Associate Grand Guardian to select the jewel of their choice.
  - (3) The Grand Guardian Council shall furnish three-fourths (3/4) of the funds to purchase the least expensive official jewel available from the official supplier. The balance of the jewel shall be paid by the retiring officer. In addition, if a more expensive jewel is desired, the additional cost shall be paid by the retiring officer.
  - (4) If the retiring Grand Guardian and/or Associate Grand Guardian are already a Past Grand Guardian and/or a Past Associate Grand Guardian, the Grand Secretary shall consult with the retiring officer to determine an item of their choice through Doc Morgan, Inc., and the Grand Guardian Council will furnish up to \$200.00 or one-half (whichever is less) of the cost of the item.
- (w) Email to Bethels copies of:
  - (1) Form 110 (Annual Report) to be sent to the Guardian Secretary of each Bethel no later than December 30<sup>th</sup> each year providing said forms have been received from SGC.
  - (2) Send to the Bethel Guardian no later than April 20<sup>th</sup> of each year a letter as a reminder for their Bethel Guardian's Report.
  - (3) Or mail, upon request, Two (2) copies of the GGC Directory. The fee will be determined by the printing and mailing costs, only to be paid by those who requested a physical copy.
- (x) Notify Bethels and GGC Members by email or postcard:
  - (1) That the Supreme Constitution and Bylaws have been revised and are ready to be downloaded from the Supreme Website
  - (2) That the Manual of Rules and Regulations of the Grand Guardian Council have been approved and are ready to be downloaded from the Idaho Website.
- (y) Select a Session Stenographer to assist at the Annual Session.
- (z) Have custody of the Credential Registration Books belonging to the GGC and to:
  - (1) Maintain a permanent record of members who register and pay their GGC membership fees each year.
  - (2) Prepare the books annually for the use of the Credential Committee, furnishing a record of GGC membership fees paid.
  - (3) Instruct the Credentials Committee in the use of said books, and if requested, render assistance.
- (aa) See that a sufficient supply of voting delegate cards is available to the credentials committee at registration of the Annual Session.
  - (1) Provide a sufficient supply of Australian ballots for use by the Voting Delegates in the election of GGC Officers.
  - (2) Retain one (1) copy of each Annual Proceedings for the permanent records of this GGC which shall be used for compiling one (1) bound volume of uniform size every three (3) years. The Grand Secretary shall also retain at least 1 electronic copy for archival or future printing.
  - (3) Mail one (1) copy of the GGC Directory to each GGC member and any other person upon request. The fee will be determined by the printing and mailing costs.
- (bb) The Grand Secretary shall collect all reports and before the close of the Annual Session, make a motion that all portions of reports and all other reports not given at the Annual Session be received by July 31<sup>st</sup> and printed in the proceedings.

**Section 7. The Grand Treasurer shall:**

- (a) (See Supreme B-GGC Art. III Sec. 7)
- (b) Deposit all money received to the credit of the GGC.
- (c) Countersign all checks drawn on GGC funds for payment of all expenses approved by the law or the finance committee.
- (d) Keep detailed records of all GGC funds recording receipts and disbursements in a cash ledger.
  - (1) Money shall be kept in separate funds: General, Educational, Promotional and Investment. Any additional funds must be approved by the Executive members of the GGC.
  - (2) Separate checking accounts shall NOT be established for the Educational, Promotional, and Investment accounts.
- (e) Close the books on the last day of each month and on April 30<sup>th</sup> for preparation of the Annual Report.
- (f) Make recommendations to the GGC for disposition of money, such as transfers from checking accounts to savings and/or investments, and execute their decisions.
- (g) Prepare a detailed report of each fund with receipts, disbursements and other financial transactions for the fiscal year. The report shall contain a record of all checks drawn, by number and respective totals and balances.
  - (1) One (1) copy shall be sent to the Grand Secretary for copying and distribution to all voting delegates at the Annual Session.
  - (2) One (1) copy shall accompany the books and papers for audit to the Audit Committee.
  - (3) One (1) copy for the Chairperson of the Finance Committee.

**Section 8. The Grand Guide and Grand Marshal shall:**

(a-b) (See Supreme B-GGC Art. III Sec. 8)

**(c) The Grand Guide shall:**

- (1) Obtain judges and supervise the Ritual Competition at the Annual Session.
- (2) Serve as a member ex-officio of the Grand Bethel Committee and the GGC Session Arrangements Committee.
- (3) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

**(d) The Grand Marshal shall:**

- (1) Prepare a suitable Flag Ceremony for presentation at the Annual Session.
- (2) Provide decorations and favors for the GGC Banquet.
- (3) Serve as a member ex-officio of the Grand Bethel Committee, and the Finance Committee
- (4) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

**Section 9. The Grand Inner and Grand Outer Guards shall:**

(a-b) (See Supreme B-GGC Art. III Sec. 9)

**(c) The Grand Inner Guard shall:**

- (1) Serve as a member ex-officio of the GGC Session Arrangements Committee.
- (2) Submit one (1) printed and an electronic report of duties performed to the Grand Secretary before the close of the Annual Session.

**(d) The Grand Outer Guard shall:**

- (1) Be responsible for the flags belonging to the GGC.
- (2) Submit one (1) printed and an electronic report in of duties performed to the Grand Secretary before the close of the Annual Session.

**Section 10. Other Grand Officers shall:**

(a) (See Supreme B-GGC Art. III Sec.10)

**(b) The Grand Chaplain shall:**

- (1) Attend at the Altar and lead the GGC in its devotions.
- (2) Prepare and supervise a Bible Ceremony for the Annual Session.
- (3) Plan a Memorial Ceremony to be given at the Formal Opening of the Annual Session of the GGC.
- (4) Upon notification of the death of a Past Grand Guardian, Past Associate Grand Guardian, or Grand Officer:
  - [aa] Notify all members in good standing in the GGC and all Idaho Bethels.
  - [bb] Notify the Grand Secretary and request a memorial donation be made to the Scholarship Fund in the amount of fifty dollars (\$50.00).
  - [cc] Send a sympathy card to the family from the GGC.
- (5) Upon notification of the death of the mother, father, or an immediate family member of a Grand Officer, Past Grand Guardian or Past Associate Grand Guardian:
  - [aa] Send a sympathy card to the GGC member.
- (6) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

**(c) The Grand Librarian shall:**

- (1) Obtain judges and supervise the Literary and Arts & Crafts Competitions at the Annual Session.
- (2) Recommend articles and books to the Bethels that will be helpful to the Bethel Librarian.
- (3) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (4) Serve as a member ex-officio of the Grand Bethel Committee.

**(d) The Grand Director of Music shall:**

- (1) Provide suitable music for the Annual Session.
- (2) Obtain judges and supervise the Music Competition at the Annual Session.
- (3) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (4) Serve as a member ex-officio of the Grand Bethel Committee.

**(e) The Grand Senior and Junior Custodians shall:**

- (1) Care for the properties of the GGC during the Annual Session and give assistance to the Grand Guardian as required.

**Section 11. Grand Bee Keeper****(a-c) See Supreme B-GGC Art. III Sec. 11)**

## ARTICLE IV COMMITTEES

**Section 1. Standing Committees**

(See Supreme C-GGC Art IV Sec. 1)

- (a) Standing Committees are: Appeals and Grievance, Finance, Grand Bethel and Jurisprudence.
  - (1) All Standing Committees shall have a member appointed for a three (3) year term.
  - (2) No member may serve more than three (3) consecutive years. After a one (1) year absence a member may be re-appointed.
  - (3) Should a vacancy occur on a Standing Committee during the year, the Grand Guardian shall appoint an eligible member.
  - (4) Have in her/his charge and turn over to her/his successor, all records pertaining to the committee.



- (5) Submit one (1) printed and an electronic report of duties performed and an itemized statement of expenses, if applicable, to the Grand Secretary before the close of the Annual Session.
- (b) **Appeals and Grievance Committee** composed of three (3) members. Duties:
- (1) Investigate all appeals, complaints or grievances lawfully filed.
  - (2) Report recommendations to the Executive members the GGC within thirty (30) days of receipt.
  - (3) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (c) **Finance Committee** composed of three (3) members. The Grand Marshal shall serve as a member ex-officio. Duties:
- (1) Approve or disapprove any accounts presented as claims against the GGC.
  - (2) Make recommendations for the improvement of the financial status of the GGC.
    - [aa] This would include assisting the Executive Grand Guardian Council in developing an annual budget to be presented for consideration at the Annual Session.
    - [bb] The finance Committee shall secure input from at least the Vice Grand Guardian, Vice Associate Grand Guardian, Grand Secretary and Grand Treasurer in putting together the proposed budget for the succeeding year.
    - [cc] A draft of the proposed budget shall be presented to the Executive Grand Guardian Council prior to the Winter/Spring Grand Bethel Meeting.
    - [dd] A final proposed budget shall be made available to the voting delegates by the same deadline as proposed amendments for consideration. The finance Committee shall coordinate with the Grand Secretary to accomplish this.
  - (3) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
    - [aa] Include a list of all bills presented to the GGC and action taken.
  - (4) Audit the books and accounts of any Bethel when requested to do so by the Grand Guardian.
  - (5) Make recommendations concerning insurance on supplies.
  - (6) One (1) member of this committee shall be appointed by the Grand Guardian to the GGC Session Arrangements Committee.
- (d) **Grand Bethel Committee** composed of four (4) members. The Grand Bethel Guardian shall be a Past Bethel Guardian, the Associate Grand Bethel Guardian, a Past Associate Bethel Guardian. The Grand Bethel Committee Secretary and Grand Bethel Committee Treasurer shall be a current a Past Bethel Guardian. Ex-Officio members and advisory Board: refer to R&R GRAND BETHEL, Art. XVI, Sec.1 (b-c) Duties:
- (1) Hold at least two (2) meetings, one (1) in the fall and one (1) in the spring prior to the opening of Grand Bethel Session.
  - (2) The Grand Bethel Guardian shall:
    - [aa] Submit one (1) printed and an electronic report of duties performed to the Grand Secretary before the close of the Annual Session.
    - [bb] Bring to the business meeting of the GGC results of discussion by the Daughters in Grand Bethel of proposed Amendments pertaining to Grand Bethel and the Miss Idaho Job's Daughter Pageant.
  - (3) See R&R GRAND BETHEL, Art. XVII Sec.1-4
- (e) **Jurisprudence Committee** composed of three (3) members. Duties:
- (1) Carefully consider all properly submitted amendments to the C&B and SOPs of the GGC.
  - (2) The report of this committee shall be the first order of business after the reports of the Grand Guardian and the Associate Grand Guardian.
  - (3) Consider the questions pertaining to the law that are referred to it by any member of a Bethel or this GGC.

- (4) Advise the Grand Guardian when requested on the legality of any action, ruling or question.
- (5) Review the stubs of Special Dispensations granted and advise on them.
- (6) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (7) Give careful consideration to the Uniform Code for Bethels or amendments there to.
  - [aa] Approve / Disapprove the Uniform Code for Bethels or Amendments within 60 (sixty) days after receipt of same.
- (8) The Chairman shall:
  - [aa] Review the Uniform Code for Bethels or Amendments thereto for approval and signature.
  - [bb] Forward one (1) copy of same and seven (7) copies of the certification sheet received from the Bethel to the members of the committee for their approval and signatures.
- (9) Committee members shall:
  - [aa] Review the Uniform Code for Bethels or Amendments thereto for approval and signature.
  - [bb] Forward approved copy of the Uniform Code for Bethels or Amendments thereto and seven (7) signed copies of the certification sheet to the next committee member or Grand Guardian.
  - [cc] Forward Approved copy of the Uniform Code for Bethels or Amendments thereto and seven (7) signed copies of the certification sheet to the Chairman of the Jurisprudence Committee for distribution.
- (10) The Chairman shall:
  - [aa] Distribute one (1) copy of the Uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet to the Grand Secretary.
  - [bb] Retain one (1) copy of the uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet.
  - [cc] Return one (1) copy of the Uniform Code for Bethels or Amendments thereto and four (4) signed copies of the certification sheet to the Bethel.
  - [dd] Return one (1) copy of Uniform Code for Bethels or Amendments thereto and one (1) signed copy of the certification sheet to the Grand Guardian.
- (11) The Bethel shall:
  - [aa] Attach one (1) signed copy of the certification sheet to each copy of the Uniform Code for Bethels or Amendments thereto.
  - [bb] Provide one (1) copy to:
    - {1} Honored Queen
    - {2} Bethel Guardian
    - {3} Associate Bethel Guardian
    - {4} Guardian Secretary who shall file the copy in the Bethel's Permanent Record Book.
    - {5} These copies shall be passed on to their successor.

#### **Section 4. Other Committees**

##### **(a) Credentials Committee** composed of five (5) members. Duties:

- (1) Obtain from the Grand Secretary the necessary credential books. Refer to the current record of the GGC membership and the Grand Session Registration. Collect from each delegate twenty dollars (\$20.00) GGC dues if not current.
- (2) Present a voting card and ballot to each member enlisted.
- (3) Be prepared to give a partial report before the opening of the business session stating that a quorum is present.

- (4) Prepare a final report to be read before the annual election of officers. Include the following who have registered and paid the required fees.
    - [aa] Job's Daughters.
    - [bb] Voting delegates
    - [cc] Distinguished Guests.
    - [dd] Non-voting Delegates.
    - [ee] Total number registered and number of Bethels represented.
  - (5) Submit one (1) printed and an electronic report of duties performed, with a financial statement of money collected, before the close of the Annual Session.
- (b) Promotion Committee** composed of at least five (5) members from various areas of the Jurisdiction and the Vice Grand Guardian to be Ex-officio. Duties:
- (1) Promote the growth of the Order and assist the Grand Guardian.
    - [aa] Assist a Bethel in maintaining the required members needed for a stated meeting.
    - [bb] Assist by obtaining prospective new Bethel members or Bethel Council Members in an area where the Grand Guardian sees the possibility of success to institute and new Bethel or reinstitute a Bethel which is no longer in existence.
    - [cc] Keep in close contact with the Chairman of Fraternal Relations Committee and other Grand Officers in regard to promotional activities.
  - (2) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
  - (3) The Chairman shall keep a file of Reports and all other promotional material including requests for information and all contacts made, either personal or in writing.
  - (4) Obtain supplies needed for promotional work through the Grand Secretary's office.
  - (5) Work in conjunction with the Website Committee to provide pertinent information to Bethels, Councils, and website visitors – potential members/parents.
  - (6) Email or telephone at least one Executive member of Bethel Guardian Councils or the Bethel Beekeeper with a list of suggestions of promotional information.
- (c) Fraternal Relations Committee** composed of five (5) members. The Associate Grand Guardian shall serve as Chairman. Duties:
- (1) Make known to the members of various Masonic Family organizations the ideals and purpose of Job's Daughters International.
  - (2) Encourage the exemplification of the ritualistic work for eligible adult organizations.
  - (3) Maintain contact with the Associate Bethel Guardians and Promoters of Fraternal Relations of the Bethels.
  - (4) Assist the Grand Guardian and/or Promotion Committee when requested to do so.
  - (5) Encourage the Bethel members to find ways to show appreciation for the use of Masonic Temples.
  - (6) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (d) Educational Awards Committee** composed of three (3) members. Duties:
- (1) Determine recipient(s) for awards from the Educational Fund:
    - [aa] Eligibility requirements for awards from the Educational Fund.
      - {1} Members who are college eligible.
      - {2} Majority members who are college eligible and have not reached thirty (30) years of age.
      - {3} Member(s) of an active Bethel, except those under reorganization, which has not contributed at least twenty-five dollars (\$25.00) per term of the preceding fiscal year, May1 through April 30, for the Education Fund will not be eligible.

- {4} Member(s) of an active Bethel under reorganization which has not contributed at least twenty-five dollars (\$25.00) during the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible. A Bethel “under reorganization” shall mean any Bethel under reorganization during the preceding fiscal year.
- {5} Applications must be postmarked no later than June 1.
- {6} An awardee may be granted one (1) additional award for a second year provided that application for such award is made in the same manner as the first.
- [bb] First and second alternates will be selected who will receive the awards if the winners do not complete their plans to enroll for their further education.
- (2) Determine recipient(s) for the Debbie and Kati Lindsey Educational Award each year.
  - [aa] Eligibility requirements for awards the Debbie and Kati Lindsey Educational Award Fund.
    - {1} Members who are at least second year college students or beyond.
    - {2} Majority members who are college eligible and have not reached thirty (3) years of age and are at least second year college students or beyond.
    - {3} Member(s) of an active Bethel except those under reorganization which has not contributed at least twenty-five dollars (\$25.00) per term of the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible.
    - {4} Member(s) of an active Bethel under reorganization which has no contributed at least twenty-five dollars (\$25.00) during the preceding fiscal year, May 1 through April 30, for the Educational Fund will not be eligible. A Bethel “under reorganization” shall mean any Bethel under reorganization during the preceding fiscal year.
    - {5} Applications must be postmarked no later than June 1.
    - {6} An awardee may receive the Debbie and Kati Lindsey Educational Award only one time.
  - [bb] An alternate will be selected who will receive the award if the winner does not complete her plans to enroll for further education.
- (3) A member may not receive both an award from the Educational Fund and the Debbie and Kati Lindsey Educational Award in the same year.
- (4) A member may not receive more than two (2) awards.
- (5) Educational Awards shall be in the amount of five hundred dollars (\$500.00).
  - [aa] The amount available for presentation of awards from the Educational Fund shall not exceed the lesser of:
    - {1} Five Thousand Dollars (\$5,000.00)
    - {2} The amount placed into the Educational Fund by the Honored Queen projects, gifts and donations designated for the Educational Fund and interest earned by the Educational Funds for the preceding fiscal year, May 1 through April 30, of the Grand Guardian Council.
  - [bb] Awards shall be given from the Debbie and Kati Lindsey Educational Award fund until such time as no funds are available.
- (6) Awards are given for continuing educational studies in an academic or vocational institution.
- (7) The Grand Guardian shall approve the applications and the evaluation systems to be used in determining recipients of awards.
- (8) The Grand Secretary will issue checks to the awardees upon receipt of proof of enrollment from the awardee.
- (9) The chairman of the committee will maintain and turn over to her/his successor a file containing a copy of the applications and evaluation systems used as guidelines.
- (10) The chairman shall submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

- (e) **Trophy Committee** composed of three (3) members. Duties:
- (1) Provide to the Grand Bethel Guardian criteria for the following awards.
    - [aa] Travel.
    - [bb] Visitation.
    - [cc] Service.
  - (2) Purchase all trophies/medallions to be presented at the Annual Session. (Not to exceed seven fifty hundred dollars (\$750.00); to be reimbursed by Grand Bethel.
  - (3) The Trophy Committee Chairman shall serve as a member ex-officio of the Grand Bethel Committee.
  - (4) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (f) **GGC Session Arrangements Committee** composed of six (6) members appointed by the Grand Guardian; one (1) member who shall be appointed annually to serve for a three (3) year term with recommendations from the Elected Grand Line; two (2) members who shall be appointed annually for one (1) year terms; and a member of the Finance Committee (who shall not serve as Treasurer). The Chairman will be appointed by the Grand Guardian. The Secretary and Treasurer are designated within the committee. The Grand Guide and Grand Inner Guard shall serve as members ex-officio of the Committee. Duties:
- (1) Send information concerning the Annual Session to all persons on the current mailing list no later than April 1<sup>st</sup>.
  - (2) The committee is allowed five hundred dollars (\$500.00) to help defray expenses.
  - (3) Guideline figures on expenses and the Grand Guardian Council Tax ID Number may be obtained from the Grand Secretary.
  - (4) If a convention fee is assessed for the current Annual Session, it is collected by this committee and is used as expenses cost for the cost of the Annual Session.
  - (5) Collect registration fees of twenty-five dollars (\$25.00) per adult to be paid to the Grand Secretary. Collect registration fees of five dollars (\$5.00) per Daughter to be paid to the Grand Bethel Secretary.
  - (6) Arrange for payment of:
    - [aa] Registration fee, room costs, program booklet, luncheon and banquet tickets for the Supreme Guardian and the Associate Supreme Guardian.
    - [bb] Registration fee and up to two (2) banquet tickets for:
      - {1} Most Worshipful Grand Master of Masons of Idaho or his official representative.
    - [cc] Make arrangements for sufficient quantities of Program Booklets for the Annual Session.
  - (7) The Chairman shall prepare a detailed financial report of receipts and disbursements and file said report one (1) printed and an electronic copy with the Grand Secretary and the Chairman of the Finance Committee no later than September 1<sup>st</sup> following the Annual Session.
    - [aa] The Finance Committee shall review the report and authorize deposit of surplus funds or payment of any deficit with the approval of the Executive members of the GGC. The Finance Committee may request an audit.
    - [bb] The Grand Secretary shall include this report in the Proceedings of the Annual Session.
  - (8) After all Annual Session bills are paid, the remaining funds shall be divided equally between the Grand Guardian Council and the Grand Bethel.
    - [aa] The share going to the GGC shall be deposited in the Session Arrangements Committee Account and used for the next year's session, not to exceed \$500.00. The remainder of the funds to be deposited into the GGC general funds account.
    - [bb] Any deficit justified shall be paid from the General Fund with the approval of the Executive members of the GGC and the Finance Committee.

**(g) Audit Committee**

- (1) Audit the books of the Grand Secretary and the Grand Treasurer at the close of each fiscal year.
  - [aa] When a new Grand Secretary or Grand Treasurer is elected and installed, the Audit Committee will make arrangements for the books of that office to be audited by a CPA. If neither the Grand Secretary have changed after five (5) years. The Audit Committee shall determine if a CPA audit is deemed necessary.
- (2) Give a verbal report after Jurisprudence Committee. Submit one (1) printed and an electronic report of duties performed to the Grand Secretary before the close of the Annual Session.
  - [aa] Upon audit by a CPA, the audit shall be distributed among the Executive GGC for review and then to be included in the proceeding of the Annual Session.

**(h) Adult Award Committee** composed of three (3) members and shall include at least one (1) recipient of the Degree of Royal Purple and one (1) recipient of the Idaho GEM Award from the Grand Guardian Council. The Committee will alternate for the Degree of Royal Purple and the Idaho GEM Award Committees, depending on which will be conferred that year. Duties:

- (1) Distribute information to the Bethels regarding the nomination process.
- (2) Distribute nomination forms when requested.
- (3) Receive nominations and recommendations from Executive members of the Bethel Guardian Councils.
- (4) Determine the recipient(s) of the award in accordance with the eligibility requirements as outlined in RULES AND REGULATIONS DEGREE OF ROYAL PURPLE Articles III, IV, and V OR in RULES AND REGULATIONS IDAHO GEM AWARD, Articles III, IV, and V.
- (5) Confer with the Grand Bethel Chairman concerning arrangements for the conferral of the degree or award at the Annual Session of the GGC.
- (6) Order a medallion(s) when funds are received from the nominator(s):
  - [aa] See R&R Degree of Royal Purple Articles VI and VII and R&R Idaho Gem Award Articles VI and VII
  - [bb] Deliver a rose(s), certificate(s) and medallion(s) to the Grand Bethel Guardian when the Degree of Royal Purple OR Idaho GEM Award Ceremony is to be performed.
- (7) Maintain permanent files which the Chairman shall turn over to a successor.
- (8) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

**(i) Web Site/Social Media Committee** composed of at least three (3) members. In addition, the Grand Guide and Grand Marshal, Grand Bethel Honored Queen and Miss Idaho Job's Daughter shall serve as ex-officio members. Duties:

- (1) Establish and maintain an Internet Web Site for the Idaho Jurisdiction of Job's Daughters International.
- (2) Promote and announce events for Idaho Job's Daughters on Facebook, Instagram, etc. and oversee the integrity of these spaces that they are in compliance with Supreme mandates and are within our standards.
- (3) Expenses not to exceed four hundred dollars (\$400.00) annually will be paid from the General Fund.

**(j) Directory Committee** composed of one (1) or two (2) members of the Grand Guardian Council to be appointed by the Grand Guardian annually. Duties:

- (1) Receive/Collect/Request all current contact information for Bethels, all members of Executive Bethel Councils, Grand Guardian Council, and Grand Committees.
- (2) Receive all orders for the directory before the end of the current Grand Session. Submit order forms and completed directories to the Grand Secretary for printing and distribution.
- (3) Keep all information collected on a thumb drive to be passed to future Committee members and to keep information current and easily accessible.

- (4) Provide updates to the Idaho Jurisdiction Web Site at least once every sixty (60) days.
- (5) Ascertain the site is in compliance with Supreme Guardian Council Web Site guidelines, and that a hyper-link between the two sites is maintained.
- (6) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.

- (k) Leadership Committee/Job's Daughter University (JDU)** composed of five (5) members. One (1) member shall be a member of the Grand Bethel Committee and shall serve as liaison. Duties:
- (1) Initiate, promote and develop a Leadership Program that will enhance the Order's objective of development of leadership as well as the basic skills of Bethel Management and life skills.
  - (2) Offer effective workshops to train those who are interested in Leadership Development in our jurisdiction.
  - (3) Develop a "Training Team" of individuals who possess a level of talent and skills and are willing to present training programs.
  - (4) Submit one (1) printed and electronic report of duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
- (l) Hearing Improvement Kids Endowment (HIKE)** composed of three (3) members. One (1) member shall serve as a liaison with the Sessions Arrangements Committee. Duties:
- (1) Campaign, promote, and help develop HIKE fundraisers at the State and Bethel levels to improve donations to the HIKE fund from Idaho and increase awareness of HIKE.
  - (2) To arrange a HIKE event at our annual Grand Session, in conjunction with Sessions Arrangements and the Advisory Board.

#### **Section 5. Vacancies**

- (a) Should a vacancy occur on a Standing Committee during the year, the Grand Guardian shall appoint an eligible member.

### **ARTICLE V FINANCES**

#### **Section 1. Receipts/Revenue**

- (a) (See Supreme B-GGC Art. V Sec. 1 (a))

#### **Section 2. Fees**

- (a) (See Supreme B-GGC Art. VI Sec. 2)
- (b)-(c) (See ID-SOP GGC-4 Sec. 2)

### **ARTICLE VI PENALTIES AND FINES**

#### **Section 1. Penalties**

- (a-d) (See Supreme B-GGC Art. VI Sec. 1)

#### **Section 2. Fines**

- (a)-(c) (See ID-SOP-GGC-9)

**EDUCATIONAL AND PROMOTIONAL FUNDS**

**Section 1.**

- (a)-(b) (See Supreme B-GGC Art. VII Sec. 1)
- (a)-(b) (See SGC-SOP-GGC-3)
- (See ID-SOP-GGC-3)

**ARTICLE VIII  
DISCIPLINE AND REMOVAL FROM OFFICE**

**Section 1. Discipline**

- (a-b) (See Supreme B-GGC Art VIII Sec. 1)

**Section 2. Removal from Office**

- (a-b) (See Supreme B-GGC Art VIII Sec. 2)

**ARTICLE IX  
ELECTION, VOTING PRIVILEGES AND PROXY**

**Section 1. Elections**

- (a-c) (See Supreme B-GGC Art. XIII Sec.1)
- (d) The annual election of GGC officers shall be held the second day of the Annual Session at 1:00 p.m.
- (e) The Associate Grand Guardian shall preside during the election. Election may be by secret ballot or by aspiration. The Associate Grand Guardian will determine the method of elections, with the following exceptions:
  - (1) The following offices shall be by secret ballot only.
    - [aa] Grand Guide.
    - [bb] Grand Marshal.
    - [cc] Grand Inner Guard.
    - [dd] Grand Outer Guard.
  - (2) If more than one person aspires for the same office, elections shall be by secret ballot for that office.

**Section 2. Voting Privileges**

- (a) (See Supreme B-GGC Art. IX Sec. 2)

**Section 3. Proxy**

- (a) (See Supreme B-GGC Art. IX Sec 3)
- (b) No vote shall be cast by proxy.



**ARTICLE X  
APPOINTMENTS**

**Section 1.**

(a) (See Supreme B-GGC Art. X Sec. 1)

**ARTICLE XI  
TERM**

**Section 1.**

(a)(See Supreme B-GGC Art. XI Sec. 1)

**ARTICLE XII  
INSTALLATION**

**Section 1.**

(a) (See Supreme B-GGC Art. XII Sec. 1)  
(See Supreme SOP-GGC-6)

**ARTICLE XIII  
PREGROATIVES EXTENDED TO A GGC**

**Section 1.**

(a)-(ff) (See Supreme B-GGC Art. XIII)

**RULES AND REGULATIONS  
GRAND BETHEL OF IDAHO  
JOB’S DAUGHTERS INTERNATIONAL**

**ARTICLE I  
NAME**

**Section 1.**

- (a) The name of this organization shall be the Grand Bethel of Idaho, Job’s Daughters International.

**ARTICLE II  
OBJECT**

**Section 1.**

- (a) To band together all Job’s Daughters of Idaho for the purpose of promoting interest; the welfare and growth of the Order; to bring the Daughters into a closer relationship with the other jurisdictions; to give the Daughters further opportunity to develop leadership ability.

**ARTICLE III  
JURISDICTION**

**Section 1.**

- (a) The jurisdiction of this Grand Bethel is limited to the State of Idaho.
- (b) The Grand Bethel of Idaho shall be under the supervision of the Grand Bethel Committee in all things pertaining to rules, regulation and finance, with the approval of the Grand Guardian.

**ARTICLE IV  
MEMBERSHIP AND REGISTRATION**

**Section 1. Membership**

- (a) Membership in the Grand Bethel of Idaho shall include all members of Job’s Daughters in Idaho in good standing in their respective Bethels.

**Section 2. Registration**

- (a) Pre-registration may be required and shall be made by the Bethel Guardian or Guardian Secretary when forms are received from the Grand Bethel Guardian.
- (b) When registration is at the Annual Session, current dues receipts must be presented.
- (c) Registration of the Daughters at the Annual Session shall be conducted by the Grand Session Arrangements Committee.

**ARTICLE V  
MEETINGS**

**Section 1. Business**

- (a) The Annual Meeting of the Grand Bethel shall open with a formal meeting at 8:30 a.m. on the second day of the GGC Annual Session and close when all business has been concluded. This meeting shall be held separately from the GGC business session. The purpose of this meeting shall be:
  - (1) Give reports of the year.
  - (2) Select Grand Bethel Officers and Grand Bethel Representatives for the ensuing year.
  - (3) Transact business.

- (b) Perform the Majority Ceremony and the Idaho Gem Award or the Degree of Royal Purple Ceremony. Should there be no candidate(s) for either ceremony, the Grand Bethel Guardian and the Grand Guardian may select a suitable ceremony.
- (c) Have at least one (1) hour of each Grand Bethel Session set aside and be known as the “Job’s Daughter” hour, the designated time to be eleven (11:00) a.m. the final day of the Annual Session.
  - (1) The Grand Guardian shall be privileged to spend this hour with the members of Grand Bethel.
  - (2) The Vice Grand Guardian shall be invited as a non-participating guest.
- (d) Those entitled to be in attendance shall show an official registration badge.

### **Section 2. Installation**

- (a) Installation of Grand Bethel Officers and Grand Bethel Representatives shall be held prior to the close of the Annual Session of the GGC and may be a combined installation with the GGC.
- (b) The Installing Officer shall be:
  - (1) The Presiding Grand Bethel Honored Queen
- (c) The other Installing Officers, selected by the incoming Grand Bethel Honored Queen, and approved by the Grand Bethel Guardian shall be:
  - (1) Honored Queens or Past Honored Queens with the exception of the Installing Musician.

## **ARTICLE VI OFFICERS AND REPRESENTATIVES**

### **Section 1. Officers**

- (a) There shall be nineteen (19) officers in the Grand Bethel, bearing the same title as officers in the Bethel preceded by “Grand Bethel”.
- (b) Grand Bethel Line Officers shall be from Honored Queens and Past Honored Queens, who have not attained the age of twenty (20) and is unmarried and who meet the requirements set forth in GRAND BETHEL; Article VII, Section 1 (a) & (b).
- (c) Grand Bethel Musician shall be selected from registered members who possess qualifications as a musician and who have not attained twenty (20) years of age and unmarried.
- (d) Other Grand Bethel Officers shall be selected from registered Members who are an Honored Queen, Past Honored Queen, or a Member who has attended at least one (1) Annual Session of Grand Bethel, and is proficient prior to the drawing and has not attained twenty (20) years of age and is unmarried.

### **Section 2. Representatives**

- (a) There shall be one (1) Grand Bethel Representative for each State, Province, Territory or Country or combination thereof, wherein Job’s Daughters International exists.
- (b) There shall be one (1) Grand Bethel Representative for Washington Idaho Rainbow for Girls, International Order of Rainbow for Girls.
- (c) There shall be one (1) Grand Bethel Representative for Idaho DeMolay, DeMolay International. Grand Bethel Representatives shall be selected from registered Members who have not attained twenty (20) years of age and is unmarried, who are an Honored Queen, Past Honored Queen, or a Member who has attended at least one (1) Annual Session of Grand Bethel prior to the drawing.

**ARTICLE VII  
ELIGIBILITY AND RESTRICTIONS**

**Section 1. Eligibility**

- (a) All eligible Daughters will provide a letter of intent stating that she and her parent(s) or legal guardian(s) are aware of the responsibilities as outline in Grand Bethel; Article XI, Section 1-4 and the financial commitments. The letter of intent must be signed by the daughter and her parent(s) of legal guardian(s) and presented to the Grand Bethel Committee.
- (b) Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Guide, and Grand Bethel Marshal shall be from registered Honored Queens and Past Honored Queens.
- (c) Honored Queens and Past Honored Queens, who have not attained the age of twenty (20) and is unmarried, who wish to be in the drawing for the Grand Bethel Line Officers (GBHQ, GBSP, GBJP, GBG, GBM) shall:
  - (1) Pass a written test of the Ritual and general knowledge of the Order with a score of seventy percent (70%) or better. In the event that the minimum score must be lowered to allow enough Daughters to be in the drawing to fill all Line Officers, only those who have passed the exam with a score of seventy percent (70%) or better shall be in the drawing for Grand Bethel Senior Princess.
  - (2) Pass an oral recitation examination on a selected section from either the Majority Ceremony, the Degree of Royal Purple Ceremony or the Idaho Gem Award Ceremony.  
[aa] A minimum score of seventy (70) percent is required to pass.
- (d) The Grand Bethel Musician shall be drawn from Members present who are:
  - (1) Qualified Musicians who provide a letter of musical proficiency from her Bethel Guardian Council and is approved by the Grand Director of Music.
  - (2) A member who is not more than twenty (20) years of age and is unmarried.
  - (3) A member in good standing in her Bethel.
- (e) All other Grand Bethel Officers must be:
  - (1) An Honored Queen, Past Honored Queen, or a Member who has attended at least one (1) meeting of the Annual Grand Bethel, is proficient and not more than twenty (20) years of age and is unmarried.
  - (2) A member in good standing in her Bethel.
- (f) Grand Bethel Representatives shall be:
  - (1) An Honored Queen or Past Honored Queen or a Member who has attended at least one (1) Annual Session of Grand Bethel prior to the drawing.
  - (2) A member who is not more than twenty (20) years of age and unmarried.
  - (3) A member in good standing in her Bethel.

**Section 2. Restrictions**

- (a) Beginning with the drawing of the Grand Bethel Musician, no two (2) names from one (1) Bethel may be drawn for Grand Bethel Officers or Grand Bethel Representatives until all Bethels present are represented.
- (b) No Bethel number shall be drawn for a Grand Bethel floor officer two (2) years in succession unless all other Bethels represented have been given an opportunity to accept or reject an office. At the beginning of the drawing for the Grand Bethel Representatives all remaining Bethel numbers will be added to the drawing.
- (c) No Daughter shall be drawn for a Grand Bethel floor Office or Grand Bethel Representative two (2) years in succession unless she is the only eligible member from her Bethel.
  - (1) This restriction does not apply to the drawing for the Grand Bethel Line Officers.
- (d) An Officer or Representative of the Grand Bethel of Idaho suspended or expelled from her Bethel or who marries during her term of office automatically loses her office in the Grand Bethel of Idaho.

## **ARTICLE VIII DRAWING**

### **Section 1.**

- (a) The names of all girls attending the Annual Session shall be submitted to the Grand Bethel Guardian prior to the Annual Session along with the signed letter of intent.
- (b) The Grand Bethel Guardian shall check the names of those eligible for the drawing.
- (c) The Grand Bethel Senior Princess shall advance to Grand Bethel Honored Queen if she desires, but she must be present
- (d) Term of office shall be one (1) year, from one (1) GGC Annual Session to the next.
- (e) Grand Bethel Line Officers are drawn first from those Honored Queens and Past Honored Queens meeting eligibility requirements (GRAND BETHEL ART VIII, Sec. 1 a,b).
- (f) Grand Bethel Musician is drawn second from those meeting eligibility requirements (GRAND BETHEL Art. VII, Sec. 1c).
- (g) Those eligible names remaining after the drawings for Grand Bethel Line Officers and Grand Bethel.
- (h) Musician shall be added to the names of all other Grand Bethel members in attendance meeting eligibility requirements. (GRAND BETHEL Art. VII, Sec. 1 d).

## **ARTICLE IX FINANCES**

### **Section 1. Receipts**

- (a) Each member of Grand Bethel shall pay a fee of five dollars (\$5.00) at the time of registration, to be collected by the GGC Session Arrangements Committee and paid over to the Grand Bethel Committee Secretary.
- (b) All funds belonging to the Grand Bethel shall be collected by the Grand Bethel Committee Secretary in the name of Grand Bethel and turned over to the Grand Bethel Committee Treasurer who will issue a receipt for same and deposit it in the Grand Bethel account.
- (c) If a Grand Bethel medallion is lost, a sum equal to the replacement cost of the medallion shall be collected from the Bethel. If a Grand Bethel medallion is damaged, a sum equal to the cost of repair shall be collected from the Bethel.
- (d) One-half (1/2) of any profit from the GGC Session Arrangements Committee.

### **Section 2. Coin March**

- (a) Two (2) coin marches will be held at the Annual Session. The first coin march will be held during the Miss Idaho Job's Daughter Pageant and the second during the Grand Bethel meeting during which the Majority Ceremony or the Degree of Royal Purple is given. Coin March money shall be turned over to the Grand Bethel Committee Secretary.
- (b) Such money shall be divided in half, one-half (1/2) to be given to the Grand Bethel Honored Queen and one-half (1/2) to be given to the Miss Idaho Job's Daughter for the purpose of traveling during her term.

### **Section 3. Disbursements**

#### **(a) Grand Bethel Guardian**

- (1) Provided with registration fee, up to five (5) nights lodging expenses while attending the Annual Session of the GGC and such banquet and luncheon tickets as desired.
- (2) Shall be allowed personal expense money for the Annual Session of the GGC not to exceed fifty dollars (\$50.00)
- (3) Shall be furnished with a petty cash fund of one hundred dollars (\$100.00).
- (4) The Grand Bethel Guardian (who shall serve as chaperone) shall be allowed air fare, round trip coach, registration, lodging, and such banquets and luncheon tickets as desired when attending the Annual Session of the SGC.

**(b) Grand Bethel Honored Queen**

- (1) A check for one-half (1/2) the sum of the Coin March money shall be issued within thirty (30) days following the Annual Session. Any portion of these funds not expended for travel shall be returned to the account of Grand Bethel.
- (2) Provided with Registration fee, up to five (5) nights lodging expenses (double occupancy) while attending the Annual Session of the GGC and such banquet and luncheon tickets as desired.
- (3) Shall be allowed fifteen cents (.15) per mile by the most direct route, when attending the official visit of the Supreme Guardian, JDI to Idaho and Grand convocations of Masonic Family organizations. Registration fees to attend the Idaho State Chapter, Order of DeMolay Annual Conclave and Washington/Idaho Grand Assembly of Rainbow Girls will also be allowed.
- (4) Shall be allowed air fare, round trip coach, registration, lodging, and such banquets and luncheon tickets as desired when attending the Annual Session of the SGC.
- (5) Shall receive an official jewel, at the lowest price, upon faithful completion of the term for which she was installed.

**(c) Miss Idaho Job's Daughter**

- (1) A check for one-half (1/2) the sum of the Coin March money shall be issued within thirty (30) days following the Annual Session. Any portion of these funds not expended for travel shall be returned to the account of Grand Bethel.
- (2) Provided with registration fee, up to five (5) nights lodging expenses (double occupancy) while attending the Annual Session of the GGC and such banquet and luncheon tickets as desired.
- (3) Shall be allowed fifteen cents (.15) per mile by the most direct route, when attending the official visit of the Supreme Guardian, JDI to Idaho and Grand convocations of Masonic Family organizations. Registration fees to attend the Idaho State Chapter, Order of DeMolay Annual Conclave and Washington/Idaho Grand Assembly of Rainbow Girls will also be allowed.
- (4) Shall be allowed air fare, round trip coach, registration, lodging, and such banquets and luncheon tickets as desired when attending the Annual Session of the SGC.
- (5) Shall receive an official jewel, at the lowest price upon faithful completion of the term for which she was selected.

**(d) Jr. Miss Idaho Job's Daughter**

- (1) Provided with registration fee and such banquet and luncheon tickets as desired while attending the Annual Session of the GGC.
- (2) Shall be allowed registration and such banquets and luncheon tickets as desired when attending the Annual Session of the SGC, providing that her own parent or guardian be present. This money shall be withheld should she be unable to provide her own chaperone, transportation or lodging.

**(e) Grand Bethel Junior Princess**

- (1) Shall be allowed expenses for table favors and decorations for the Grand Bethel banquet at the Annual Session of the GGC not to exceed seventy-five dollars (\$75.00).

**(f) Annual Session of the GGC**

- (1) The Grand Bethel shall pay the GGC Trophy Committee up to seven hundred fifty dollars (\$750.00) per year for awards to be given at the Annual Session of the GGC.
- (2) Special Guests- The State Master Councilor and the Idaho State Sweetheart, Demolay, and the Grand Worthy Advisor for Rainbow shall each be allowed a ticket to the Grand Bethel banquet held during the Annual Session of the GGC.
- (3) The sum of one hundred dollars (\$100.00) shall be allowed the GGC to help defray the cost of printing the Proceedings of the Annual Session.

**(g) Supreme Messenger Team**

(1) The sum of seventy-five dollars (\$75.00) shall be given to each member of the Supreme Messenger Team.

**(h) SGC Leadership Conference**

(1) The sum of fifty dollars (\$50.00) shall be given to Daughters selected by the Grand Guardian and Grand Bethel Guardian to attend the SGC Leadership Conference.

**(i) SGC Voting Daughter Delegate**

(1) Grand Bethel shall pay the cost difference of a non-voting Daughter attendee to a Voting Daughter attendee for the annual Supreme Guardian Session for the two (2) selected Daughters who attend, whether it be via zoom or in person.

**(j) Bills** properly authorized shall be paid by warrant signed by the Grand Bethel Treasurer and countersigned by the Grand Bethel Guardian.**(k)** No indebtedness shall be incurred without the approval of the majority of the Grand Bethel Committee and the Grand Guardian.**(l)** The **Grand Bethel books** shall be closed and prepared for inspection no later than May 25<sup>th</sup> each year.

## ARTICLE X VACANCIES

**Section 1.**

- (a) Should the station of Grand Bethel Honored Queen become vacant, the Grand Bethel Senior Princess may advance.
- (b) Should the Grand Bethel Senior Princess be unable to advance, the line of succession shall be: Grand Bethel Junior Princess, Grand Bethel Guide, and Grand Bethel Marshal.
  - (1) This line of succession shall be used ONLY when the office of the Grand Bethel Honored Queen becomes vacant, and/or the Grand Bethel Senior Princess is unable to advance.
- (c) Should the Grand Bethel Honored Queen or the Grand Bethel Senior Princess be drawn for Supreme Bethel Honored Queen at the Annual Session of the SGC and she accepts, she will relinquish her Grand Bethel office and the line of succession will be followed.
- (d) Should any other Grand Bethel Line Officer station(s) become vacant, the Grand Associate Bethel Guardian shall confer with the Grand Bethel Secretary as to the Daughter(s) who are eligible R&R Grand Bethel Art VII, Sec 1. (a) & (b). A blind drawing shall be used to fill the vacancy.

## ARTICLE XI DUTIES OF OFFICERS

**Section 1. Grand Bethel Honored Queen**

- (a) Preside over all convocations of the Grand Bethel and at other ceremonies when requested to do so by the Grand Bethel Committee or the Grand Guardian.
- (b) Serve as the Installing Honored Queen of Grand Bethel.
- (c) Visit Bethels whenever possible to promote good will for Job's Daughters International.
- (d) Invite the State Master Councilor of DeMolay, the Idaho State Sweetheart and the Grand Worthy Advisor of Rainbow to the Grand Bethel banquet held the first evening of the Annual Session of the GGC.
- (e) Correspond with the Grand Bethel Officers, Grand Bethel Representatives and Bethels. All correspondence shall be approved by the Grand Bethel Guardian.

- (f) Represent the Grand Bethel of Idaho at the Annual Convocations of Masonic Family organizations.
- (g) Assist in planning the Annual Session over which she will preside.
- (h) Prepare the Grand Bethel Line Officers test. The Grand Bethel Committee will give approval prior to the administration of said test.

### **Section 2. Grand Bethel Senior Princess**

- (a) Be prepared to fulfill the duties of the Grand Bethel Honored Queen, should that become necessary.
- (b) Conduct the drawing for the selection of Grand Bethel Officers and Grand Bethel Representatives. She shall be assisted by the Grand Bethel Honored Queen, Grand Bethel Junior Princess and the members of the Grand Bethel Committee.

### **Section 3. Grand Bethel Junior Princess**

- (a) Be responsible for favors and table decorations for the annual Grand Bethel banquet.

### **Section 4. Other Grand Bethel Officers**

- (a) **The Grand Bethel Guide and Grand Bethel Marshal** shall be prepared to lead the marches for Grand Bethel meetings.
- (b) **The Grand Bethel Chaplain** shall give all prayers during Grand Bethel meetings, and at the close of Formal Opening of the GGC. A copy of all prayers shall be given to the Grand Bethel Guardian.
- (c) **The Grand Bethel Recorder** shall call the Roll of Grand Bethel Officers, Grand Bethel Representatives and Bethels at each Grand Bethel meeting and move to accept the minutes as printed in the Idaho Proceedings.
- (d) **The Grand Bethel Librarian** shall prepare an appropriate Librarian's report to be given at the Grand Bethel meeting. A copy of this report shall be given to the Grand Bethel Guardian.
- (e) **The Grand Bethel Treasurer** shall read the Treasurer's report of the Grand Bethel. This report will be prepared by the Grand Bethel Committee Treasurer and will be printed in the Idaho Proceedings.
- (f) All Grand Bethel Officers shall be prepared to take part in the Majority Ceremony and the Idaho Gem Award Ceremony or the Degree of Royal Purple Ceremony.
- (g) All Grand Bethel Representatives are requested to correspond with Bethels in the Jurisdiction they represent, and submit a report to the Grand Bethel Guardian.
- (h) Each Grand Bethel Officer and Grand Bethel Representative will be expected to conduct a fund-raising project during her year of service. The proceeds of the Grand Bethel Honored Queen's, Miss Idaho Job's Daughter's and Junior Miss Idaho Job's Daughter's projects will be deposited in their respective travel funds. The proceeds of other Grand Bethel Officers and Grand Bethel Representatives projects will be deposited in the Grand Bethel General Fund.

## **ARTICLE XII SUPERVISION & TRAVEL AUTHORIZATION**

### **Section 1.**

- (a-d) See Supreme Bethel Art. XII, Sec 1  
Substitute '**Grand**' for '**Supreme**'

### **Section 2. Travel Authorization**

- (a) See Supreme Bethel Art. XII Sec 2

### **Section 3. Discipline**

- (a) All members shall be under the direct supervision of the Grand Bethel Committee, who shall have the power to investigate and reprimand members and remove officers for cause.



**Section 4. Appeals**

- (a) Grand Bethel members shall have the right to appeal against any act or decision of the Grand Bethel Committee which may abrogate any rights and privileges specifically guaranteed them by the Grand Bethel Bylaws, the Constitution and Bylaws of the SGC or the Manual of the GGC.
- (b) If no appeal is taken within sixty (60) days after the act or decision, the aggrieved parties shall lose the right to appeal.

**ARTICLE XIII  
ORDER OF ESCORTS**

**Section 1.**

- (a) R&R Supreme Bethel Art. XIII Sec. 1

**ARTICLE XIV  
REGALIA, MEDALLIONS, SASHES AND JEWELS**

**Section 1. Regalia**

- (a) Grand Bethel Officers and Grand Bethel Representatives will wear Grand Bethel Regalia for all official meetings of the Grand Bethel at the Annual Session.
  - (1) Grand Bethel Honored Queen, Grand Bethel Senior Princess and Grand Bethel Junior Princess shall be provided with official Grand Bethel purple robes, Grand Bethel capes and crowns.
  - (2) All other Grand Bethel Officers will wear official Grand Bethel purple robes to be worn with purple cords.
  - (3) Grand Bethel Representatives will wear white Bethel robes.
  - (4) Current Honored Queens and Princesses will wear their Bethel cape and crown for Formal Opening at the Annual Session. At all other meetings they will wear a white ribbon around their waist or a white cord.
  - (5) Current Bethel Officers will wear a white cord.
- (b) Grand Bethel Regalia may be worn for Bethel visitations provided the Grand Bethel Officer is seated on the sidelines. Bethel protems will wear official Bethel Regalia.
- (c) Grand Bethel Regalia may be worn at other functions when authorized by the Grand Guardian or the Grand Bethel Committee

**Section 2. Medallions**

- (a) Each Grand Bethel Officer or Grand Bethel Representative shall be provided a Grand Bethel Medallion. The medallion must be returned to the Grand Bethel Committee Secretary at the next Annual Session. If the medallion is lost a fee equal to the replacement cost shall be charged to the Bethel which shall make payment to Grand Bethel. If the medallion is damaged a fee equal to the cost of repair shall be charged to the Bethel which shall make payment to Grand Bethel.

**Section 3. Sashes**

- (a) Each Grand Bethel Honored Queen, Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter shall receive a sash with her title and year of service.

**Section 4. Jewels**

- (a) Each retiring Grand Bethel Honored Queen and Miss Idaho Job's Daughter shall receive an official jewel, at the lowest available price.
- (b) Each Junior Miss Idaho Job's Daughter, given she complete and turn in a Grand Bethel Officer Project totaling one hundred (\$100.00) dollars or more shall receive a jewel at the lowest available price, up to one hundred (\$100.00) dollars.

## **ARTICLE XV AMENDMENTS**

### **Section 1. Submission**

- (a) Amendments to the Grand Bethel Rules and Regulations may be made at any Annual Session by a two-thirds (2/3) affirmative vote of the voting delegates at the GGC Annual Session.
- (b) Amendments may be submitted by a Grand Bethel member if also signed by a GGC member.  
(See SOP-SGC-16)

### **Section 2.**

- (a) Amendments shall be acted upon by the Grand Bethel to provide a recommendation to the GGC after which they will be referred to the GGC for action. (See SOP-GGC-16)

### **Section 3. Adoption**

- (a) Amendments shall be acted upon by the Grand Bethel after which they will be referred to the GGC for action.
- (b) Legislation adopted by (a) shall become effective immediately upon distribution by the Grand Secretary.

## **ARTICLE XVI GRAND BETHEL COMMITTEE**

### **Section 1.**

- (a) Grand Bethel Committee is appointed by the Grand Guardian (B-GGC Art III Sec.2 h 1) the committee shall be composed of a Past Bethel Guardian who shall act as Grand Bethel Guardian, a Past Associate Bethel Guardian who shall act as Grand Associate Bethel Guardian. The Grand Bethel Committee Secretary and the Grand Bethel Committee Treasurer who shall be a Past Bethel Guardian or a Past Associate Bethel Guardian.
- (b) An Advisory Board, consisting of the Grand Bethel Honored Queen, Grand Bethel Senior Princess, Grand Bethel Junior Princess, Grand Bethel Guide, Grand Bethel Marshal, Miss Idaho Job's Daughter, Junior Miss Idaho Job's Daughter, Grand Bethel Librarian, Grand Bethel Musician, two (2) Job's Daughters who are not line officers in their Bethels and two (2) members who may be Past Honored Queens, line officers or Daughters who are not line officers in their Bethels may be invited to attend Grand Bethel Committee meetings.
- (c) The Grand Guardian, Associate Grand Guardian, Vice Grand Guardian, Vice Associate Grand Guardian, Grand Guide, Grand Marshal, Grand Director of Music, Grand Librarian, Dance Competition Chairman and the Chairman of the Trophy Committee shall serve as members ex-officio.
- (d) Assist the Grand Bethel Senior Princess to prepare and plan a suitable ceremony for the Installation of the Grand Bethel.
- (e) Furnish the Grand Bethel Honored Queen a copy of the Installation Ceremony, and a copy of the order of business, at least thirty (30) days prior to the Annual Session of the GGC.
- (f) Supervise all meetings and practices of Grand Bethel.
- (g) Prepare Certificates of Appointment and distribute them and the medallions to the Grand Bethel Officers and Grand Bethel Representatives.
- (h) Furnish necessary information for the directory to the Directory Committee.
- (i) Supervise and care for the property of Grand Bethel.
- (j) Send to all Grand Bethel Officers their parts in the Majority Ceremony and the Idaho Gem Award Ceremony; or the Degree of Royal Purple Ceremony at least thirty (30) days prior to the Annual Session.
- (k) Prepare the Grand Bethel portion of the Proceedings of the GGC. Send to the Grand Secretary within thirty (30) days after the close of the Annual Session.

- (l) Delegate duties as needed
- (m) Upon receipt of the Bethel Listings from the SGC office, the Grand Bethel Guardian shall provide the Grand Bethel Representatives with information for the Bethels in the Jurisdiction(s) which they represent.
- (n) Provide the Grand Bethel Officers with an outline of the duties of their respective offices.
- (o) Obtain a Majority Certificate duly signed and sealed by the Bethel prior to the Annual Session of the GGC if a member of the Bethel is to take the Majority Degree during Grand Bethel.
- (p) See other duties under Grand Bethel Committee in the ID B-GGC; Article IV, Section 3 d.
- (q) The Grand Bethel Committee, along with the Advisory Committee, will select the two (2) Daughter Voting Delegates for the annual SGC. See SGC Bylaws Article XV, Section 2, (c) (4).
  - 1) Daughters who wish to be considered for this honor will complete an application written by the Grand Bethel Committee and Advisory Board by February 1<sup>st</sup>. The committees will select the Daughter Voting Delegates at the Spring Advisory Committee meeting from those applicants.
    - (a) The application will be posted via the website and other social media and sent to the Bethels prior to January 1<sup>st</sup>.
    - (b) Daughters who apply must be an Active Job's Daughter who is either under the age of 20 at the time of Supreme or be installed into an office prior to turning 20.
    - (c) If no applicants are received, the current GBHQ and MIJD will be asked to be the voting delegates in the year they go out of office. If they refuse or do not meet the requirement of an Active Job's Daughter, the next GB line officer in the current line will be given the choice, and so on.
    - (d) The names of the selected Daughter Voting Delegates will be reported to the Grand Secretary withing (4) four weeks following the Spring Advisory Committee meeting to be sent to the Executive Office at Supreme.
  - 2) The selected Daughter Voting Delegates must register for Supreme with their own funds and make their own arrangements to attend Supreme either via zoom or in person
  - 3) Grand Bethel will pay the difference to be a voting delegate. See R&R ID GB Article IX, Section 3. Finances (t)

## ARTICLE XVII DUTIES OF THE GRAND BETHEL COMMITTEE

### **Section 1. Grand Bethel Guardian shall:**

- (a) Set guidelines for all competitions at the fall meeting.
- (b) Review and approve the Grand Bethel Line Officers test before given.

### **Section 2. Grand Bethel Associate Guardian shall:**

- (a) Read the portion of the Grand Bethel Rules and Regulations concerning eligibility, selection of Grand Bethel Officers and Grand Bethel Representatives and vacancies prior to the drawing.
- (b) Supervise the Grand Bethel Drawing.
- (c) Be responsible for setting up the Grand Bethel room.
- (d) Assist the Grand Bethel Guardian.
- (e) Administer the Grand Bethel Line Officers test.

### **Section 3: The Grand Bethel Committee Secretary Shall:**

- (a) Keep minutes of all Grand Bethel Committee meetings.
- (b) Supervise the Grand Bethel Recorder.
- (c) Assist in the distribution of The Grand Bethel Medallions.
- (d) See that proper record is kept of the receipts of the Grand Bethel.

- (e) Close the books of the office on the 25<sup>th</sup> of May each year and see that the books are inspected.
- (f) Retain a list of the Daughter(s) who successfully passed the required written test(s) and the oral recitation as per {R&R Grand Bethel Art VII, Sec 1. (a) & (b)} for the purpose of filling vacancies in the Grand Bethel Line.

**Section 4: The Grand Bethel Committee Treasurer Shall:**

- (a) Prepare a Grand Bethel Treasurer's report to be given by the Grand Bethel Treasurer at the Grand Bethel meeting.
- (b) Assist in the distribution of the Grand Bethel medallions.
- (c) See that proper record is kept of the disbursements of the Grand Bethel
- (d) Close the books of the office on the 25<sup>th</sup> of May each year and see that the books are inspected.

**RULES AND REGULATIONS  
MISS IDAHO JOB'S DAUGHTER PAGEANT  
JUNIOR MISS IDAHO JOB'S DAUGHTER PAGEANT  
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I  
TITLE**

**Section 1.**

- (a) The Daughter selected shall be known as Miss Idaho Job's Daughter, Job's Daughters International.
- (b) The Daughter selected shall be known as Junior Miss Idaho Job's Daughter, Job's Daughters International

**ARTICLE II  
OBJECT**

**Section 1.**

- (a) Miss Idaho Job's Daughter is a representative of Job's Daughters International for the purpose of promoting the interest, welfare, and growth of the Order; bringing the Daughters of all Idaho Bethels into a closer relationship with each other and the GGC; and serving as a Daughter public relations emissary to adult Masonic family organizations and the public in general.
- (b) Junior Miss Idaho Job's Daughters is a representative of Job's Daughters International for the purpose of promoting the interest, welfare, and growth of the Order through overseeing the development and growth of Jobie-to-Bee programs throughout the state; bringing the young Idaho Daughters into a closer relationship with each other; and attempting to increase retention rates among young girls with her friendship and encouragement.

**ARTICLE III  
SUPERVISION**

**Section 1.**

- (a) Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter shall be under the general supervision of the Grand Guardian; however, the Grand Bethel Guardian shall provide guidance and approval of all activities. Such supervision shall be consistent with the available financial resources of the Daughter's home Bethel and family interests. The Grand Guardian shall be advised of her itinerary.
  - (1) The MIJJD, if under eighteen (18) years of age, and the Junior MIJJD shall arrange for their chaperone(s) in accordance with the JDI Youth Protection Program and Policy.

**Section 2.**

- (a) For purposes of discipline, the Miss Idaho Job's Daughter and the Junior Miss Idaho Job's Daughter shall be considered Grand Bethel Officers.

**ARTICLE IV  
QUALIFICATIONS**

**Section 1.**

- (a) Miss Idaho Job's Daughter shall be a young woman who possesses a thorough knowledge of the Order, dignity, poise, charm, good manners, and personality. She must be able to meet the public, speak extemporaneously, and represent the Order with dignity and charm.
- (b) Junior Miss Idaho Job's Daughter shall be a young woman who possesses a basic knowledge of the Order, dignity, poise, charm, and good manners

## **ARTICLE V ELIGIBILITY**

### **Section 1. Contestant**

- (a) Miss Idaho Job's Daughter
  - (1) A Daughter must be a member in good standing in her Bethel no younger than sixteen (16) years of age by the date of the Miss International Job's Daughter Pageant and not yet twenty (20) years of age.
  - (2) A Daughter must have successfully passed the Proficiency Lesson Examination prior to being invited to participate in the pageant.
  - (3) A letter of intent must be signed by each Daughter and her parent(s) or legal guardian(s).
- (b) Junior Miss Idaho Job's Daughter
  - (1) A Daughter must be a member in good standing in her Bethel no younger than ten (10) and not yet sixteen (16) years of age by the date of the Miss International Job's Daughter Pageant.
  - (2) A Daughter must have successfully passed the Proficiency Lesson Examination prior to being invited to participate in the pageant.
  - (3) A letter of intent must be signed by each Daughter and her parent(s) or legal guardians(s).

### **Section 2. Jurisdictional**

- (a) Each Bethel shall have the right to send Daughters to compete in the preliminary test (test #1).

## **ARTICLE VI SELECTION**

### **Section 1. General**

- (a) Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter shall be selected by competition at a Miss Idaho Job's Daughter Pageant to be held in conjunction with the Annual Session of the Grand Bethel of Idaho.
- (b) The newly selected Miss Idaho Job's Daughter and Junior Miss Idaho Job's Daughter shall assume their official duties at the conclusion of the Pageant. Miss Idaho Job's Daughter shall be allowed to compete for Miss International Job's Daughter at the Annual Session of the SGC immediately following the Idaho Grand Session.
- (c) The administration, production, and direction of the pageant is the responsibility of the Miss Idaho Job's Daughter Pageant Committee.
- (d) Pageant judges shall be designated for each of the requirements listed in Pageant; ART VI Section 2.
- (e) In the event of a tie, it shall be broken by referring to the combined written test and the recitation scores for the tied contestants. The contestant with the highest score shall be declared the winner.
- (f) The Miss Idaho Job's Daughter requirements will all be worth 25% of the final score in the selection of the new Miss Idaho Job's Daughter.
- (g) The JR. Miss Idaho Job's Daughter requirements will all be worth 25% of the final score in the selection of the new Jr. Miss Idaho Job's Daughter.

### **Section 2. MIdJD Requirements for Judging**

- (a) Preliminary Test
  - (1) Test #1 will consist of a written examination based on general knowledge of the Ritual, Music Ritual and Proficiency Lessons. It will be given in a minimum of four (4) locations across the State of Idaho during the months of March and April. The eight (8) top scores (with allowance for a possible tie) will be invited to participate in the pageant at the Annual Session.
- (b) Semi-Finalist Test
  - (1) Test #2 will consist of a written examination based on knowledge of the Ritual, Music Ritual and general knowledge of the Order.
- (c) Ritual Recitation
  - (1) The recitation will be given in a white Bethel robe with a white cord.
  - (2) Contestants will recite from the Ritual as selected by the Pageant Committee. Judging will be on accuracy and presentation.

- (3) Bethel robe with a white cord and official regalia as specified Supreme SOP Bethel-11 will be inspected for conformity to rules and regulations.
- (d) Interview
  - (1) Contestant will have a ten (10) minute private interview with a panel of pageant judges.
  - (2) Judges will have received a fact sheet on each contestant giving age, education, training, interests, ambitions and Job's Daughter achievements.
  - (3) Contestants will be judged on personality, diction, sincerity, manners, adaptability to the situation, and the general impression she makes.
- (e) Stage Appearance
  - (1) The dress will be evening gown.
  - (2) Judging will encompass the total picture the contestant presents, considering her personality, posture, poise, grace of movement, appropriate (for her) hair style, and personal grooming.
  - (3) Contestants will be judged not only on the response to a question, but on the overall impression the contestant makes as she responds.

### **Section 3. JMIdJD Requirements for Judging**

- (a) Preliminary Test
  - (1) Test #1 will consist of a written examination based on general knowledge of the Ritual, Music Ritual and Proficiency Lessons. It will be given in a minimum of four (4) locations across the State of Idaho on the same date as the Miss Idaho Job's Daughter preliminary test. The five top scores (with allowance for a possible tie) will be invited to participate in the pageant at the Annual Session.
- (b) Semi-Finalist Test
  - (1) Test #2 will consist of a written examination based on knowledge of the Ritual, Music Ritual, and the Pageant Rules and Regulations regarding the Junior Miss Idaho Job's Daughter.
- (c) Ritual Recitation
  - (1) The Recitation will be given in a white Bethel robe with a white cord.
  - (2) Contestants will recite from the Ritual as selected by the Pageant Committee. Judging will be on accuracy and presentation.
  - (3) Bethel Robe with a white cord and official regalia as specified in Supreme SOP-Bethel-11 will be inspected for conformity to rules and regulations.
- (d) Interview
  - (1) Contestants will have a five (5) minute private interview with a panel of pageant judges.
  - (2) Judges will have received a fact sheet on each contestant giving age, education, training, interests, ambitions and Job's Daughters achievements.
  - (3) Contestants will be judged on personality, diction, sincerity, manners, adaptability to the end situation and the general impression she makes.
- (e) Stage Appearance
  - (1) The dress shall be an evening gown.
  - (2) Judging will encompass the total picture the contestant presents, considering her personality, posture, poise, grace of movement, appropriate (for her) hair style, and personal grooming.
  - (3) Contestants will be judged not only on the response to a question, but on the overall impression the contestant makes as she responds.

## **ARTICLE VII SUCCESSION**

### **Section 1.**

- (a) In the event that the Miss Idaho Job's Daughter cannot fulfill her term the 1<sup>st</sup> runner-up will become the Miss Idaho Job's Daughter. If unable to accept, selection shall be made in succession from the runners-up.
- (b) A Miss Idaho Job's Daughter who marries while reigning shall forfeit her title as Miss Idaho Job's Daughter.

- (c) In the event the Miss Idaho Job's Daughter is selected as Miss International Job's Daughter or Supreme Bethel Honored Queen and she accepts, she will relinquish her title as Miss Idaho Job's Daughter.
  - (1) Refer to section 1 (a) of the Article.
- (d) In the event that the Junior Miss Idaho Job's Daughter cannot fulfill her term, the 1st runner-up will become the Junior Miss Idaho Job's Daughter. If unable to accept, the 2nd runner-up will take over the title. If unable to accept, no new Junior Miss Idaho Job's Daughter will be chosen until the next Annual Session.
- (e) A Miss Idaho Job's Daughter and/or a Junior Miss Idaho Job's Daughter who becomes pregnant while reigning shall forfeit her title as Miss Idaho Job's Daughter and/or Junior Miss Idaho Job's Daughter.

## **ARTICLE VIII DUTIES OF MISS IDAHO JOB'S DAUGHTER**

### **Section 1. The Miss Idaho Job's Daughter shall:**

- (1) Send information regarding the preliminary tests and pageant to all Bethels.
- (2) Notify and send questionnaires for personal information to all semi-finalists no later than May 15<sup>th</sup>.
- (3) Prepare questions for MIJD semi-finalists.
- (4) Prepare written tests #1 and #2 for MIJD and JMIDJD contestants.
- (5) Obtain at least five (5) pageant judges and pageant coordinator(s).
- (6) Instruct judges on all aspects of the competition.
- (7) Provide printed programs for the Pageant.
- (8) Work in conjunction with the Pageant Committee and the Junior Miss Idaho Job's Daughter in preparing for the Pageant.
- (9) Complete a Grand Bethel Project.
- (10) Participate in the Grand Bethel meetings.
- (11) Be a member of the Grand Bethel Advisory Board.
- (12) Visit Bethels whenever possible to promote good will, represent Job's Daughters at the Annual Convocations of Masonic Family organizations and assist in planning the following Annual Session.
- (13) Advise the Junior Miss Idaho Job's Daughter in matters regarding her duties.

### **Section 2. The Junior Miss Idaho Job's Daughter shall:**

- (1) Assist in preparing the Jr. Miss Idaho Job's Daughter written tests #1 & #2.
- (2) Notify and send questionnaires for personal information to all JMIDJD semi-finalists no later than May 15<sup>th</sup>.
- (3) Prepare questions for the JMIDJD semi-finalists.
- (4) Assist the Miss Idaho Job's Daughter in obtaining and instructing pageant judges.
- (5) Work in conjunction with the Pageant Committee and the Miss Idaho Job's Daughter in preparing for the Pageant.
- (6) Complete a Grand Bethel Project.
- (7) Participate in Grand Bethel Meetings.
- (8) Be a member of the Grand Bethel Advisory Board.
- (9) The JMIDJD shall complete a fundraising project with the objective of covering the expenses of the Junior Miss Idaho Job's Daughter program for the year. This project should be analyzed and approved by the Grand Bethel Advisory Board during their March meeting, considering the probability that it should raise a fair amount of money.

## **ARTICLE IX FINANCES**

### **Section 1. General**

- (a) The goal of the Miss Idaho Job's Daughters Pageant is to be self-supporting. All funds received shall be transferred to the Grand Bethel Committee Secretary for accounting and all bills submitted to the Grand Bethel Committee Treasurer for payment.



**IDAHO RULES AND REGULATIONS  
DEGREE OF ROYAL PURPLE  
JOB’S DAUGHTERS INTERNATIONAL**

**HISTORY:** At the 1999 Session of the Grand Guardian Council of Idaho, the history of the Degree of Royal Purple was read.

**ARTICLE I  
TITLE**

**Section 1.**

(a) See Supreme R&R Royal Purple Art. I Sec 1

**ARTICLE II  
OBJECT**

**Section 1.**

(a) See Supreme R&R Royal Purple Art. II Sec 1

**ARTICLE III  
QUALIFICATIONS**

**Section 1.**

(a-c) See Supreme R&R Royal Purple Art. III Sec 1

**ARTICLE IV  
ELIGIBILITY**

**Section 1.**

(a-b) See Supreme, R&R Royal Purple Art. IV Sec. 1

**ARTICLE V  
NOMINATION AND SELECTION**

**Section 1. Nomination and Selection**

(a-b) See Supreme R&R Royal Purple Art. V Sec. 1

(c-d) See Supreme R&R Royal Purple Art. V Sec. 1

(e) Completed nomination and recommendation forms shall be sent to the Chairman of the Committee no later than February 15<sup>th</sup>.

**Section 2. Selection**

(a) See Supreme, R&R Royal Purple Art. V Sec. 2

(b) The recipient and the BGC nominating her shall be notified of her selection on or before March 15<sup>th</sup> by the Chairman of the Committee.

**ARTICLE VI  
CONFERRING OF DEGREE**

**Section 1.**

- (a) The recipient shall attend the Annual Session of the GGC within three (3) years of her selection to receive the Degree.
- (b) In the event that it is absolutely impossible for the recipient to attend an Annual Session of the GGC, other arrangements for presentation of the Degree may be made by the Grand Guardian and the Committee.
- (c) A fee amounting to the cost of the medallion shall be paid by the recipient's family, a Bethel or anyone else who wishes to contribute. Payment shall be made to the Chairman of the committee no later than April 15<sup>th</sup>.
- (d) The Committee shall be responsible for providing the recipient with a rose and a certificate and for having her name, date of ceremony and Jurisdiction engraved on the reverse side of the medallion.
- (e) The Chairman of the Committee shall cooperate with the Grand Bethel Guardian, who will oversee the Grand Bethel Officers in the Conferring of the Degree.
- (f) The conferring of the Degree shall take place on Saturday afternoon of the Annual Session as needed in place of the Majority Ceremony.

**ARTICLE VII  
COMMITTEE**

**Section 1. Members**

- (a) See ID B-GGC Art. IV Sec. 4 ((h))

**Section 1. Duties of the Committee**

- (a) The Committee shall:
  - (1) Publicize the Degree of Royal Purple by distributing information to the Bethels regarding the nomination process.
  - (2) Distribute nomination forms when requested.
  - (3) Receive nominations and recommendations from Executive members of the Bethel Guardian Councils or from the Bethel Daughters.
  - (4) Determine the recipient(s) of the award in accordance with the eligibility as outlined in Supreme Royal Purple; Articles III, IV, and V.
  - (5) Make arrangements for the conferral of the degree.
  - (6)-(7) See Supreme Royal Purple Art. VII Sec. 2
  - (8) Submit one (1) printed and an electronic report of the duties performed and an itemized statement of expenses to the Grand Secretary before the close of the Annual Session.
  - (10) No member of the committee may be eligible for Degree of Royal Purple the year(s) they are members of the Committee.
  - (11) Limit the field of recipient(s) to a total of four (4) per award year

**Section 2. Selection**

- (a) The members of the Committee shall review the nomination and references. A majority vote shall be necessary to approve (or disapprove) the nomination. The decision of the Committee shall be final.
- (b) The Chairman of the committee shall notify the sponsor(s) of its nominee(s) on or before March 15<sup>th</sup> of the conferring year.

**ARTICLE VI  
CONFERRAL OF THE AWARD**

**Section 1.**

- (a) The recipient shall receive the Idaho Gem Award during the formal opening of the Annual Session of the Grand Guardian Council and the Grand Bethel of Idaho.
- (b) In the event it is impossible for the recipient to attend the formal opening of the Annual Session of the Grand Guardian Council and the Grand Bethel of Idaho, the Committee with the approval of the Grand Guardian shall make other arrangements for the presentation of the Award.
- (c) The Chairman of the Committee will order the medallion by April 1<sup>st</sup> of the conferring year.
- (d) The Chairman of the committee shall cooperate with the Grand Bethel Guardian, who will oversee the Grand Bethel Officers in the conferring of the Award.
- (e) The Committee shall be responsible for providing the Grand Bethel Guardian with medallion(s) engraved with the recipient's name and year on the reverse side, rose(s), and certificate(s).
  - (1) A fee amounting to the cost of the medallion(s) will be paid for by the Bethel who proposed the awardee, the recipient's family, or anyone else who wishes to contribute. The fee shall be paid to the Grand Bethel no later than April 1<sup>st</sup>.
  - (2) Medallion(s) Rose(s), and certificate(s) shall be paid for by the Grand Bethel of Idaho.

**ARTICLE VII  
COMMITTEE**

**Section 1. Members**

- (a) See ID B-GGC Art. IV Sec. 4 (h)
- (b) The current Grand Bethel Guardian shall serve as a member ex-officio to confer with the Grand Bethel Honored Queen, the Miss Idaho Job's Daughter and the Grand Bethel Advisory Board.
- (c) No member of the committee may be eligible for the Gem Award the year(s) they are members of the Committee.

**Section 2. Duties**

- (a) The duties of the Committee shall be:
  - (1) Publicize the Idaho Gem Award by distributing information to the Bethels and on the Idaho Website regarding the nomination process
  - (2) Distribute to each Bethel a nomination form and to see that the nomination form is placed on the Idaho State website.
  - (3) Receive nominations and recommendations from the sponsors by February 15<sup>th</sup>.
  - (4) Meet by March 1<sup>st</sup> to determine the recipient(s) of the Award in accordance with their eligibility as outlined in Articles III, IV and V.
  - (5) Notify the proposer(s) by mail of the committee's decision regarding their nomination by March 15<sup>th</sup>.
  - (6) Make arrangements for the conferral of the Award at the Formal Opening of the Annual Session of the Grand Guardian Council and Grand Bethel of Idaho as outlined in Article VI.
  - (7) Maintain a permanent file containing the names of the recipients, which the Chairman shall turn over to her/his successor.